



FAITH MUSIC ACADEMY

POLICIES

2023-2024



Faith Music Academy Policies

Mission Statement

Our mission is to come alongside parents to develop the God-given talent that each child possesses for His glory. It is also to inspire each student to strive for excellence in a joyful atmosphere, where every attempt, every performance, every practice is in and of itself a praise offering to the Lord.

"Whatsoever you do, do all to the glory of God."
1 Corinthians 10:31

Teachers

Prospective teachers are required to apply and are then interviewed upon their application and background check being submitted. Background checks are done every two years after the initial background check in order to ensure the safety and well being of our students.

Lessons/Attendance

Students are expected to be at all lessons; however, there may be instances where a student needs to reschedule a lesson. Make-up lessons should only be made due to important matters. If the need for a student to cancel a lesson arises for an excused reason, please cancel the lesson at least 24 hours ahead of time so the teacher can make other arrangements for the day. At the end of the semester each student should have a total of 16 lessons. You are limited to 1 excused absence. If you have more than 1 absence, you will still have to pay for the full semester of lessons as our teachers count on this as part of their income.

Make-ups for teacher absences will either be made up at another time in the current week, or in the weeks following the semester. If time does not allow, any teacher absences that have not been made up may be used as credits the next semester. Teachers are allowed 1 excused absence, and anything more than that will result in a refund for that lesson missed.

A parent or guardian should be at all lessons to see the progress their child is making as well as to help reinforce the lesson/assigned work at home. We love our parents to be involved! If a parent or guardian is in attendance but there is concern of the sound disrupting an ongoing event or music lesson, the door can be shut, unlocked, with the blinds on the window open as long as the parent is in the room. If the door does not have a window, lessons must be conducted with an open door. Lastly, if for some reason a parent or legal guardian cannot attend a lesson or the lesson is a one on one situation, lessons must be conducted with an open door.

Sickness

We ask that our students, and any accompanying guest attending the lesson, do not attend a lesson unless they have been free from the following for 24 hours prior to the lesson: fever, diarrhea or vomiting, eye infection, stomach virus, or any contagious illness.

Calendar/Inclement Weather Policy

FMA follows the Bartlett City School and the Faith Baptist Church calendar for closings. Faith Music Academy will be closed in the event Bartlett City Schools close for bad weather. We will also close in the event of a tornado warning or other severe weather events. All lessons missed due to bad weather will be made up or credited to the next semester.

Music Theory

All students of Faith Music Academy are required to acquire and study a music theory book. Your teacher will determine which music theory book the student will use. Teachers will check theory work bi-weekly.

FMA Ministry Fund

Faith Music Academy holds one major fundraising event per year. Typically this occurs in the spring semester. Monies raised at our fundraising events are to fund the expense of our online billing and scheduling server, purchase of music and equipment, and various administrative tools. The Ministry Fund is also used to fund need based financial aid for hard working deserving students.

We also ask that all our parents participate in the Kroger Fundraising program. All proceeds go to help the ministry fund. The Faith Music Academy Kroger Reward code is 81184.

Registration

All music lessons at Faith Baptist Church are required to be registered through Faith Music Academy, by registering online at faithmusicacademy.com or by contacting Debbie Stawick in the Faith Music Academy office at faithmusicacademy@myfaithbaptist.org.

Lesson Fees and Payments:

- Registration Fee: \$10 per semester
- Fall and Spring Term: (16 lessons)
- 15 Minute Lesson: \$200
- 30 Minute Lesson: \$400
- 45 Minute Lesson: \$600
- 60 Minute Lesson: \$800
- Ministry Ensembles (14 Lessons): \$80
- Late Fees: \$10 per month a family is late on their fees

All lesson fees are to be paid to Faith Music Academy and placed in the Faith Music Academy mailbox outside the Music Ministry Offices. Tuition must be paid by the end of the semester. Payments can be paid in full at the semester parent/teacher meeting or by their first lesson, which will result in a 10% discount, or in incremental payments with the final payment being made at the end of the semester. In the event you have an unusual circumstance where you are unable to make a payment, please inform the Faith Music Academy office at faithmusicacademy@myfaithbaptist.org of this ASAP to work out a plan. Payments can be made by cash, check, or the PayPal link on the invoice.

Spotlight

Each year we prepare for our biggest event of the entire year, FMA Spotlight. This concert is held in the early spring and is a big fundraiser for the FMA Ministry Fund, as well as a time to reward and acknowledge the hard work of our students. As tradition, some students of FMA will be chosen to perform at Spotlight based off their hard work, musical success, and at the discretion of the teacher. Teachers will use a portion of lesson time to prepare for Spotlight with the students but as always, practice will make a great performance! All students are required to attend and participate in the final group number and fundraising. This encourages every student to be an equal contributing member of the team.

Recitals

Every FMA teacher is required to host a student recital in the spring. This is an excellent opportunity to affirm the student's hard work. This may be the only time during the year that you, the parents, will be able to see what you have been paying for. All family members are encouraged to attend and show their support of the hard work of these students. Dress for recitals is the dressiest thing the student owns. Recitals will be scheduled through the FMA Office. We will make recital accompaniment available to studios needing it.

Ministry & Outreach/Ensembles

It is a very high priority for our students to be engaged in the community and beyond in ministry opportunities. Emphasis will be placed on pieces that students can play in church, nursing homes, etc. We ask for parents to partner with our teachers to find ways to encourage your students to minister to others. Please encourage your child to participate in our ensembles. Any student not participating in ensembles will have one date per semester to have an outreach ministry event, determined by each private studio teacher.

Our ensembles will be led by qualified teachers in the area they are leading. All ensembles will meet on Tuesday evenings from 5:30 pm to 6:30 pm. Ensembles need to have a minimum of eight students to be viable. The Ministry Ensembles will prepare for ministry opportunities, Christmas Presentation, Spotlight, as well as spring recitals.

PARENT AGREEMENT

I, _____, have read the Faith Music Academy policies and dates to remember and agree to the procedures as stated above.

Student(s) Name(s): _____

Parent/Guardian Signature: _____ Date: _____