

The FloridaShines Catalog

Zero Textbook Cost Course Indicator

Overview

Building on previous FLVC textbook affordability efforts, a 2021 [workgroup](#) was convened with representatives from Florida's colleges and universities to brainstorm, define and provide best recommendations to implement textbook cost indicator(s) in the [FloridaShines Course Catalog](#). The textbook cost indicator(s) may be used across the state by the institutions who desire to highlight their efforts with reducing the cost of learning materials for their students. Working together this group was given the charge to:

- Identify indicator(s) and definition(s) to be used in the Course Catalog, to highlight affordable course options in the state of Florida.
- Make recommendations on the classification, use and design of these indicators.
- Collect best practices for local implementation and catalog upload processes for peer institutions.

Florida's Zero Textbook Cost Course Indicator

Informational Website

To learn more about this initiative please visit: <https://dlss.flvc.org/florida-zero-textbook-cost-indicator>

- [Definition](#)
- [FAQS](#)
- [Resources](#)
- [Workgroup Members](#)

FloridaShines Catalog

Changes to Course Upload

To access your FloridaShines Catalog Account:

<https://courses.flvc.org/Account/Login>

- The process will work the same, the only change is there has been an additional field added to the Data Standards Document.

Field Name	Required	Field Type	Field Size	Notes	Validations
TextbookCostIndicator	No	Text	50	Indicate if this course section requires course materials at no cost to student.	Must be a valid textbook cost indicator value.





**Please note this field is optional.*

FloridaShines Catalog

Administrator Dashboard

[Home](#)

Hello ndawahre (Acting on behalf of kathleen.clark2@cfk.edu) • [Get Help](#) • [About](#) • [Partners](#)

 [Go to College](#) [Succeed in College](#) [Find a Career](#)

[Admin Home](#) [Uploads and Data](#) [My Institution](#) [Setup](#) [Reports](#) [Catalog Searches](#) [User Guides](#)

IMPORTANT
ONLINE COURSE
Fall 2021 - 77
Spring 2022 - 78
Summer 2022 - 79
Fall 2022 - 80

ONLINE COURSE UPLOAD DATES:
Fall opens: June 1*
Spring opens: October 1*
Summer opens: March 1*
**All dates are prior to the beginning of the stated semester*

[Upload Courses](#)
[Upload Programs](#)
[Upload Defaults](#)
[Export Data](#)

WELCOME

Welcome to the FloridaShines Catalog Administration web page where you can update and upload your Institution's Profile, Degree Programs and Online Courses.

You can find additional tools and help for administrators – including tutorials, administrative guides, videos, documentation, and more – by selecting "[User Guides](#)" from the main menu, above.

INSTITUTION PROFILES UPLOAD SCHEDULE:

The institution profiles are updated annually by the Profile Editor, following the schedule outlined below. Reminder e-mails and notifications are distributed during this update period to institution administrators and profile editors.

Upload Period Opens	May 1
Upload Deadline	July 1

DEGREE PROGRAMS UPLOAD SCHEDULE:


The degree programs are uploaded annually by the Data Administrator, following the schedule outlined below. Reminder e-mails and notifications are distributed during this upload period to institution administrators.

Upload Period Opens	May 1
Upload Deadline	July 1

ONLINE COURSE UPLOAD SCHEDULE:

The online courses are uploaded every semester by the Data Administrator, following the schedule outlined below. Reminder e-mails and notifications are distributed during this update period to institution administrators.

	Fall Term	Spring Term	Summer Term
Upload Period Opens	May 1	September 1	February 1
Upload Deadline	May 31	September 30	February 28
Term Visibility	June 1	October 1	March 1



FloridaShines Catalog

Upload Page

[Admin Home](#) [Uploads and Data ▾](#) [My Institution ▾](#) [Setup ▾](#) [Reports ▾](#) [Catalog Searches ▾](#) [User Guides](#)

COURSES, SECTION, AND MEETING MAINTENANCE

Upload New Courses, Section, and Meeting File(s)

UPLOAD NEW COURSES FILE

Accepted file types:

- Microsoft Excel (.xlsx format)
- Microsoft Excel 1997-2003 (.xls format)
- CSV (see notes in sidebar)

Academic Year ^{*} ✕ ▾

Upload Type ^{*} ☒ Excel ☐ CSV

Excel File (Courses, Sections, or Meetings)

No file chosen

Your excel workbook should have at least one worksheet named "Courses", "Sections", or "Meetings" for when uploading Courses, Sections, or Meetings. Your workbook may have multiple worksheets if you are uploading Courses, Sections, or Meetings at the same time.

Upload Guidelines

- Ensure that the uploaded Excel / CSV file follows the courses, section, and meeting template.
- Ensure that no courses, sections, and meetings are duplicated.
- If uploading using CSV files, the column headers need to match the names in the Data Upload Schema exactly. For CSV files, the column names are case sensitive -- e.g. "CourseId" is not the same as "CourseID".

FloridaShines Catalog

Validation Screen

COURSES VALIDATION

Review and take action on the courses you uploaded before completing the import

Courses (11) **1** Sections (11) **3** Meetings

Showing 10 of 11 courses:

Row #	CourseID	CIPChoiceID	Publicly	StatePublicly	CourseDept	CourseNo	CourseTitle	C
2	126	52.02	True	True	GEB	3035	Effective Career Management	T d
3	149	51.07	True	True	HSC	1653	Healthcare Ethics	T is
4	80	43.01	True	True	DSC	1002	Terrorism And U.S. Security	T fc
5	103	13.10	True	True	EEX	4603	Positive Behavior Support	T p d

Upload Validation Guidelines

- Hover over any cell and click the [Edit](#) link to edit the value for that field.
- Hover over the header of any column and click the [Edit](#) link to edit some or all the values of that column.

Validation Summary

Warnings

☐ Only show rows with issues

i The data you uploaded has issues that must be resolved before it becomes available to the public. Please review and correct any errors to complete this import.

SECTIONS VALIDATION

Review and take action on the sections you uploaded before completing the import

Courses (11) 1Sections (11) 2Meetings

nalCostInfo	CensusDate	InstructorName	InstructorEmail	CourseQualityIndicator	TextbookCostIndicator
		Ricardo Herbert P	hricardo@irsc.edu	High Quality	Zero Textbook Cost
		Semprevivo Joseph A	jsemprev@irsc.edu		Zero Textbook error
		Anderson Emlyn U	euanders@irsc.edu	Quality	Zero Textbook Cost
		Rivera Joan O	jorivera@irsc.edu	High Quality	Zero Cost error
		Swartz Kimberly G	kswartz@irsc.edu		Zero Textbook Cost

FloridaShines

Update the value of TextbookCostIndicator

TextbookCostIndicator

-- Unrecognized selection is not valid. Please choose another.--

---Select---

No value selected or use default

Zero Textbook Cost

error

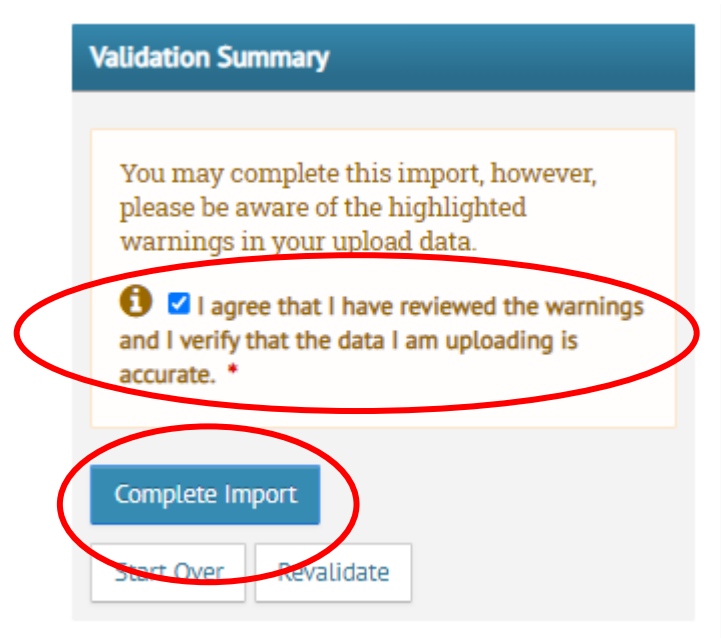
The following cost indicator is not a valid option: Zero Textbook

OKCancel

	InstructorEmail	CourseQualityIndicator	TextbookCostIndicator
ert P	hricardo@irsc.edu	High Quality	Zero Textbook Cost
oseph A	jsemprev@irsc.edu		Zero Textbook <div>error</div>

FloridaShines Catalog

Validation Summary



Validation Summary

You may complete this import, however, please be aware of the highlighted warnings in your upload data.

☒ I agree that I have reviewed the warnings and I verify that the data I am uploading is accurate. *

Complete Import

Start Over Revalidate

FloridaShines Catalog

Upload Verification

COURSES, SECTION, AND MEETING MAINTENANCE





Upload New Courses, Section, and Meeting File(s)


- ✓ Your data has been imported successfully
 - 11 Courses imported.
 - 11 Sections imported.

FloridaShines Catalog

Display

[Home](#)[High-Contrast](#)[Get Help](#)[About](#)[Promotion](#)[Partners](#)[Search Q](#)

[Go to College](#)[Succeed in College](#)[Find a Career](#)




powered by the Sunshine State

[Explore Institutions](#)[Discover Programs](#)[Get Ready for College](#)[Pay for College](#)[Affordable Education Options](#)

[Plan your Path](#)[Check Your Progress](#)[Learn Online](#)[Take a Course at Another School](#)[Transfer Schools](#)[Search Libraries](#)

[Elementary School Students](#)[Middle & High School Students](#)[College Students & Workforce](#)

[Succeed in College](#) / [Learn Online](#) /

[Succeed in College](#)

[PLAN YOUR PATH](#)[CHECK YOUR PROGRESS](#)[» LEARN ONLINE](#)[Testing Centers](#)[TAKE A COURSE AT ANOTHER SCHOOL](#)[TRANSFER SCHOOLS](#)[SEARCH LIBRARIES](#)

LEARN ONLINE


Taking an online course allows you to learn on your own schedule.


Online Courses


Florida's online course catalog lets you search for online courses offered at colleges and universities across the state. Florida also makes it easy for students to take a course at another college or university without worrying if the credit is transferable. Under state policy, all state public institutions must accept credit for courses offered by another state public institution.

To register for an online course through the catalog, you must be enrolled in a state college or university. Once you find the course you want, click *Begin Registration* and complete the form. Your application will be sent automatically to your home institution and the institution offering the course. The institution offering the course will contact you to finalize registration.

[Search Now](#)

[Find a testing center near you.](#)

[Find a book. SEARCH LIBRARIES STATEWIDE](#)

[Find an online degree. LEARN ONLINE ALL THE TIME](#)

Online Courses Catalog

Search Refinement

Registration Status
☐ Show only courses available for registration. ?

Search Refinements

Subject

Course Type

Credit

Delivery Method

Institution

Institution Type

Indicator 6

Zero Textbook Cost

Applications are available to students from other FL public institutions. Current Broward College students must contact Broward College directly to apply.

CTS 1133C - A+ Comprehensive (4.00 credits)
Institution: Broward College; **Institution Type:** Public College; **Term:** 2021 Fall; **Instructor:** Ricardo Vargas
Delivery Method: Internet; **Course Type:** Credit; **Subject:** Computer and Information Sciences, General
Section Open — 14 of 37 seats available — last updated 6/22/21 by BRO

Applications are available to students from other FL public institutions. Current Broward College students must contact Broward College directly to apply.

CTS 1133C - A+ Comprehensive (4.00 credits)
Institution: Broward College; **Institution Type:** Public College; **Term:** 2021 Fall; **Instructor:** Luis Pentzke
Delivery Method: Internet; **Course Type:** Credit; **Subject:** Computer and Information Sciences, General
Section Open — 24 of 37 seats available — last updated 6/22/21 by BRO

Applications are available to students from other FL public institutions. Current Broward College students must contact Broward College directly to apply.

CLP 3144 - Abnormal Psychology (3.00 credits)
Institution: University of West Florida; **Institution Type:** Public University; **Term:** 2021 Fall; **Instructor:** Keya Wiggins
Delivery Method: Internet; **Course Type:** Credit; **Subject:** Clinical, Counseling and Applied Psychology
Section Open — 11 of 40 seats available — last updated 6/29/21 by UWF

LAE 4416 - Children's Literature In Elementary Education (3.00 credits)

Institution: Tallahassee Community College; **Institution Type:** Public College; **Term:** 2021 Fall; **Instructor:** Akins Sheryl

Delivery Method: Internet; **Course Type:** Credit; **Subject:** Teacher Education and Professional Development, Specific Levels and Methods

✓ *Section Open – unknown number of seats – last updated 7/20/21 by TCC*

[Begin Application](#)

[Add to Plan](#)



[More Detail](#) ▼



Description

In this course students learn to select evaluate and use fiction nonfiction and poetry for instructional informational and recreational purposes in Early Childhood Education. Included in this course is the development of analytical thinking writing skills and oral expression as they are applied to the study of children's literature.

General Information

Registration through this site	Available	Reference Number	LAE4416-IV-001
Start / End Dates	8/19/2021 to 12/10/2021	School Term	2021 - Fall
Last day to Enroll	8/16/2021	Max Class Size	30 students
Delivery Method	Internet	Credit Type	Semester-based
Instructor Email	sakins@irsc.edu	Registrar URL	http://www.irsc.edu/admissions/admissions.aspx
Institution Profile	Tallahassee Community College	Textbook Cost Course Indicator	 Zero Textbook Cost This course section requires course materials at no cost to student. For more information, please visit: Florida's Zero Textbook Cost Course Indicator Overview .
Quality Indicator	 High Quality This course section taught by the listed instructor has met statewide standards for high quality course design. For more information visit: Florida Online Course Design Quality Designations .		