


Slide 1



**Welcome to NCR Web Based Training
for ERP Oracle Version R12**

**You can pause and rewind at anytime using the
control bar at the bottom of the page.**

Slide 2



iSupplier Order Management Training -
How to Submit a Price Change

Play

The image shows a video player interface with a green gradient background. At the top left is the NCR logo, which consists of a stylized infinity symbol followed by the letters 'NCR'. Below the logo is a horizontal dashed line. Underneath the line, the text 'iSupplier Order Management Training - How to Submit a Price Change' is displayed in white. At the bottom center, there is a green rectangular button with the word 'Play' in white. In the bottom right corner of the video player area, there is a small red play button icon.

iSupplier Order Management Training - How to Submit a Price Change

Slide 3

Scenario #6 - How to Submit a Price Change

Click Here

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request until each PO ship line has been actioned (acknowledged or changed).

Views

View: All Purchase Orders [Go] [Advanced Search]

Select Order: [Acknowledge] [Request] [Cancel] [Previous 1-25] [Next 25]

Select PO	Number	Rev	Operating Unit	Document Type	Document	Amount	Status	Acknowledge By	Attachment
<input type="radio"/>	2010831069	4	United States Operating Unit	Standard PO	Example PO for ISP Training	51,019.00	Open		
<input type="radio"/>	2010830996	1	United States Operating Unit	Standard PO		5,101.90	Accepted	04-16-2012 00:00:00	
<input type="radio"/>	2010785417	2	United States Operating Unit	Standard PO	Example PO for ISP Training	51,019.00	Accepted	04-27-2012 00:00:00	
<input type="radio"/>	2010785417	2	United States Operating Unit	Standard PO		3,913.00	Open		
<input type="radio"/>	2010811218	5	United States Operating Unit	Standard PO		51,500.00	Open		

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iSupplier Order Management Training - How to Submit a Price Change

Slide 4

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request until each PO ship line has been actioned (acknowledged or changed).

Views
View: All Purchase Orders Go Advanced Search

Select Order: Acknowledge Request Cancellation Request Change History Previous 1-25 Next 25

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Request Change	Agency	Amount	Status	Acknowledge By	Attachment
<input type="radio"/>	2010831069	4	United States Operating Unit	Standard PO	Example PO for ISP Training	04-25-2012 13:18:59	CHURCHILL, DAVID	USD	51,019.00	Open		
<input type="radio"/>	2010830996	1	United States Operating Unit	Standard PO		04-25-2012 13:11:53	MEYER, SANDY	USD	5,101.90	Accepted	04-16-2012 00:00:00	
<input checked="" type="radio"/>	2010831070	0	United States Operating Unit	Standard PO	Example PO for ISP Training	04-25-2012 12:44:44	CHURCHILL, DAVID	USD	51,019.00	Accepted	04-27-2012 00:00:00	
<input type="radio"/>	2010785417	2	United States Operating Unit	Standard PO		04-12-2012 20:31:18	GOBER, KERRY	USD	3,913.00	Open		
<input type="radio"/>	2010811218	5	United States Operating Unit	Standard PO		04-12-2012 20:14:14	HENDRIX, BRENDA	USD	51,500.00	Open		

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iSupplier Order Management Training - How to Submit a Price Change

Slide 5

The screenshot displays the iSupplier Portal interface. At the top, there is a navigation bar with the NCR logo and 'iSupplier Portal' text. Below this, there are tabs for 'Home', 'Orders', 'Shipments', 'Product', and 'Finance'. The 'Orders' tab is selected, and the page title is 'Purchase Orders | Purchase History'. The main content area shows details for a specific purchase order: 'Request Changes for Standard Purchase Order : 2010831070,0 (Total USD 51,019.00)'. Below this, there are buttons for 'Cancel', 'Cancel Entire Order', 'View Change History', 'Export', and 'Submit'. The 'Order Information' section is expanded, showing three main areas: 'General Information', 'Terms and Conditions', and 'Related Information'. The 'General Information' section includes fields for Total (51,019.00), Supplier (MANUFACTURED ASSEMBLIES CORPORATION), Supplier Site (ISP-BUFORD), Address (1810 SATELLITE BOULEVARD, SUITE 500, BUFORD, GA 30518), Buyer (CHURCHILL, DAVID), Order Date (04-25-2012 12:44:44), Description (Example PO for iSP Training), Status (Accepted), Reason (Accept Entire Order As-Is - No Changes), Note to Supplier Organization (United States Operating Unit), and Supplier Order Number (with an empty input field). The 'Terms and Conditions' section includes Payment Terms (Net 45 Days), Carrier, FOB (FOB - Origin), Freight Terms (Prepaid), and Shipping Control. The 'Ship-To Address' section shows the address for NCR CORPORATION in Suwanee, GA 30024. The 'Bill-To Address' section shows the address for NCR CORPORATION in Duluth, GA 30096. The 'Related Information' section has links for Receipts, Invoices, and Payments. The bottom of the screen shows a taskbar with 'Done', 'Local intranet', and a 100% zoom level.

General Information

Total	51,019.00
Supplier	MANUFACTURED ASSEMBLIES CORPORATION
Supplier Site	ISP-BUFORD
Address	1810 SATELLITE BOULEVARD SUITE 500 BUFORD, GA 30518
Buyer	CHURCHILL, DAVID
Order Date	04-25-2012 12:44:44
Description	Example PO for iSP Training
Status	Accepted
Reason	Accept Entire Order As-Is - No Changes
Note to Supplier Organization	United States Operating Unit
Supplier Order Number	<input type="text"/>
Customer Contact	
Contact Phone #	
Contact Phone #	

Terms and Conditions

Payment Terms	Net 45 Days
Carrier	
FOB	FOB - Origin
Freight Terms	Prepaid
Shipping Control	

Ship-To Address

Address	NCR CORPORATION Suwanee, GA 30024
---------	--------------------------------------

Bill-To Address

Address	NCR CORPORATION Attn: Accounts Payable US 3097 SATELLITE BLVD, BUILDING 700 DULUTH, GA 30096
---------	---

Related Information

- [Receipts](#)
- [Invoices](#)
- [Payments](#)

iSupplier Order Management Training - How to Submit a Price Change

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Organization **United States**
Operating Unit

Supplier Order Number

Customer Contact
Contact Phone #
Sales Country
Customer PO Number
Shipping Instructions
Packing Instructions
Procurement
Customer Number
Solution Team Number
Sales Order Number
PECS Number

Attachments **None**

PO Details

TIP You can cancel the entire order or specific lines.
 TIP Click on the Show link to view shipment details of a line. To split a line into multiple delivery dates, click the split line icon of the desired row and then make changes.
 TIP IMPORTANT: If you are submitting a change with your acknowledgement or you are acknowledging each line individually, make sure you select an ACTION for each ACTION.

[Show All](#) [Hide All](#)

Details	Line	Type	Item / Job	Revision	Item	Supplier	Item	Price	Amount	Delivered	Billed	Note to Contractor	Supplier Name	Status	Global Agreement
Show	1	Goods	2361M109			2361-100	TouchPort 70 - 17"	5,019.9	51,019.00					Open	

Configured Item Change Request - Additional Price Information

The field below should ONLY be used to provide component/feature prices for a configured item.
Use the price field above to provide the configured item new rolled up price and the field below to list the new components prices.
A configured item contains the letter "M" in it (Example: 3444M76).

iSupplier Order Management Training - How to Submit a Price Change

Slide 7

Organization **United States**
Operating Unit

Supplier Order Number

Customer Contact

Contact Phone #

Sales Country

Customer PO Number

Shipping Instructions

Packing Instructions

Procurement

Customer Number

Solution Team Number

Sales Order Number

PECS Number

Attachments **None**

PO Details

✔ **TIP** You can cancel the entire order or specific lines.

✔ **TIP** Click on the Show link to view shipment details of a line. To split a line into multiple delivery dates, click the split line icon of the desired row and then make changes.

✔ **TIP** IMPORTANT: If you are submitting a change with your acknowledgement or you are acknowledging each line individually, make sure you select an ACTION for each line.

[Show All](#) [Hide All](#)

Details	Line	Type	Item / Job	Revision	Item	Supplier	Description	UOM	Qty	Price	Amount	Delivered	Billed	Note to Contractor	Supplier Name	Status	Global Agreement
Show	1	Goods	2361M109			2361-1000-85	NCR TouchPort 70 - 17"	Each	10	5150	51,019.00					Open	

Configured Item Change Request - Additional Price Information

The field below should ONLY be used to provide component/feature prices for a configured item. Use the price field above to provide the configured item new rolled up price and the field below to list the new components prices. A configured item contains the letter "M" in it (Example: 3444M76).

iSupplier Order Management Training - How to Submit a Price Change

Slide 8

United States Operating Unit

None

specific lines.
ment details of a line. To split a line into multiple delivery dates, click the split line icon of the desired row and then make changes.
a change with your acknowledgement or you are acknowledging each line individually, make sure you select an ACTION for each line. DO NOT leave lines without an

Supplier Item	Description	UOM	Qty	Price	Amount	Delivered	Billed	Note to Contractor	Supplier Name	Status	Supplier	Reason
2361-1000-85	NCR TouchPort 70 - 17"	Each	10	5150	51,019.00					Open		Reason

Additional Price Information

provide component/feature prices for a configured item.
onfigured item new rolled up price and the field below to list the new components prices.
in it (Example: 3444M76).

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iSupplier Order Management Training - How to Submit a Price Change

Slide 9

United States Operating Unit

None

specific lines.
 ment details of a line. To split a line into multiple delivery dates, click the split line icon of the desired row and then make changes.
 a change with your acknowledgement or you are acknowledging each line individually, make sure you select an ACTION for each line. DO NOT leave lines without an

Supplier Item	Description	UOM	Qty	Price	Amount	Delivered	Billed	Note to Contractor Supplier Name	Status	Global Agreement	Supplier Config ID	Attachments	Reason
2361-1000-85	NCR TouchPort 70 - 17"	Each	10	5150	51,019.00				Open				Increase Price

Additional Price Information

provide component/feature prices for a configured item.
 onfigured item new rolled up price and the field below to list the new components prices.
 in it (Example: 3444M76).

Local intranet 100%

iSupplier Order Management Training - How to Submit a Price Change

Slide 10

None

specific lines.
ment details of a line. To split a line into multiple delivery dates, click the split line icon of the desired row and then make changes.
a change with your acknowledgement or you are acknowledging each line individually, make sure you select an ACTION for each line. DO NOT leave lines without an

Supplier Item	Description	UOM	Qty	Price	Amount Delivered	Billed	Note to Contractor Supplier Name	Status	Global Agreement ID	Supplier Config	Attachments	Reason
2361-1000-85	NCR TouchPort 70 - 17"	Each	10	5150	51,019.00			Open				Increase Price

Additional Price Information

provide component/feature prices for a configured item.
onfigured item new rolled up price and the field below to list the new components prices.
in it (Example: 3444M76).

Click Here

Home Orders Shipments Product Finance Home Logout Preferences Help

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iSupplier Order Management Training - How to Submit a Price Change

Slide 11

The screenshot displays the iSupplier Portal interface. At the top, the NCR logo and 'iSupplier Portal' title are visible. Navigation links include 'Home', 'Orders', 'Shipments', 'Product', and 'Finance'. A secondary navigation bar contains 'Purchase History' and 'Confirmation'. A green callout box with the text 'Click Here' and a red arrow points to the 'Home' link in the top navigation bar. The main content area features a confirmation message: 'Change Request for Purchase Order 2010831070 has been submitted for approval.' Below this message is a blue hyperlink labeled 'Return to Purchase Order Summary'. A second navigation bar at the bottom of the content area repeats the 'Home Orders Shipments Product Finance Home Logout Preferences Help' links. The footer includes 'Privacy Statement' on the left and 'Copyright (c) 2006, Oracle. All rights reserved.' on the right. The browser's address bar at the bottom shows the URL: 'http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/home/webui/PosHomeMainPG&_ri=177&menL'. The browser's status bar indicates 'Local intranet' and '100%' zoom.

iSupplier Order Management Training - How to Submit a Price Change

Slide 12

The screenshot shows the iSupplier Portal interface. At the top, there is a navigation bar with the NCR logo and 'iSupplier Portal' text. Below this are tabs for 'Home', 'Orders', 'Shipments', 'Product', and 'Finance'. A search bar is present with a dropdown menu set to 'PO Number' and a 'Go' button. Below the search bar, there are several informational messages, including a tip about email notifications and a note about Contract POs. A 'Click Here' callout box points to a link in the 'Notifications' table. The 'Notifications' table has columns for 'Subject' and 'Date'. The 'Orders At A Glance' table below it has columns for 'PO Number', 'Description', and 'Order Date'. On the right side, there are several menu sections: 'Orders' (Purchase Orders, Purchase History), 'Shipments' (Delivery Schedules, Overdue Receipts, Advance Shipment Notices), 'Receipts' (Receipts, Returns, On-Time Performance), 'Invoices' (Invoices), and 'Payments' (Payments).

Notifications

Subject	Date
For Your Review - Standard Purchase Order 2010831070, 1	04-25-2012 13:25:42
United States Operating Unit - Response to your change request for Standard Purchase Order 2010831070, 1	04-25-2012 13:25:40
For Your Review - Standard Purchase Order 2010831069, 4	04-25-2012 13:19:03
United States Operating Unit - Response to your change request for Standard Purchase Order 2010831070, 1	04-25-2012 13:19:01
United States Operating Unit - Response to your change request for Standard Purchase Order 2010831069, 3	04-25-2012 13:14:37

Orders At A Glance

PO Number	Description	Order Date
2010831070	Example PO for ISP Training	04-25-2012 13:25:35
2010831069	Example PO for ISP Training	04-25-2012 13:18:59
2010830996		04-25-2012 13:11:53
2010785417		04-12-2012 20:31:18
2010811218		04-12-2012 20:14:14

Click Here

iSupplier Order Management Training - How to Submit a Price Change

Slide 13

NCR | iSupplier Portal

Home **Orders** Shipments Product Finance

Navigator Favorites Home Logout Preferences Help

Information: This request requires a response.

United States Operating Unit - Response to your change request for Standard Purchase Order 2010831070,1

From: **CHURCHILL, DAVID**
 To: **MANUFACTURED ASSEMBLIES CORPORATION**
 Sent: **04-25-2012 13:25:40**
 ID: **44269263**

Supplier: **MANUFACTURED ASSEMBLIES CORPORATION**
 Address: **1810 SATELLITE BOULEVARD
 SUITE 500
 BUFORD, GA 30518**

Order Date: **04-25-2012 12:42:32**
 Ship-To Address: **SEE DETAIL FOR ADDRESS INFORMATION**

Change Requests

✱ Indicates new values

Line	Shipment	Item	Supplier Item	Description	Unit	Quantity	Price	Promised Date	Need-By Date	Ship-To Location	Response	Reason	Split
1				NCR TouchPort 70 - 17"	Each	10	5101.9 5150✱				Accepted		

[Return to Worklist](#)

Home Orders Shipments Product Finance Home Logout Preferences Help

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