

Your all-in-one workplace platform

# Create an onsite experience your employees and clients love, while keeping the office safe



Trusted by over 16,000 offices worldwide



## Streamline client management

Customize sign-in flows based on visitor type. Enable your clients to fill out forms, upload documentation, and sign non-disclosure agreements prior to their visit.

## Bring employees and clients together

Employees can share schedules, pre-register and invite clients, and even book desks and conference rooms—all in one flow in the Envoy mobile app.

## Keep your people and office safe

Manage who is approved to be onsite. Connect Envoy to over 100 apps that support background checks, access control, WiFi credentials, emergency communication, and more. Instantly flag unwanted guests.

## Anticipate and adapt with data

Make data-driven decisions to optimize how people use your space. Access client and employee foot traffic data, as well as desk and meeting room bookings, across all of your offices.



### Visitors

Welcome clients while keeping people, property and ideas safe



### Workplace

Make the workplace seamless using an all-in-one platform



### Deliveries

Manage incoming mail and avoid package pile-ups



### Desks

Enable employees to work flexibly using bookable desks



### Rooms

Help employees book rooms and free up unused space



### Mobile

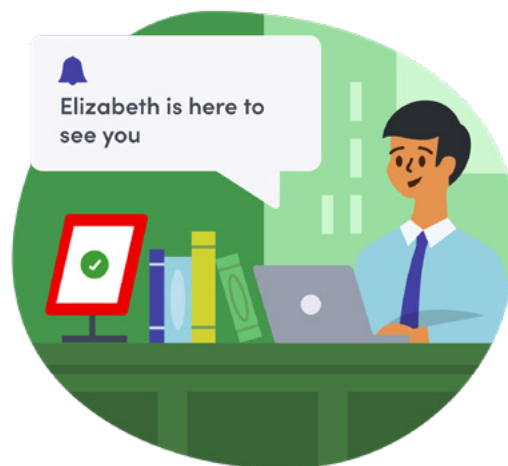
Empower employees to make the most of their time onsite

Connect the tools your teams rely on



# The workplace platform for client-facing firms

Make a polished first impression for every client while safeguarding people, property and ideas.



Vanguard

SoFi

CRAMER

GE Giesecke+Devrient

## Key features

### Host notifications

Ensure your VIP guests are met promptly upon their arrival. Automatically notify hosts when their guests arrive via Slack, Teams, email, or the Envoy app.

### Anonymize visitor data

Rest assured knowing Envoy takes the security and privacy of your data seriously. Request to anonymize your visitor data at any time to comply with your firm's visitor policy.

### File sharing integrations

Add a layer of security using integrations like Box, DocuSign, Dropbox to automatically send and securely store client documents before each visit.

### Custom badges

Identify visitors with printable badges that display a photo, date stamp, host name, and your logo. Create badges that identify visitors and display their level of authorization.

### ID scanning

Require your guests to scan their ID upon signing in. If something is amiss, Envoy will alert the administrators you specify to approve or deny their entry.

### Custom sign-in fields

Tailor your sign-in field to suit your firm's needs. Capture the required information for audit and compliance purposes, while making sign-in simple for your guests.

### Access control

Safeguard your office by knowing exactly who's visiting, when, and why. Set your own entry criteria so you can be sure everyone onsite has the right access.

### Collect signatures for NDAs and other legal documents

Protect your intellectual property by requiring visitors to sign a non-disclosure agreement or waiver before visiting your office.

### Audit-ready visitor log

Automatically maintain an up-to-date visitor log, complete with each guest's contact information, host, and reason for visit so you're prepared for every audit.

"We're obsessive about visitor experience, and that's why Envoy is critical."

- Brent Turner, SVP of Solutions at Cramer

"Envoy allows us to document compliance requirements in a way that is organized, customized, secure, and trackable."

- Chris Latter, CISO at Giesecke & Devrient

## ENVOY CUSTOMER SUCCESS STORY

# How G+D keeps their offices safe and compliant worldwide

Before Envoy, Giesecke & Devrient (G+D) used multiple methods to manage visitors and stay in compliance: an ID scanning software to capture guest ID information and a fax machine to send required documents to guests. Not only were these methods time consuming, they often didn't work—leaving the company at risk. When G+D's Chief Information Security Officer, Chris Latter, set out to find a better visitor management solution, he knew that security and compliance were essential. As a payment and identity solution business, G+D manufactures millions of payment cards, state IDs, and mobile SIM cards each year, so they always need to be prepared for audits. Latter aimed to find a solution that could support G+D's complex compliance needs, would be easy to implement, and can scale across multiple locations.



**Locations**  
3



**Employees**  
500+



**Industry**  
Manufacturing & Financial services

### Security

G+D uses Envoy Visitors to keep its people, property, and ideas safe. Envoy enables them to screen visitors in advance to ensure that everyone who enters the workplace is approved to be there.

### Compliance

G+D manages its complex compliance needs with the help of Envoy. They maintain tedious records of every visitor who comes onsite, automatically capturing visitor approval status, time on site, and signed documents.

### Implementation + scale

G+D used Envoy's global sign-in flows to easily set up one location and quickly scale it to their other two sites. They plan to use the templates they created to expand globally later this year.

"If it's not documented, it didn't happen. Envoy allows us to document compliance requirements in a way that is organized, customized, secure, and trackable."

– Chris Latter, CISO at Giesecke & Devrient



## ENVOY CUSTOMER SUCCESS STORY

# How Cramer strikes the perfect balance between community and confidentiality

As an experiential marketing agency, Cramer works with some of the biggest brands in the world—UPS, IBM and GE Healthcare, to name a few. Their studios also serve as a community hub for startups and professionals. For Cramer, finding a visitor management solution that helped them strike a balance between client confidentiality and a top-tier onsite experience was paramount. Before Envoy, Cramer used a public paging system to alert employees when their visitors arrived—but this turned out to be too disruptive. After that, the front desk team had to individually notify employees whenever a client arrived—but this was time consuming and resulted in a poor visitor experience for Cramer’s clients. That’s when they turned to Envoy for help streamlining their visitor experience.



**Employees**  
150+



**Industry**  
Professional services



**Favorite features**  
Digital document signing,  
Host notifications

### Seamless hosting

Envoy saves Cramer’s front desk team time by eliminating the need to manually track down hosts. Using Envoy Visitors, they can automatically notify hosts via text message or email when a guest arrives.

### Client experience

Envoy also enables guests to sign in via an iPad that highlights Cramer’s own branding. Not only is this a sleek experience, but it frees up their front desk team to focus on giving guests a warm welcome to their office.

### Security

With Envoy, Cramer can incorporate non-disclosure agreements into the sign-in process in a way that ensures clients feel confident they’re protected but doesn’t interfere with Cramer’s welcoming atmosphere.

“We love that we can use Envoy to add NDAs into the visitor experience. It helps us maintain a community feel while giving our clients peace of mind.”

– Brent Turner, SVP of Solutions

