Outstanding Account Value: Date:		
Dear		
The above sum was due for payment on been received.	but as at today's date no payment has	
Should your company have any legitimate reason for non payment, please contact us within the next seven days so we can fully investigate any issue.		
Should no query exist please be aware our payment terms are strictly days and we make no provision for extended credit terms in our pricing structure.		
Dogordo		
Regards,		