



**Enrollment Contract
School Year 2022-2023**

Parents are a vital component to Bright Beginnings Early School and the success of your child. Please **initial** next to each item. We want to be sure you **understand and agree** to these policies.

- _____ I/we have received an **electronic copy** of the **Bright Beginnings Early School handbook** and **signed** the last page, which is provided by Bright Beginnings via email.
- _____ I/we have received a copy of the **“Know your childcare center” brochure**.
- _____ I/we have received a copy of the **“Updated DCF Rules and Regulations” form**.
- _____ I/we have read, understand, and agree to abide by the policies contained therein.
- _____ I/we understand that if the policies outlined in the handbook were not adhered to, it would be enough cause for the removal of the child(ren) from Bright Beginnings Early School.
- _____ I/we understand that I/we must provide completed physical and immunization forms or exemption forms to Bright Beginnings Early School upon enrollment.
- _____ I/we understand the childcare tuition is \$_____ per month.
- _____ I/we understand that the registration fee is due annually and is Nonrefundable (except for our FREE VPK students, no registration is required.)
- _____ I/we understand tuition payments are due on/by the 15th of every month. There is a \$15 late fee paid 5 days after the indicated due date. **Tuition is based on an annual fee schedule and is not prorated.**
- _____ I/we understand that our child(ren) must be dropped off by 9:00 am daily. **You must contact us by 9:30 a.m. if your child is not going to be in school that day.**
- _____ I/we understand that my child(ren) must be symptom/fever free and unmedicated for a 24-hour period prior to returning to school when ill.
- _____ I/we understand the late pick up fee is \$20 for the first 5 minutes and \$3.00 for each additional minute (paid directly to the teacher accompanying your child). If it is not paid on that day, it will be added to your tuition for the month.
- _____ I/we understand the pick-up policy for someone other than the parental pick up.
- _____ I/we understand the illness policy.
- _____ I/we are contracting for the school year (August thru May).
- _____ I/we understand the discipline policy and I/we have read and shared the rules with my/our child(ren).
- _____ I/we agree to give a minimum of two weeks written notice (ten full childcare days) of my/our intent to withdraw my/our child(ren) from the childcare program and agree to make full tuition payment for the final two weeks.
- _____ I/we have read, understand and agree to the accident/injury and financial responsibility statement.

Child's Name

Parent Signature

Date

Parent Signature

Date