


Slide 1



**Welcome to NCR Web Based Training
for ERP Oracle Version R12**

**You can pause and rewind at anytime using the
control bar at the bottom of the page.**

Slide 2



iSupplier Training - How to Navigate the iSupplier Portal Application and Change Preferences

Play

The image shows a video player interface with a green background. At the top left is the NCR logo, which consists of a stylized white 'N' inside a circle followed by the letters 'NCR'. Below the logo is a horizontal dashed line. Underneath the line, the text 'iSupplier Training - How to Navigate the iSupplier Portal Application and Change Preferences' is displayed in white. Centered below the text is a green rectangular button with the word 'Play' in white. The bottom right corner of the video player area has a small red play button icon.

iSupplier Training - How to Navigate and Update Preferences

Slide 3

NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Search PO Number Go

TIP To stop receiving e-mail notifications, select the appropriate option under preferences

Note: A PO marked as a Contract PO does not require any action. It does not have PO lines and it cannot be invoiced. It is only used internally by NCR to automate the procurement process.

For iSupplier support, review the on-line help at http://www.ncr.com/about_ncr/partners/suppliers/ or contact us at isupplier.erp@ncr.com.

To review country specific Terms and Conditions for NCR Purchase Orders [Click here](#)

Notifications Full List

Subject	Date
United States Operating Unit - Response to your change request for Standard Purchase Order 2010785417,2	04-12-2012 20:31:25
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,5	04-12-2012 20:14:16
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,4	04-12-2012 20:08:55
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,3	04-12-2012 20:02:50
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,2	04-12-2012 19:57:44

Orders At A Glance Full List

PO Number	Description	Order Date
2010785417		04-12-2012 20:31:18
2010811218		04-12-2012 20:14:14
2010830996		04-12-2012 19:50:27
2010811451		04-12-2012 18:06:16
5000569378		04-12-2012 14:57:58

Orders

- [Purchase Orders](#)
- [Purchase History](#)

Shipments

- [Delivery Schedules](#)
- [Overdue Receipts](#)
- [Advance Shipment Notices](#)

Receipts

- [Receipts](#)
- [Returns](#)
- [On-Time Performance](#)

Invoices

- [Invoices](#)

Payments

- [Payments](#)

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iSupplier Training - How to Navigate and Update Preferences

Slide 4

NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Search PO Number [] Go

TIP To stop receiving e-mail notifications, select the appropriate option under preferences

Note: A PO marked as a Contract PO does not require any action. It does not have PO lines and it cannot be invoiced. It is only used internally by NCR to automate the procurement process.

For iSupplier support, review the on-line help at http://www.ncr.com/about_ncr/partners/suppliers/ or contact us at isupplier.erp@ncr.com.

To review country specific Terms and Conditions for NCR Purchase Orders [Click here](#)

Notifications

Subject	Date
United States Operating Unit - Response to your change request for Standard Purchase Order 2010785417,2	04-12-2012 20:31:25
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,5	04-12-2012 20:14:16
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,4	04-12-2012 20:08:55
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,3	04-12-2012 20:02:50
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,2	04-12-2012 19:57:44

Orders At A Glance

PO Number	Description	Order Date
2010785417		04-12-2012 20:31:18
2010811218		04-12-2012 20:14:14
2010830996		04-12-2012 19:50:27
2010811451		04-12-2012 18:06:16
5000569378		04-12-2012 14:57:58

Click Here

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iSupplier Training - How to Navigate and Update Preferences

Slide 5

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change if a PO ship line has been actioned (acknowledged or changed).

Views

View:

Select Order: 1-25

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	2010785417	2	United States Operating Unit	Standard PO		04-12-2012 20:31:18	GOBER, KERRY	USD	3,913.00	Open		
<input type="radio"/>	2010811218	5	United States Operating Unit	Standard PO		04-12-2012 20:31:14	HENDRIX, BRENDA	USD	51,500.00	Open		
<input type="radio"/>	2010830996	0	United States Operating Unit	Standard PO		04-12-2012 19:50:27	MEYER, SANDY	USD	5,101.90	Requires Acknowledgment	04-16-2012 00:00:00	
<input type="radio"/>	2010811451	1	United States Operating Unit	Standard PO		04-12-2012 18:06:16	HOLT, JUDITH G	USD	2,712.50	Open		
<input type="radio"/>	5000569378	1	GSL Operating Unit	Standard PO		04-12-2012 14:57:58	PAPAI, JUDIT	USD	7,000.00	Accepted	04-16-2012 00:00:00	
<input type="radio"/>	5000569378	1	GSL Operating Unit	Standard PO		04-12-2012 14:57:58	PAPAI, JUDIT	USD	7,000.00	Requires Acknowledgment	04-16-2012 00:00:00	

iSupplier Training - How to Navigate and Update Preferences

Slide 6

NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Purchase Orders | Purchase History

Purchase Orders

Multiple PO Change | Export

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request until each PO ship line has been actioned (acknowledged or changed).

Views

View: All Purchase Orders | **Purchase Orders to Acknowledge** | Go

Advanced Search

Select Operation: Purchase Orders Pending Supplier Change | Request Changes | View Change History

Select	PO Number	Rev	Unit	Operating Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	2010785417	2	United States Operating Unit	Standard PO		04-12-2012 20:31:18	GOBER, KERRY	USD	3,913.00	Open		
<input type="radio"/>	2010811218	5	United States Operating Unit	Standard PO		04-12-2012 20:14:14	HENDRIX, BRENDA	USD	51,500.00	Open		
<input type="radio"/>	2010830996	0	United States Operating Unit	Standard PO		04-12-2012 19:50:27	MEYER, SANDY	USD	5,101.90	Requires Acknowledgment	04-16-2012 00:00:00	
<input type="radio"/>	2010811451	1	United States Operating Unit	Standard PO		04-12-2012 18:06:16	HOLT, JUDITH G	USD	2,712.50	Open		
<input type="radio"/>	5000569378	1	GSL Operating Unit	Standard PO		04-12-2012 14:57:58	PAPAI, JUDIT	USD	7,000.00	Accepted	04-16-2012 00:00:00	

Local intranet | 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 7

The screenshot shows the iSupplier Portal interface. At the top, there is a navigation bar with 'NCR | iSupplier Portal' and links for 'Navigator', 'Favorites', 'Home', 'Logout', 'Preferences', and 'Help'. Below this is a secondary navigation bar with 'Home', 'Orders', 'Shipments', 'Product', and 'Finance'. The main content area is titled 'Purchase Orders' and includes a 'Purchase History' link. There are buttons for 'Multiple PO Change' and 'Export'. A red note states: 'Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.' An important message follows: 'IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request if a ship line has been actioned (acknowledged or changed).' Below this is a 'Views' section with a dropdown menu set to 'Purchase Orders to Acknowledge' and a 'Go' button. A green callout bubble with the text 'Click Here' points to the 'Go' button. Below the dropdown are buttons for 'Acknowledge', 'Request Cancellation', 'Request Changes', and 'View Change History'. A table of Purchase Orders is displayed with columns: Select, PO Number, Rev, Operating Unit, Document Type, Description, Order Date, Buyer, Currency, Amount, Status, Acknowledge By, and Attachments. The table contains five rows of data. At the bottom, there is a browser address bar showing the URL: 'http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/orders/webui/PosVpoMainPG&_ri=1778&Search' and a 'Local intranet' icon.

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request if a ship line has been actioned (acknowledged or changed).

Views

View: Purchase Orders to Acknowledge Go Advanced Search

Select Order: Acknowledge Request Cancellation Request Changes View Change History Previous 1-25 Next 25

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	2010785417	2	United States Operating Unit	Standard PO		04-12-2012 20:31:18	GOBER, KERRY	USD	3,913.00	Open		
<input type="radio"/>	2010811218	5	United States Operating Unit	Standard PO		04-12-2012 20:14:14	HENDRIX, BRENDA	USD	51,500.00	Open		
<input type="radio"/>	2010830996	0	United States Operating Unit	Standard PO		04-12-2012 19:50:27	MEYER, SANDY	USD	5,101.90	Requires Acknowledgment	04-16-2012 00:00:00	
<input type="radio"/>	2010811451	1	United States Operating Unit	Standard PO		04-12-2012 18:06:16	HOLT, JUDITH G	USD	2,712.50	Open		
<input type="radio"/>	5000569378	1	GSL Operating Unit	Standard PO		04-12-2012 14:57:58	PAPAI, JUDIT	USD	7,000.00	Accepted	04-16-2012 00:00:00	

http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/orders/webui/PosVpoMainPG&_ri=1778&Search

iSupplier Training - How to Navigate and Update Preferences

Slide 8

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request until each PO ship line has been actioned (acknowledged or cancelled).

Views: Purchase Orders to Acknowledge

Select Order:

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	2010830996	0	United States Operating Unit	Standard PO		04-12-2012 19:50:27	MEYER, SANDY	USD	5,101.90	Requires Acknowledgment	04-16-2012 00:00:00	
<input type="radio"/>	2010811513	0	United States Operating Unit	Standard PO		03-26-2012 15:44:25	DUPRIEST, DENISE	USD	10,155.10	Requires Acknowledgment	03-29-2012 00:00:00	
<input type="radio"/>	2010811498	0	United States Operating Unit	Standard PO		03-26-2012 15:08:24	DUPRIEST, DENISE	USD	10,155.10	Requires Acknowledgment	03-29-2012 00:00:00	
<input type="radio"/>	2010810838	0	United States Operating Unit	Standard PO		02-06-2012 16:44:37	HENDRIX, BRENDA	USD	1,480.80	Requires Acknowledgment	02-08-2012 00:00:00	
<input type="radio"/>	2010810834	0	United States Operating Unit	Standard PO		02-06-2012 16:44:35	HENDRIX, BRENDA	USD	6,804.00	Requires Acknowledgment	02-08-2012 00:00:00	

iSupplier Training - How to Navigate and Update Preferences

Slide 9

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request until each PO ship line has been actioned (acknowledged or changed).

Advanced Search

Specify parameters and values to filter the data. Click Here results set.

Show table data when all conditions are met.
 Show table data when any condition is met.

PO Number: is [dropdown] [input field] Click Here
 Document Type: is [dropdown] [input field]
 Order Date: is [dropdown] [input field]
 Buyer: is [dropdown] [input field]

Go Clear Add Another Acknowledgement Status Add

Select Order: Acknowledge Request Cancellation Request Changes View Change History

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	2010830996	0	United States Operating Unit	Standard PO		04-12-2012 19:50:27	MEYER, SANDY	USD	5,101.90	Requires Acknowledgment	04-16-2012 00:00:00	
<input type="radio"/>	2010811513	0	United States Operating Unit	Standard PO		03-26-2012 15:44:25	DUPRIEST, DENISE	USD	10,155.10	Requires Acknowledgment	03-29-2012 00:00:00	
<input type="radio"/>	2010811498	0	United States Operating Unit	Standard PO		03-26-2012 15:08:24	DUPRIEST, DENISE	USD	10,155.10	Requires Acknowledgment	03-29-2012 00:00:00	

Done Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 10

NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Purchase Orders | Purchase History

Multiple PO Change | Export

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request until each PO ship line has been actioned (acknowledged or changed).

Advanced Search

Specify parameters and values to filter the data.

Show table data when all conditions are met.
 Show table data when any condition is met.

PO Number: is [dropdown] [input field] Search Value: PO Number
 Document Type: is [dropdown] [input field]
 Order Date: is [dropdown] [input field]
 Buyer: is [dropdown] [input field]

Go Clear Add Another Acknowledgement Status Add

Select Order: Acknowledge Request Cancellation Request Changes View Change History

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	2010830996	0	United States Operating Unit	Standard PO		04-12-2012 19:50:27	MEYER, SANDY	USD	5,101.90	Requires Acknowledgment	04-16-2012 00:00:00	
<input type="radio"/>	2010811513	0	United States Operating Unit	Standard PO		03-26-2012 15:44:25	DUPRIEST, DENISE	USD	10,155.10	Requires Acknowledgment	03-29-2012 00:00:00	
<input type="radio"/>	2010811498	0	United States	Standard PO		03-26-2012 15:08:24	DUPRIEST, DENISE	USD	10,155.10	Requires Acknowledgment	03-29-2012 00:00:00	

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iSupplier Training - How to Navigate and Update Preferences

Slide 11

NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Purchase Orders | Purchase History

Purchase Orders Multiple PO Change | Export

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request until each PO ship line has been actioned (acknowledged or changed).

Advanced Search Views

Specify parameters and values to filter the data that is displayed in your results set.

Show table data when all conditions are met.
 Show table data when any condition is met.

PO Number: is [2010811498]

Document Type: is []

Order Date: []

Buyer: []

Acknowledgement Status: []

Select Order:

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	2010830996	0	United States Operating Unit	Standard PO		04-12-2012 19:50:27	MEYER, SANDY	USD	5,101.90	Requires Acknowledgment	04-16-2012 00:00:00	
<input type="radio"/>	2010811513	0	United States Operating Unit	Standard PO		03-26-2012 15:44:25	DUPRIEST, DENISE	USD	10,155.10	Requires Acknowledgment	03-29-2012 00:00:00	
<input type="radio"/>	2010811498	0	United States	Standard PO		03-26-2012 15:08:24	DUPRIEST, DENISE	USD	10,155.10	Requires Acknowledgment	03-29-2012 00:00:00	

http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/orders/webui/PosVpoMainPG&_ri=1778&Search Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 12

NCR | iSupplier Portal Navigator Favorites Home Logout Preferences Help

Home Orders Shipments Product Finance

Purchase Orders | Purchase History

Purchase Orders Multiple PO Change Export

Note: When you ACCEPT an entire PO or each line individually, the need-by-date becomes your promised date. SUPPLIER METRICS WILL INCLUDE VALIDITY OF YOUR PROMISE DATES.

IMPORTANT: If you have any PO with a PARTIALLY ACKNOWLEDGED status, you must complete the acknowledgement. The Buyer will not be able to respond to your change request until each PO ship line has been actioned (acknowledged or changed).

Advanced Search Views

Specify parameters and values to filter the data that is displayed in your results set.

Show table data when all conditions are met.
 Show table data when any condition is met.

PO Number is 2010811218
Document Type is
Order Date is
Buyer is

Clear Add Another Acknowledgement Status Add

Select Order Request Cancellation Request Changes View Change History

Select	PO Number	Rev	Operating Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	By	Acknowledge	Attachments
<input type="radio"/>	2010811218	5	United States Operating Unit	Standard PO		04-12-2012 20:14:14	HENDRIX, BRENDA	USD	51,500.00	Open			

2010811218 Multiple PO Change Export

Home Orders Shipments Product Finance Home Logout Preferences Help

Privacy Statement Copyright (c) 2008, Oracle. All rights reserved.

http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?OAFunc=POS_VIEW_ORDER&PoHeaderId=%7B!!v.VpvfvFpFWDagMf Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 13

NCR | iSupplier Portal

Home | **Orders** | Shipments | Product | Finance

Purchase Orders | Purchase History

Orders: Purchase Orders >

Standard Purchase Order: 2010811218, 5 (Total USD 51,500.00)

Currency=USD

Actions: Request Changes | Go | **Export**

Order Information

General		Terms and Conditions		Summary	
Total	51,500.00	Payment Terms	Net 45 Days	Total	51,500.00
Supplier	MANUFACTURED ASSEMBLIES CORPORATION	Carrier		Received	0.00
Supplier Site	ISP-BUFORD	FOB	FOB - Origin	Invoiced	20,407.60
Address	1810 SATELLITE BOULEVARD SUITE 500 BUFORD, GA 30518	Freight Terms	Prepaid	Payment Status	Not Paid
Buyer	HENDRIX, BRENDA	Shipping Control			
Order Date	04-12-2012 20:14:14				
Description					
Status	Open				
Note to Supplier					
Operating Unit	United States Operating Unit				
Supplier Order Number					
Customer Contact					
Contact Phone #					
Sales Country					
Customer PO Number					
Shipping Instructions					
Packing Instructions					
Procurement					

Ship-To Address

Address: NCR CORPORATION, Suwanee, GA 30024

Bill-To Address

Address: NCR CORPORATION, Attn: Accounts Payable US, 3097 SATELLITE BLVD, BUILDING 700, DULUTH, GA 30096

http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/changeorder/webui/PosViewPOPG&_ri=177&C Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 14

The screenshot displays the iSupplier Portal interface. At the top, there is a navigation bar with 'NCR | iSupplier Portal' and links for 'Navigator', 'Favorites', 'Home', 'Logout', 'Preferences', and 'Help'. Below this is a secondary navigation bar with 'Home', 'Orders', 'Shipments', 'Product', and 'Finance'. The main content area shows 'Purchase Orders' and 'Purchase History' tabs, with 'Purchase Orders' selected. A specific purchase order is displayed: 'Standard Purchase Order: 2010811218, 5 (Total USD 51,500.00)'. The currency is set to USD. An 'Actions' menu includes 'Request Changes', 'Go', and 'Export'. A 'File Download' dialog box is open in the foreground, asking 'Do you want to open or save this file?'. The dialog shows file details: Name: export, Type: Text, From: sun55. A green callout bubble points to the 'Open' button with the text 'Click "Open" Button'. Below the dialog, a 'Summary' table is visible, and a 'BII-TO Address' section is partially shown.

Summary	
Total	51,500.00
Received	0.00
Invoiced	20,407.60
Payment Status	Not Paid

BII-TO Address	
Address	NCR CORPORATION
	Attn: Accounts Payable US
	3097 SATELLITE BLVD, BUILDING
	700
	DULUTH, GA 30096

Downloaded from site: http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OAExport.jsp

iSupplier Training - How to Navigate and Update Preferences

Slide 15

The screenshot shows a Microsoft Excel spreadsheet with the following data:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Total	Supplier	Supplier S	Address			Buyer	Order Date	Description	Status	Note to Su	Operating	Supplier O	Acceptanc	Customer	Cc
2	51,500.00	MANUFAC	ISP-BUFO	1810 SATE	SUITE 500	BUFORD,	HENDRIX,	#####		Open			United States	Operating Unit		
3																
4																
5	Acceptanc	Customer	Contact Pt	Sales Cou	Customer	Shipping Ir	Packing In	Drop Ship	Procureme	Customer	Solution Te	Sales Orde	PECS Nur	Received	Invoiced	Pe
6														0	20407.6	Nc
7																
8																
9	Acceptanc	Customer	Contact Pt	Sales Cou	Customer	Shipping Ir	Packing In	Drop Ship	Procureme	Customer	Solution Te	Sales Orde	PECS Nur	Line	Type	Ita
10														1	Goods	23
11														1	Goods	23
12														1	Goods	23
13																
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15																
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36																

iSupplier Training - How to Navigate and Update Preferences

Slide 16

Click Here

Home | Orders | Shipments | Product | Finance

Purchase Orders | **Purchase History**

Orders: Purchase Orders > **Purchase History**

Standard Purchase Order: 2010811218, 5 (Total USD 51,500.00)

Currency=USD

Actions: Request Changes [v] [Go] [Export]

Order Information

General		Terms and Conditions		Summary	
Total	51,500.00	Payment Terms	Net 45 Days	Total	51,500.00
Supplier	MANUFACTURED ASSEMBLIES CORPORATION	Carrier		Received	0.00
Supplier Site	ISP-BUFORD	FOB	FOB - Origin	Invoiced	<u>20,407.60</u>
Address	1810 SATELLITE BOULEVARD SUITE 500 BUFORD, GA 30518	Freight Terms	Prepaid	Payment Status	Not Paid
Buyer	<u>HENDRIX, BRENDA</u>	Shipping Control			
Order Date	04-12-2012 20:14:14				
Description					
Status	Open				
Note to Supplier					
Operating Unit	United States Operating Unit				
Supplier Order Number					
Customer Contact					
Contact Phone #					
Sales Country					
Customer PO Number					
Shipping Instructions					
Packing Instructions					
Procurement					

Ship-To Address

Address: **NCR CORPORATION**
Suwanee, GA 30024

Bill-To Address

Address: **NCR CORPORATION**
Attn: Accounts Payable US
3097 SATELLITE BLVD, BUILDING 700
DULUTH, GA 30096

http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/changeorder/webui/PosR

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iSupplier Training - How to Navigate and Update Preferences

Slide 17

The screenshot displays the iSupplier Portal interface. At the top, there is a navigation bar with the NCR logo and 'iSupplier Portal' text. Below this, there are tabs for 'Home', 'Orders', 'Shipments', 'Product', and 'Finance'. The 'Purchase History' tab is selected, and the 'Purchase Order Revision History' page is open. A search section titled 'Simple Search' contains several input fields: 'PO Number', 'Release Number', 'Rev', 'Document Type', 'Creation Date', 'Revised Date', and 'Operating Unit'. A green callout bubble with a white border points to the 'PO Number' field, containing the text 'Type "2010811218" Here'. Below the search fields are 'Go' and 'Clear' buttons. A table below the search section shows the results of the search, with columns for 'PO Number', 'Operating Rev Unit', 'Description Buyer', 'Creation Date', 'Revised Date', 'Currency', 'Ship-To Total Location', 'Compare to Original PO', 'Compare to Previous PO', and 'Show all PO Changes'. The table currently displays 'No search conducted.' at the bottom. The footer of the page includes a 'Privacy Statement' link and a copyright notice: 'Copyright (c) 2008, Oracle. All rights reserved.'

iSupplier Training - How to Navigate and Update Preferences

Slide 18

NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Purchase Orders | **Purchase History**

Purchase Order Revision History Export

Simple Search Advanced Search

Note that the search is case insensitive

PO Number

Release Number

Rev

Document Type

Creation Date

Revised Date

Operating Unit

Click Here

PO Number	Operating Rev Unit	Description	Buyer	Creation Date	Revised Date	Currency	Ship-To Total Location	Compare to Original PO	Compare to Previous PO	Show all PO Changes
No search conducted.										

Export

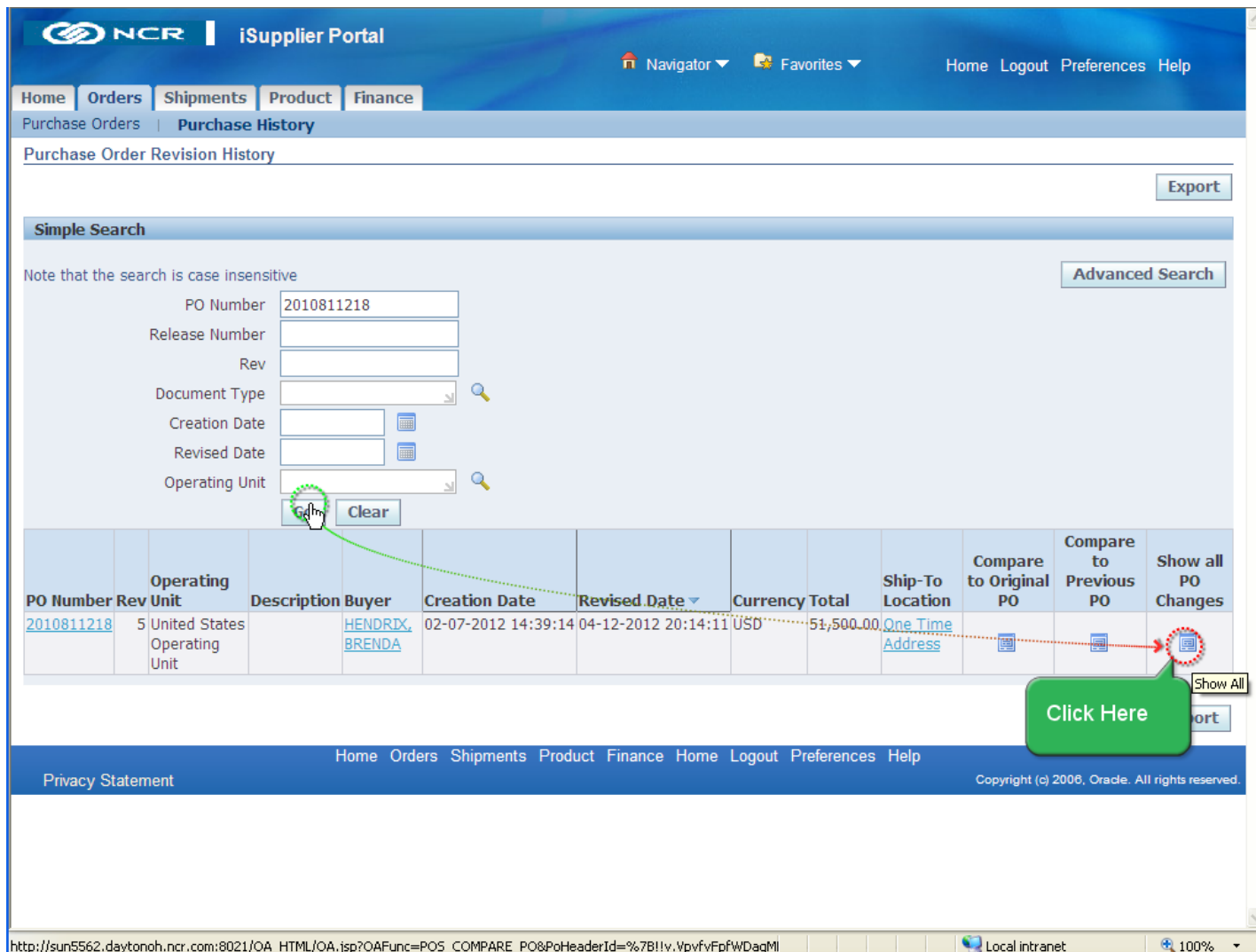
Home Orders Shipments Product Finance Home Logout Preferences Help

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http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/changeorder/webui/PosRevisionHistoryPG&_ri Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 19



NCR | iSupplier Portal

Home | **Orders** | Shipments | Product | Finance

Purchase Orders | **Purchase History**

Purchase Order Revision History Export

Simple Search Advanced Search

Note that the search is case insensitive

PO Number: 2010811218
Release Number:
Rev:
Document Type:
Creation Date:
Revised Date:
Operating Unit:

PO Number	Rev	Operating Unit	Description	Buyer	Creation Date	Revised Date	Currency Total	Ship-To Location	Compare to Original PO	Compare to Previous PO	Show all PO Changes
2010811218	5	United States Operating Unit		HENDRIX, BRENDA	02-07-2012 14:39:14	04-12-2012 20:14:11	USD 51,500.00	One Time Address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Click Here Show All Export

Home Orders Shipments Product Finance Home Logout Preferences Help

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http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?OAFunc=POS_COMPARE_PO&PoHeaderId=%7B!!v.VpvfvPpFWDagMI Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 20

NCR | iSupplier Portal

Home | **Orders** | Shipments | Product | Finance

Purchase Orders | **Purchase History**

Orders: Purchase History >

PO Comparison Result

Compare to Original PO | Compare to Previous PO | Export

PO Number [2010811218](#) Ship-To Location [One Time Address](#) Bill-To Location [GA0389-003](#)
 Revision **5** Ship Via Payment Terms **Net 45 Days**
 Type **Standard PO** FOB **FOB2** Freight **Prepaid**
 Currency **USD** Total **51,500.00** Buyer [HENDRIX, BRENDA](#)

Show All PO Changes

Comparisons are sorted by Revision, Line and Shipment.

Previous 1-10 Next 10

Revision	Line	Item/Job	Shipment	Price Differential	Enabled Organization	Field Altered	Changed From	Changed To
5						Amount	51019	51500
5	1	2361M109				Unit Price	5101.9	5150
5	1	2361M109	1			Unit Price	5101.9	5150
5	1	2361M109	2			Unit Price	5101.9	5150
4	1	2361M109	2			Promised Date	04-27-2012 15:54:26	04-23-2012 16:07:03
4	1	2361M109	2			Last Acceptance Date	04-27-2012 15:54:26	04-23-2012 16:07:03
3						Acceptance Required	Document or Shipment	None
3						Acceptance Due Date	02-09-2012 00:00:00	
3	1	2361M109	1			Quantity	10	
3	1	2361M109	1			Promised Date	04-27-2012 15:54:26	04-23-2012 16:07:03

Previous 1-10 Next 10

Print Document Revisions

Revision Number

[Return to Orders: Purchase History](#) Compare to Original PO Compare to Previous PO Export

Home | Orders | Shipments | Product | Finance | Home | Logout | Preferences

http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?OAFunc=POS_COMPARE_PO&PoHeaderId=%7B!!v.VpvfvFpfWDagMl Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 21

NCR | iSupplier Portal

Home | **Orders** | Shipments | Product | Finance

Purchase Orders | **Purchase History**

Orders: Purchase History >

PO Comparison Result

[Compare to Original PO](#) | [Compare to Previous PO](#) | [Export](#)

PO Number [2010811218](#) | Ship-To Location [One Time Address](#) | Bill-To Location [GA0389-003](#)
 Revision **5** | Ship Via | Payment Terms **Net 45 Days**
 Type **Standard PO** | FOB **FOB2** | Freight **Prepaid**
 Currency **USD** | Total **51,500.00** | Buyer [HENDRIX, BRENDA](#)

Show All PO Changes

Comparisons are sorted by Revision, Line and Shipment.

Previous 10 | 11-16 of 16 | Next

Revision	Line	Item/Job	Shipment	Price Differential	Enabled Organization	Field Altered	Changed From	Changed To
3	1	2361M109	1			Last Acceptance Date	04-27-2012 15:54:26	04-20-2012 16:01:24
3	1	2361M109	2			New		
2	1	2361M109	1			Promised Date		04-27-2012 15:54:26
2	1	2361M109	1			Last Acceptance Date		04-27-2012 15:54:26
1	1	2361M109				Shopping Category		
1	1	2361M109	1			Need-By Date	02-07-2012 04:07:00	04-20-2012 04:07:00

Print Document Revisions

Revision Number

[Return to Orders: Purchase History](#) | [Compare to Original PO](#) | [Compare to Previous PO](#) | [Export](#)

Home | Orders | Shipments | Product | Finance | Home | Logout | Preferences

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http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/inquiry/webui/PosViewComparePG&_ri=177&e | Local intranet | 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 22

NCR | iSupplier Portal

Home | **Orders** | Shipments | Product | Finance

Purchase Orders | **Purchase History**

Orders: Purchase History >

PO Comparison Result

Compare to Original PO | Compare to Previous PO | **Export**

PO Number: [2010811218](#)
 Revision: **5**
 Type: **Standard PO**
 Currency: **USD**

Bill-To Location: [GA0389-003](#)
 Payment Terms: **Net 45 Days**
 Freight: **Prepaid**
 Buyer: [HENDRIX, BRENDA](#)

Show All PO Changes

Comparisons are sorted by Revision, Line and Price

Revision	Line	Item/Job	Shipment	Price
3	1	2361M109	1	
3	1	2361M109	2	
2	1	2361M109	1	
2	1	2361M109	1	
1	1	2361M109		
1	1	2361M109	1	

Shopping Category: Need-By Date

Changed From: 04-27-2012 15:54:26 | Changed To: 04-20-2012 16:01:24

Changed From: | Changed To: 04-27-2012 15:54:26

Changed From: | Changed To: 04-27-2012 15:54:26

Changed From: 02-07-2012 04:07:00 | Changed To: 04-20-2012 04:07:00

Print Document Revisions

Revision Number:

[Return to Orders: Purchase History](#)

Compare to Original PO | Compare to Previous PO | **Export**

Home | Orders | Shipments | Product | Finance | Home | Logout | Preferences

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Downloading from site: http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OAExport.jsp | Local intranet | 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 23

Microsoft Excel - export[2].txt

File Edit View Insert Format Tools Data Window Help

Type a question for help

A6 5

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	PO Number	Revision	Type	Currency	Ship-To	Lo Ship Via	FOB	Total	Bill-To Loc	Payment T	Freight	Buyer			
2	2.01E+09	5	Standard	FUSD	One Time	Address	FOB2	51,500.00	GA0389-00	Net 45 Day	Prepaid	HENDRIX, BRENDA			
3															
4															
5	Revision	Line	Item/Job	Shipment	Price Differ	Enabled O	Field Alter	Changed F	Changed To						
6		5					Amount	51019	51500						
7		5	1 2361M109				Unit Price	5101.9	5150						
8		5	1 2361M109	1			Unit Price	5101.9	5150						
9		5	1 2361M109	2			Unit Price	5101.9	5150						
10		4	1 2361M109	2			Promised	4/27/2012	4/23/2012						
11		4	1 2361M109	2			Last Accep	4/27/2012	4/23/2012						
12		3					Acceptanc	Document	None						
13		3					Acceptanc	2/9/2012							
14		3	1 2361M109	1			Quantity	10	6						
15		3	1 2361M109	1			Promised	4/27/2012	4/20/2012						
16		3	1 2361M109	1			Last Accep	4/27/2012	4/20/2012						
17		3	1 2361M109	2			New								
18		2	1 2361M109	1			Promised Date		4/27/2012						
19		2	1 2361M109	1			Last Acceptance Date		4/27/2012						
20		1	1 2361M109				Shopping Category								
21		1	1 2361M109	1			Need-By C	2/7/2012	4/20/2012						
22															
23															
24															
25															
26															
27															
28															
29															
30															
31															
32															
33															
34															
35															
36															

Ready

iSupplier Training - How to Navigate and Update Preferences

Slide 24

Microsoft Excel - export[2].txt

File Edit View Insert Format Tools Data Window Help

Type a question for help

A6 5

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	PO Number	Revision	Type	Currency	Ship-To	Lo Ship Via	FOB	Total	Bill-To	Loc	Payment T	Freight	Buyer		
2	2.01E+09	5	Standard	FUSD	One Time	Address	FOB2	51,500.00	GA0389-00	Net 45 Day	Prepaid		HENDRIX, BRENDA		
3															
4															
5	Revision	Line	Item/Job	Shipment	Price Differ	Enabled	O Field Alter	Changed F	Changed To						
6	5							Amount	51019	51500					
7	5	1	2361M109					Unit Price	5101.9	5150					
8	5	1	2361M109	1				Unit Price	5101.9	5150					
9	5	1	2361M109	2				Unit Price	5101.9	5150					
10	4	1	2361M109	2				Promised I	4/27/2012	4/23/2012					
11	4	1	2361M109	2				Last Acce	4/27/2012	4/23/2012					
12	3							Acceptanc	Document	None					
13	3							Acceptanc	2/9/2012						
14	3	1	2361M109	1				Quantity	10	6					
15	3	1	2361M109	1				Promised I	4/27/2012	4/20/2012					
16	3	1	2361M109	1				Last Acce	4/27/2012	4/20/2012					
17	3	1	2361M109	2				New							
18	2	1	2361M109	1				Promised Date		4/27/2012					
19	2	1	2361M109	1				Last Acceptance Date		4/27/2012					
20	1	1	2361M109					Shopping Category							
21	1	1	2361M109	1				Need-By C	2/7/2012	4/20/2012					
22															
23															
24															
25															
26															
27															
28															
29															
30															
31															
32															
33															
34															
35															
36															

Ready Sum=666521.7

iSupplier Training - How to Navigate and Update Preferences

Slide 25

NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Home | Logout | Preferences

Compare to Original PO | Compare to Previous PO | Export

PO Number [2010811218](#) Ship-To Location [One Time Address](#) Bill-To Location [GA0389-003](#)
 Revision **5** Ship Via **One Time Address** Payment Terms **Net 45 Days**
 Type **Standard PO** FOB **FOB2** Freight **Prepaid**
 Currency **USD** Total **51,500.00** Buyer [HENDRIX, BRENDA](#)

Show All PO Changes

Comparisons are sorted by Revision, Line and Shipment.

Previous 10 11-16 of 16 Next

Revision	Line	Item/Job	Shipment	Price Differential	Enabled Organization	Field Altered	Changed From	Changed To
3	1	2361M109	1			Last Acceptance Date	04-27-2012 15:54:26	04-20-2012 16:01:24
3	1	2361M109	2			New		
2	1	2361M109	1			Promised Date		04-27-2012 15:54:26
2	1	2361M109	1			Last Acceptance Date		04-27-2012 15:54:26
1	1	2361M109				Shopping Category		
1	1	2361M109	1			Need-By Date	02-07-2012 04:07:00	04-20-2012 04:07:00

Print Document Revisions

Revision Number

[Return to Orders: Purchase History](#) | Compare to Original PO | Compare to Previous PO | Export

Home | Orders | Shipments | Product | Finance | Home | Logout | Preferences

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http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/home/webui/PosHomeMainPG&_ri=177&menu Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 26

The screenshot displays the iSupplier web application interface. It features several main sections:

- Notifications:** A table with columns for Subject and Date. The subject lines are hyperlinks to purchase order change request responses.
- Orders At A Glance:** A table with columns for PO Number, Description, and Order Date. A mouse cursor is hovering over the Description column.
- Shipments At A Glance:** A table with columns for Shipment Number, Shipment Date, and Packing Slip. A red dashed line with a 'Click Here' callout points to the 'Full List' button next to this section.
- Orders, Shipments, Receipts, Invoices, and Payments:** Vertical navigation menus on the right side of the page.

At the bottom of the page, there is a navigation bar with links for Home, Orders, Shipments, Product, Finance, Home, Logout, Preferences, and Help. A Privacy Statement link is also present. The footer includes the copyright notice: Copyright (c) 2006, Oracle. All rights reserved.

The browser address bar shows the URL: http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/home/webui/PosHomeMainPG&_ri=177&menu

iSupplier Training - How to Navigate and Update Preferences

Slide 27

Click Here

View: Last 25 Shipment Notices

Previous 1-10 Next 10

Select	Shipment Number	Shipment Date	Expected Receipt Date	Freight Carrier	Waybill/ Airbill Number	Supplier Site	Invoice Number	Packing Slip	Processing Status Code	Cancellation Status
<input type="radio"/>	2010811218-DC128877	04-16-2012 16:25:18	04-20-2012 16:25:30	4 Day Airborne Express	12873623	ISP-BUFORD				Cancelled
<input type="radio"/>	5000551109	02-03-2012 16:50:53	02-24-2012 16:50:56			ISP-BUFORD				
<input type="radio"/>	5000551110	02-03-2012 16:15:58	02-24-2012 16:16:02			ISP-BUFORD				
<input type="radio"/>	5000527191	01-25-2012 09:44:01	01-31-2012 09:44:04			ISP-BUFORD				Cancelled
<input type="radio"/>	5000544558	01-25-2012 09:43:23	01-31-2012 09:43:26			ISP-BUFORD				Cancelled
<input type="radio"/>	5000539314	01-09-2012 12:43:24	01-30-2012 12:43:27			ISP-BUFORD				Cancelled
<input type="radio"/>	5000539317	01-09-2012 12:41:05	01-30-2012 12:41:08			ISP-BUFORD				Cancelled
<input type="radio"/>	5000505026	12-28-2011 15:25:56	01-06-2012 15:26:03			ISP-BUFORD				Cancelled
<input type="radio"/>	5000487951	12-28-2011 11:56:30	01-06-2012 11:56:41			ISP-BUFORD				Cancelled
<input type="radio"/>	5000485416	12-23-2011 12:09:23	12-30-2011 12:09:28			ISP-BUFORD			Error	

Previous 1-10 Next 10

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iSupplier Training - How to Navigate and Update Preferences

Slide 28

Views

View:

Once All Shipment Notices it cannot be undone

Select Advance Shipment Notice 1-10

Select	Shipment Number	Shipment Date	Expected Receipt Date	Freight Carrier	Waybill/ Airbill Number	Supplier Site	Invoice Number	Packing Slip	Processing Status Code	Cancellation Status
<input type="radio"/>	2010811218-DC128877	04-16-2012 16:25:18	04-20-2012 16:25:30	4 Day Airborne Express	12873623	ISP-BUFORD				Cancelled
<input type="radio"/>	5000551109	02-03-2012 16:50:53	02-24-2012 16:50:56			ISP-BUFORD				
<input type="radio"/>	5000551110	02-03-2012 16:15:58	02-24-2012 16:16:02			ISP-BUFORD				
<input type="radio"/>	5000527191	01-25-2012 09:44:01	01-31-2012 09:44:04			ISP-BUFORD				Cancelled
<input type="radio"/>	5000544558	01-25-2012 09:43:23	01-31-2012 09:43:26			ISP-BUFORD				Cancelled
<input type="radio"/>	5000539314	01-09-2012 12:43:24	01-30-2012 12:43:27			ISP-BUFORD				Cancelled
<input type="radio"/>	5000539317	01-09-2012 12:41:05	01-30-2012 12:41:08			ISP-BUFORD				Cancelled
<input type="radio"/>	5000505026	12-28-2011 15:25:56	01-06-2012 15:26:03			ISP-BUFORD				Cancelled
<input type="radio"/>	5000487951	12-28-2011 11:56:30	01-06-2012 11:56:41			ISP-BUFORD				Cancelled
<input type="radio"/>	5000485416	12-23-2011 12:09:23	12-30-2011 12:09:28			ISP-BUFORD			Error	

Select Advance Shipment Notice 1-10

iSupplier Training - How to Navigate and Update Preferences

Slide 29

NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Delivery Schedules | **Shipment Notices** | Receipts | Returns | Overdue Receipts | On-Time Performance

View / Cancel Advance Shipment Notice

Export

Advanced Search

Specify parameters and values to filter the data that is displayed in the table.

Show table data when all conditions are met.
 Show table data when any condition is met.

Shipment Number is

PO Number is

Ship-To Location is

Supplier Site is

Go Clear Add Another Bill of Lading Add

Once a shipment notice is cancelled it cannot be undone

Shipment Select Number	Shipment Date	Expected Receipt Date	Freight Carrier	Waybill/Airbill Number	Supplier Site	Invoice Number	Packing Slip	Processing Status Code	Cancellation Status
No results found.									

Views

Export

Home Orders Shipments Product Finance Home Logout Preferences

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iSupplier Training - How to Navigate and Update Preferences

Slide 30

NCR | iSupplier Portal Navigator Favorites Home Logout Preferences

Home Orders Shipments Product Finance

Delivery Schedules | **Shipment Notices** | Receipts | Returns | Overdue Receipts | On-Time Performance

View / Cancel Advance Shipment Notice Export

Advanced Search Views

Specify parameters and values to filter the data that is displayed in your results set.

Show table data when all conditions are met.
 Show table data when any condition is met.

Shipment Number is
PO Number
Ship-To Location
Supplier Site

Click Here Go Clear Add Another Bill of Lading Add

Once a shipment notice is cancelled it cannot be undone

Shipment Select Number	Shipment Date	Expected Receipt Date	Freight Carrier	Waybill/Airbill Number	Supplier Site	Invoice Number	Packing Slip	Processing Status Code	Cancellation Status
No results found.									

Export

Home Orders Shipments Product Finance Home Logout Preferences

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http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/asn/webui/PosAsnViewAdvSearchPG&Search1 Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 31

The screenshot shows the iSupplier Portal interface. At the top, there are navigation tabs for Home, Orders, Shipments, Product, and Finance. Below these are sub-tabs for Delivery Schedules, Shipment Notices, Receipts, Returns, Overdue Receipts, and On-Time Performance. The main content area is titled 'Advanced Search' and includes a 'Views' button. It contains search criteria for Shipment Number, PO Number, Ship-To Location, and Supplier Site, each with a dropdown menu set to 'is'. There are also 'Clear', 'Add Another', and 'Add' buttons. A green callout box with the text 'Click Here' points to the 'Cancel Shipment Notice' button. Below the search criteria is a table of shipment notices with columns for Shipment Select Number, Shipment Date, Expected Receipt Date, Freight Carrier, Waybill/Airbill Number, Supplier Site, Invoice Number, Packing Slip, Processing Status Code, and Cancellation Status. The table contains one row with a selected shipment notice. At the bottom, there is a footer with a Privacy Statement link and copyright information.

Advanced Search

Specify parameters and values to filter the data that is displayed in your results set.

Show table data when all conditions are met.
 Show table data when any condition is met.

Shipment Number: is []
 PO Number: is 2010811218
 Ship-To Location: is []
 Supplier Site: is []

Shipment Select Number	Shipment Date	Expected Receipt Date	Freight Carrier	Waybill/Airbill Number	Supplier Site	Invoice Number	Packing Slip	Processing Status Code	Cancellation Status
<input checked="" type="radio"/> 2010811218-DC128877	04-16-2012 16:25:18	04-20-2012 16:25:30	4 Day Airborne Express	12873623	ISP-BUFORD				Cancelled

Home Orders Shipments Product Finance Home Logout Preferences

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http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/pos/home/webui/PosHomeMainPG&_ri=1778menu Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 32

Home | **Orders** | **Shipments** | **Product** | **Finance**

Search PO Number

TIP To stop receiving e-mail notifications, select the appropriate option under preferences

Note: A PO marked as a Contract PO does not require any action. It does not have PO lines and it cannot be invoiced. It is only used internally by NCR to automate the procurement process.

For iSupplier support, review the on-line help at http://www.ncr.com/about_ncr/partners/suppliers/ or contact us at isupplier.erp@ncr.com.

To review country specific Terms and Conditions for NCR Purchase Orders [Click here](#)

Notifications

Subject	Date
United States Operating Unit - Response to your change request for Standard Purchase Order 2010785417,2	04-12-2012 20:31:25
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,5	04-12-2012 20:14:16
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,4	04-12-2012 20:08:55
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,3	04-12-2012 20:02:50
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,2	04-12-2012 19:57:44

Orders At A Glance

PO Number	Description	Order Date
2010785417		04-12-2012 20:31:18
2010811218		04-12-2012 20:14:14
2010830996		04-12-2012 19:50:27
2010811451		04-12-2012 18:06:16
5000569378		04-12-2012 14:57:58

Orders

- [Purchase Orders](#)
- [Purchase History](#)

Shipments

- [Delivery Schedules](#)
- [Overdue Receipts](#)
- [Advance Shipment Notices](#)

Receipts

- [Receipts](#)
- [Ret](#)
- [On](#)

Invoices

- [Invoices](#)

Payment

- [Payments](#)

Click Here

Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

Slide 33

The screenshot shows the iSupplier Portal interface. At the top, there is a navigation bar with 'Home', 'Navigator', 'Favorites', 'Home', 'Logout', 'Preferences', and 'Help'. Below this is a breadcrumb trail: 'Home > View Invoices'. A green callout box with the text 'Click Here' points to the 'View Invoices' link in the breadcrumb. The main content area features a 'Simple Search' section with various input fields: 'Invoice Number', 'PO Number', 'Payment Number', 'Invoice Status', 'Payment Status', 'Invoice Amount From', 'Amount Due From', 'Invoice Date From', and 'Due Date From'. There are also 'Go' and 'Clear' buttons. A green callout box with the text 'Enter search criteria and click the Go Button.' points to the 'Go' button. Below the search section is a table with the following columns: 'Invoice', 'Invoice Date', 'Type', 'Currency', 'Amount', 'Due Status', 'On Hold', 'Payment Status', 'Available for Payment', 'PO Payment Number', 'Receipt', and 'Attachments'. The table currently displays 'No search conducted.' at the bottom left. At the bottom of the page, there is a footer with 'Privacy Statement' and 'Copyright (c) 2008, Oracle. All rights reserved.' The browser address bar at the very bottom shows the URL: 'http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/ap/invoice/request/webui/InvoiceRequestPG&_ri='.

iSupplier Training - How to Navigate and Update Preferences

Slide 34

The screenshot displays the iSupplier Portal interface. At the top, there is a blue header with the NCR logo and the text "iSupplier Portal". To the right of the header are navigation links: "Home", "Logout", "Preferences", and "Help". Below the header is a secondary navigation bar with tabs for "Home", "Orders", "Shipments", "Product", and "Finance". A green callout bubble with the text "Click Here" points to the "Create Invoices" link in the "Orders" tab. Below this bar are links for "Create Invoices", "View Invoices", and "View Payments".

The main content area is titled "Invoice Actions" and contains a "View Invoices" button. To the right, there is a "Create Invoice" button with a dropdown menu set to "With a PO" and a "Go" button.

Below this is a "Search" section. It includes a note: "Note that the search is case insensitive". The search form contains the following fields:

- Supplier: **MANUFACTURED ASSEMBLIES CORPORATION**
- Invoice Number:
- Invoice Date From: (with a calendar icon and the example "04-23-2012")
- Invoice Status:
- Purchase Order Number:
- Invoice Amount:
- Invoice Date To: (with a calendar icon)
- Currency:

Buttons for "Go" and "Clear" are located below the search fields.

At the bottom of the search section is a table with the following columns: "Invoice Number", "Invoice Date", "Invoice Currency Code", "Invoice Amount", "Purchase Order", "Status", "Withdraw", "Cancel", "Update", and "View Attachments". The table content shows "No search conducted."

At the bottom of the page, there is a footer with "Privacy Statement" on the left and "Copyright (c) 2006, Oracle. All rights reserved." on the right. The browser's address bar at the very bottom shows a URL starting with "http%3A//sun5562.daytonoh.ncr.com%3A8021/OA_HTML/OA.jsp%3Fpage%3D/orac".

iSupplier Training - How to Navigate and Update Preferences

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NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Create Invoices | View Invoices | **View Payments**

View Payments Export

Simple Search

Note that the search is case insensitive Advanced Search

Payment Number Status

Invoice Number Payment Amount From To

PO Number Payment Date From To

(example: 04-23-2012)

Payment	Payment Date	Currency	Amount Method	Status	Status Date	Bank Account	Invoice	PO Number
No search conducted.								

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http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/fnd/preferences/webui/PreferencesPG&retainAM= Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

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The screenshot shows the 'iSupplier Portal' interface. At the top, there is a navigation bar with 'Home', 'Orders', 'Shipments', 'Product', and 'Finance' tabs. On the right, there are links for 'Home', 'Logout', 'Preferences', and 'Help'. The 'Preferences' link is circled in green, with a red arrow pointing to it from a green callout box that says 'Click Here'. Below the navigation bar, there is a sidebar menu with 'General' selected, and sub-items: 'Display Preferences', 'Access Requests', and 'Manage Proxies'. The main content area is titled 'General Preferences' and contains several sections: 'Languages' (with 'Current Session Language' and 'Default Application Language' both set to 'American English'), 'Accessibility', 'Regional' (with 'Territory' set to 'United States', 'Timezone' to '(GMT +00:00) GMT', 'Currency' empty, 'Date Format' to 'MM-dd-yyyy (04-23-2012)', 'Number Format' to '10,000.00', and 'Client Character Encoding' to 'Western European (Windows)'), 'Start Page' (with 'Responsibility' and 'Page' dropdowns), and 'Notifications' (with 'Email Style' set to 'Do not send me mail'). A red circle highlights the 'Email Style' dropdown, with a red arrow pointing to it from the same 'Click Here' callout box. A tooltip for the dropdown shows 'User Preferred Notification Style'. At the bottom right, there are 'Cancel', 'Reset to Default', and 'Apply' buttons. The browser's address bar shows 'Local intranet' and the page is zoomed to 100%.

iSupplier Training - How to Navigate and Update Preferences

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The screenshot shows the Oracle iSupplier 'General Preferences' page. The left sidebar contains a navigation menu with 'Display Preferences' selected. The main content area is divided into sections: 'Languages', 'Accessibility', 'Regional', 'Start Page', and 'Notifications'. The 'Regional' section includes fields for Territory (United States), Timezone ((GMT +00:00) GMT), Currency, Date Format (MM-dd-yyyy (04-23-2012)), Number Format (10,000.00), and Client Character Encoding (Western European (Windows)). The 'Notifications' section has an 'Email Style' dropdown menu with options: HTML mail with attachments, Disabled, Do not send me mail, HTML mail, HTML mail with attachments, HTML summary mail, Plain text mail, Plain text mail with HTML attachments, and Plain text summary mail. A green callout box with white text is overlaid on the 'Regional' section, stating: 'By default all users receive email notifications (HTML mail with attachments). To disable email notifications select "Do not send me mail".' A red dashed line with a green circle and the text 'Click Here' points to the 'HTML mail with attachments' option in the dropdown menu. The page footer includes 'Privacy Statement', 'Home', 'Logout', 'Preferences', 'Help', and 'Copyright (c) 2006, Oracle. All rights reserved.' The browser status bar shows 'Local intranet' and '100%' zoom.

iSupplier Training - How to Navigate and Update Preferences

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Home Orders Shipments Product Finance

General Preferences

Cancel Reset to Default Apply

Languages

TIP Changing your Regional Preferences may cause issues with some Oracle Applications

Current Session Language American English ⓘ

Default Application Language American English ⓘ

Accessibility

Regional

Territory United States

Timezone (GMT +00:00) GMT

Currency

Date Format MM-dd-yyyy (04-23-2012)

Number Format 10,000.00

Client Character Encoding Western European (Windows) ⓘ

Start Page

Responsibility

Page

Notifications

Email Style HTML mail with attachments

Notifications will be sent in your current default language, American English.

Click Here

Cancel Reset to Default Apply

Home Orders Shipments Product Finance Home Logout Preferences Help

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http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/fnd/preferences/webui/PreferencesPG&retainAM= Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

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- Access Requests
- Manage Proxies

2. Updated

General Preferences

Cancel Reset to Default Apply

Languages

TIP Changing your Regional Preferences may cause issues with some Oracle Applications

Current Session Language American English ⓘ
Default Application Language American English ⓘ

Accessibility

Regional

Territory United States
Timezone (GMT +00:00) GMT
Currency
Date Format MM-dd-yyyy (04-23-2012)
Number Format 10,000.00
Client Character Encoding Western European (Windows) ⓘ

Start Page

Responsibility
Page

Notifications

Email Style HTML mail with attachments ⓘ
Notifications will be sent in your current default language American English.

User Preferred Notification Style

Cancel Reset to Default Apply

Home Orders Shipments Product Finance Home Logout Preferences Help

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Done Local intranet 100%

Click Here



User Preferred Notification Style



iSupplier Training - How to Navigate and Update Preferences

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- Access Requests
- Manage Proxies

2. Updated

General Preferences

Cancel Reset to Default Apply

Languages

TIP Changing your Regional Preferences may cause issues with some Oracle Applications

Current Session Language American English ⓘ

Default Application Language American English ⓘ

Accessibility

Regional

Territory United States

Timezone (GMT +00:00) GMT

Currency

Date Format MM-dd-yyyy (04-23-2012)

Number Format 10,000.00

Client Character Encoding Western European (Windows) ⓘ

Start Page

Responsibility

Page

Notifications

Email Style

HTML mail
Disabled
Do not send me mail
HTML mail
HTML mail with attachments
HTML summary mail
Plain text mail
Plain text mail with HTML attachments
Plain text summary mail

Click Here

User Preferred Notification Style

Cancel Reset to Default Apply

Privacy Statement

Home Logout Preferences Help

Copyright (c) 2006, Oracle. All rights reserved.

Done Local intranet 100%

iSupplier Training - How to Navigate and Update Preferences

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The screenshot displays the Oracle iSupplier preferences interface. On the left, a navigation menu includes 'Access Requests' and 'Manage Proxies'. The main content area is titled '2. Updated' and 'General Preferences'. At the top right of this section are buttons for 'Cancel', 'Reset to Default', and 'Apply'. The 'Languages' section contains a tip: 'TIP Changing your Regional Preferences may cause issues with some Oracle Applications'. Below this, 'Current Session Language' and 'Default Application Language' are both set to 'American English'. The 'Regional' section includes dropdowns for 'Territory' (United States), 'Timezone' ((GMT +00:00) GMT), 'Currency', 'Date Format' (MM-dd-yyyy (04-23-2012)), 'Number Format' (10,000.00), and 'Client Character Encoding' (Western European (Windows)). The 'Start Page' section has dropdowns for 'Responsibility' and 'Page'. The 'Notifications' section shows 'Email Style' set to 'Do not send me mail'. A green callout bubble with the text 'Click Here' points to the 'Apply' button. A red circle highlights the 'Apply' button, with a dashed line connecting it to the 'Click Here' bubble. At the bottom, a navigation bar includes links for 'Home', 'Orders', 'Shipments', 'Product', 'Finance', 'Home', 'Logout', 'Preferences', and 'Help'. A footer contains 'Privacy Statement' and 'Copyright (c) 2006, Oracle. All rights reserved.' The browser address bar shows the URL: http://sun5562.daytonoh.ncr.com:8021/OA_HTML/OA.jsp?page=/oracle/apps/fnd/preferences/webui/PreferencesPG&OAPF=Y&

iSupplier Training - How to Navigate and Update Preferences

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NCR | iSupplier Portal

Home | Orders | Shipments | Product | Finance

Search PO Number Go

TIP To stop receiving e-mail notifications, select the appropriate option under preferences

Note: A PO marked as a Contract PO does not require any action. It does not have PO lines and it cannot be invoiced. It is only used internally by NCR to automate the procurement process.

For iSupplier support, review the on-line help at http://www.ncr.com/about_ncr/partners/suppliers/ or contact us at isupplier.erp@ncr.com.

To review country specific Terms and Conditions for NCR Purchase Orders [Click here](#)

Notifications Full List

Subject	Date
United States Operating Unit - Response to your change request for Standard Purchase Order 2010785417,2	04-12-2012 20:31:25
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,5	04-12-2012 20:14:16
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,4	04-12-2012 20:08:55
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,3	04-12-2012 20:02:50
United States Operating Unit - Response to your change request for Standard Purchase Order 2010811218,2	04-12-2012 19:57:44

Orders At A Glance Full List

PO Number	Description	Order Date
2010785417		04-12-2012 20:31:18
2010811218		04-12-2012 20:14:14
2010830996		04-12-2012 19:50:27
2010811451		04-12-2012 18:06:16
5000569378		04-12-2012 14:57:58

Orders

- [Purchase Orders](#)
- [Purchase History](#)

Shipments

- [Delivery Schedules](#)
- [Overdue Receipts](#)
- [Advance Shipment Notices](#)

Receipts

- [Receipts](#)
- [Returns](#)
- [On-Time Performance](#)

Invoices

- [Invoices](#)

Payments

- [Payments](#)

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