

# Data privacy information for parents

## Dear CoSpaces parent,

We care about your child's privacy and are committed to providing you and your child with a safe and comfortable environment to work in!

We also know that legal language is often hard to understand, so we've collected the main points of our Privacy Policy for you in this overview.

Please note, that this overview is not a legal document and simply aims to provide you with a quick and easy summary.

To view the full Privacy Policy, please visit <a href="https://cospaces.io/edu/privacy-policy.html">https://cospaces.io/edu/privacy-policy.html</a>.

# What personal information do we collect of your child?

- Email address (if signing up with Apple, Google or Office 365) (optional)
- Chosen username and password (required)

# What do we use this personal information for?

We use this information in order to be able to run and offer the CoSpaces Edu service. For example:

- So your child can log into CoSpaces Edu
- For internal data analysis, fraud monitoring, or improving our product
- If needed, to comply with legal processes, government authorities, or other similar cases



# Do we share this personal information with third parties?

Yes, we do. In order to be able to run and offer CoSpaces Edu, we need to work with third party service providers who help us with our servers, data hosting, data analysis, or other similar issues.

However and most importantly, we do not share this personal information for any other purposes outside of what's needed to run and offer CoSpaces Edu!

# What happens if there is a data breach?

In the very unfortunate event of a data breach, we have processes in place that help us assess the situation, contain the issue, recover lost data, and notify you and other relevant parties.

## How can you review or change your child's personal information?

Contact us directly via email at <a href="mailto:support@cospaces.io">support@cospaces.io</a>. We will need the following information from you:

- Your specific request
- The name of your child's responsible teacher in CoSpaces Edu (your child is a part of this teacher's license plan on CoSpaces Edu)
- Proof that you are a legal guardian of your child