Expedition Science gets more funding into climate research and communicates your science in a way that inspires and engages everyone. From senior academics to policy makers to those at the beginning of their learning journey.

We link researchers and investors, finding money from foundations, businesses and private investors to get teams into the field and collect the data they need.

We are led by science. We only take projects forward that are putting genuine researchers into the field to collect data that will forward their projects and our understanding of climate science. So we need assess the Researchers and projects we back, to ensure they are delivering genuine scientific impact.

Call for Research Committee Specialist
Deadline: 2359 8th July

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We have a Scientific Selection Panel for each of our four themes, Ocean, Polar, Forest and Mountain to assess every project we receive. Ensuring every application is delivering genuine scientific impact.

As The Committees Specialist you will be responsible for providing comprehensive administrative support to each panel, ensuring efficient operations throughout the research project application, review, and awarding processes.

You Are:

A Masters or PhD student from a global research institution with excellent organisational and communication skills.

Someone with a strong commitment to advancing climate research initiatives, a passion for research and a desire to help communicate science better.

Someone with working proficiency in English

Key Responsibilities:

Manage the Panels commitments, ensuring a smooth and efficient decision process.

Manage the panel's calendars, coordinating and scheduling meetings.

Manage our external communications channels.

Serve as a point of contact for applicants, providing assistance and answers to inquiries regarding the grant process.

Help distribute official communications, including announcements, newsletters, and reports.

www.expd.science/apply-here
Expected Time Commitment:

During different periods of the application cycle the quantity of work will flex slightly but there is an expected initial working commitment of around 2 hours a day. These hours can be spread over the week and during non-normal working hours to fit your studies or other work commitments.

You will be expected to attend (virtually) quarterly panel meetings and regular team meetings.

Pay and Terms

We pay over the UK Living wage of £100 per day.

Employment is on a contractor basis.