

Terms and Conditions for the Supply of Construction and/or Consultancy Services provided by JLES GROUP LIMITED ("JLES")

1. Definitions

1.1. In these terms and conditions

- a) "Applicable Laws" means all statutes, regulations and orders made under any statute or directive having force in law, and any regulation or bye-law of any local authority or statutory undertaker which has jurisdiction with regard to the Services or with whose systems they are, or are to be, connected and all other instructions, bye-laws and regulations of whatsoever nature affecting the Services and the performance of any obligations under this Contract.
- b) "Business Day" means a day other than a Saturday, Sunday or public holiday in England when banks in London are open for business;
- c) "Charges" means the charges payable by the Customer for the supply of the Services in accordance with clause 5;
- d) "Commencement Date" has the meaning set out in the Order;
- e) "Completion Date" has the meaning set out in the Order;
- f) "Conditions" means these terms and conditions as amended from time to time in accordance with clause 15;
- g) "Contract" means the contract between JLES and the Customer for the supply of Services in accordance with these Conditions;
- h) "Control" shall be as defined in section 1124 of the Corporation Tax Act 2010, and the expression change of Control shall be construed accordingly;
- i) "Customer" means the person or firm who purchases Services from JLES;
- j) "Customer Default" has the meaning set out in clause 4.2.;
- k) "Deliverables" means all documents, products and materials developed by JLES or its agents, contractors and employees as part of or in relation to the Services in any form or media, including without limitation drawings, maps, plans, diagrams, designs, pictures, computer programs, data, specifications and reports (including drafts).
- l) "Force Majeure Event" means an unpredictable event or occurrence which could not be prevented or foreseen and which is beyond the reasonable control of JLES (without fault or negligence), attributable to either the forces of nature or to other circumstances not confined in their effects wholly or principally to JLES, or the Services. Such event shall include any industrial dispute such as lockout or strike, shortages or delays in the supply of labour or materials, or a Pandemic.
- m) "Intellectual Property Rights" means patents, rights to inventions, copyright and related rights, trade marks, business names and domain names, rights in get-up, goodwill and the right to sue for passing off, rights in designs, database rights, rights to use, and protect the confidentiality of, confidential information (including know-how), and all other intellectual property rights, in each case whether registered or unregistered and including all applications and rights to apply for and be granted, renewals or extensions of, and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist now or in the future in any part of the world.
- n) "Order" means the Customer's order for the supply of Services as set out in the Customer's purchase order form **OR** overleaf **OR** the Customer's written acceptance of JLES' quotation, as the case may be.
- o) "Pandemic" means the occurrence of a pandemic or epidemic (as defined by the World Health Organisation) within the United Kingdom and shall include the novel coronavirus which causes the illness COVID-19 as described in the Health Protection (Coronavirus) Regulations 2020 and the associated public health measures and which was declared to be a pandemic by the World Health Organisation in March 2020.
- p) "Services" means the services, including the Deliverables, supplied by JLES to the Customer as set out in the Specification;
- q) "Specification" means the description or specification of the Services provided in writing by JLES to the Customer;

r) "Supplier Materials" has the meaning set out in clause 4.1.g.

1.2. Interpretation

- a) A reference to a statute or statutory provision is a reference to it as amended or re-enacted. A reference to a statute or statutory provision includes any subordinate legislation made under that statute or statutory provision, as amended or re-enacted.
- b) Any phrase introduced by the terms including, include, in particular or any similar expression, shall be construed as illustrative and shall not limit the sense of the words preceding those terms.
- c) A reference to writing or written includes fax and email.

2. Basis of Contract

- 2.1. The Order constitutes an offer by JLES to provide construction and/or consultancy services in accordance with these Conditions.
- 2.2. The Order shall be deemed to be accepted when either the Customer:
 - a) issues written acceptance of the Order; or
 - b) carries out any act consistent with fulfilling the Order, at which point and on which date the Contract shall come into existence.
- 2.3. Any samples, drawings, descriptive matter or advertising issued by JLES, and any descriptions or illustrations contained in JLES' catalogues or brochures, are issued or published for the sole purpose of giving an approximate idea of the Services described in them. They shall not form part of the Contract or have any contractual force.
- 2.4. These Conditions apply to the Contract to the exclusion of any other terms that the Customer seeks to impose or incorporate, or which are implied by trade, custom, practice or course of dealing.
- 2.5. Any quotation given by JLES is only valid for a period of 20 Business Days from its date of issue.

3. Supply of Services

- 3.1. JLES shall supply the Services to the Customer in accordance with the Specification in all material respects.
- 3.2. JLES shall use all reasonable endeavours to meet any performance dates specified in the Order, but any such dates shall be estimates only and time shall not be of the essence for performance of the Services.
- 3.3. JLES shall have the right to make any changes to the Services which are necessary to comply with any applicable law or safety requirement, or which do not materially affect the nature or quality of the Services, and JLES shall notify the Customer in any such event.
- 3.4. JLES warrants to the Customer that the Services will be provided using reasonable care and skill.

4. Customer's Obligations

- 4.1. The Customer shall:
 - a) ensure that the terms of the Order and any information it provides in the Specification are complete and accurate;
 - b) co-operate with JLES in all matters relating to the Services;
 - c) provide JLES, its employees, agents, consultants and subcontractors, with access to the Customer's premises, office accommodation and other facilities as reasonably required by JLES;
 - d) provide JLES with such information and materials as JLES may reasonably require in order to supply the Services, and ensure that such information is accurate in all material respects;
 - e) prepare the Customer's premises for the supply of the Services;
 - f) obtain and maintain (at the Customer's cost) all necessary licences, permissions and consents which may be required before the date on which the Services are to start;
 - g) keep and maintain all materials, equipment, documents and other property of JLES ("Supplier Materials") at the Customer's premises in safe custody at its own risk, maintain the Supplier Materials in good condition until returned to JLES, and not dispose of or use the Supplier Materials other than in accordance with JLES' written instructions or authorisation;
 - h) comply with any additional obligations as set out in the Specification and Order.
- 4.2. If JLES' performance of any of its obligations under the Contract is prevented or delayed by any act or omission by the Customer (or the Customer's persons) or failure by the Customer to perform any relevant obligation ("Customer Default"):
 - a) JLES shall without limiting its other rights or remedies have the right to suspend performance of the Services until the Customer remedies the Customer Default, and to rely on the Customer Default to relieve it from the performance of any of its obligations to

- the extent the Customer Default prevents or delays JLES performance of any of its obligations;
- b) JLES shall not be liable for any costs or losses sustained or incurred by the Customer arising directly or indirectly from JLES' failure or delay to perform any of its obligations as set out in this clause 4.2.; and
- c) the Customer shall reimburse JLES on written demand for any costs or losses sustained or incurred by JLES arising directly or indirectly from the Customer Default.
- 5. Charges and Payment**
- 5.1. The Charges for the Services shall be set out in the Order. .
- 5.2. JLES reserves the right to calculate the Charges in accordance with JLES' standard daily fee rates;
- a) JLES' standard daily fee rates for each individual are calculated on the basis of an eight-hour day from 8.00 am to 5.00 pm worked on Business Days;
- b) JLES shall be entitled to charge an overtime rate as detailed in the Order 200 (two hundred) per cent of the standard daily fee rate on a pro-rata basis for each part day or for any time worked by individuals whom it engages on the Services outside the hours referred to in clause 5.1.b); and
- c) JLES shall be entitled to charge the Customer for any expenses reasonably incurred by the individuals whom JLES engages in connection with the Services including, but not limited to, travelling expenses, hotel costs, subsistence and any associated expenses, and for the cost of services provided by third parties and required by JLES for the performance of the Services, and for the cost of any materials
- d) JLES reserves the right to increase its Standard Daily Fee Rates (as specified in the Order or notified to the Customer from time to time), provided that such charges cannot be increased more than once in any 12 month period. JLES will give the Customer written notice of any such increase 1 month before the proposed date of the increase. If such increase is not acceptable to the Customer, it shall notify JLES in writing within 2 weeks of the date of JLES' notice.
- 5.3. Invoices shall be submitted each month on the date specified in the Order (or the nearest Business Day thereto) and shall specify the sum JLES considers to be due on the due date and the basis on which that sum is calculated ('Notified Sum'). The following provisions in respect of payment of invoices shall apply to the parties:
- 5.4. The Customer shall pay each invoice submitted by JLES:
- a) The due date is date of receipt of the invoice by the Customer (the 'Due Date').
- b) Not later than 5 days after the Due Date the Customer shall give a notice (a 'Payment Notice') to JLES specifying the sum that the Customer considers to be due and the basis on which that sum has been calculated.
- c) The final date for payment of the invoice shall be 30 days from its Due Date (the 'Final Date for Payment').
- d) Subject to any Pay Less Notice given by the Customer in accordance with clause 5.4(e), the amount of payment to be made by the Customer on or before the Final Date for Payment shall be the sum stated in the Payment Notice (or, if a Payment Notice is not served by the Customer, the Notified Sum referred to in the invoice submitted under clause 5.3.
- e) If the Customer intends to pay less than the Notified Sum, he shall, not later than 5 days before the Final Date for Payment, give JLES a notice of that intention (a 'Pay Less Notice') specifying the sum the Customer considers to be due on the Due Date and the basis on which that sum is calculated.
- f) Sums due and owing to JLES shall be paid in full and in cleared funds to a bank account notified by JLES.
- 5.5. All amounts payable by the Customer under the Contract are exclusive of amounts in respect of value added tax chargeable for the time being ("VAT"). Where any taxable supply for VAT purposes is made under the Contract by JLES to the Customer, the Customer shall, on receipt of a valid VAT invoice from JLES, pay to JLES such additional amounts in respect of VAT as are chargeable on the supply of the Services at the same time as payment is due for the supply of the Services.
- 5.6. If the Customer fails to make any payment due to JLES under the Contract by the Final Date for Payment, then the Customer shall pay interest on the overdue amount at the rate of 5% per cent per annum above Bank of England's base rate from time to time. Such interest shall accrue on a daily basis from the Final Date for Payment until actual payment of the overdue amount, whether before or after judgment. The Customer shall pay the interest together with the overdue amount.
- 5.7. The Customer shall pay all amounts due under the Contract in full without any set-off, counterclaim, deduction or withholding (except for any deduction or withholding required by law). JLES may at any time, without limiting its other rights or remedies, set off any amount owing to it by the Customer against any amount payable by JLES to the Customer.
- 6. Intellectual Property Rights**
- 6.1. All Intellectual Property Rights in or arising out of and/or in connection with the Services shall be owned by JLES.
- 6.2. Subject to all sums due and payable under this Contract having been paid to JLES, JLES grants to the Customer, an irrevocable, non-exclusive, non-terminable, royalty-free licence to copy and make full use of any Intellectual Property Rights prepared by JLES for any purpose relating to the Services. Provided that, where JLES does not have ownership of the Intellectual Property Rights, JLES shall use reasonable endeavours to procure from the copyright owner a licence with full guarantee to the Customer in the same terms as set out in this clause.
- 6.3. The licence carries the right to grant sub-licences and is transferable to third parties subject to the prior written consent of JLES.
- 7. Limitation of Liability**
- 7.1. Nothing in the Contract shall limit or exclude JLES' liability for:
- a) death or personal injury caused by its negligence, or the negligence of its employees, agents or subcontractors;
- b) fraud or fraudulent misrepresentation; or
- c) any other liability which cannot be limited or excluded by Applicable Laws.
- 7.2. Subject to clause 7.1., JLES shall not be liable to the Customer for loss of profits and consequential losses, whether arising in contract, tort (including negligence), for breach of statutory duty, or otherwise, arising under or in connection with the Contract.
- 7.3. Notwithstanding any other provision in this Contract and subject to clause 7.1, JLES' total liability to the Customer, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, arising under or in connection with the Contract shall be limited to the total of the Charges.
- 7.4. JLES are not designers and have no design duties or liabilities pursuant to this Contract.
- 7.5. This clause 7 shall survive termination of the Contract.
- 8. Termination**
- 8.1. In this clause, a party is 'Insolvent' if:
- a) it suspends, or threatens to suspend, payment of its debts or is unable to pay its debts as they fall due or admits inability to pay its debts or (being a company or limited liability partnership) is deemed unable to pay its debts within the meaning of section 123 of the Insolvency Act 1986 (IA 1986) as if the words "it is proved to the satisfaction of the court" did not appear in sections 123(1)(e) or 123(2) of the IA 1986;
- b) it commences negotiations with all or any class of its creditors with a view to rescheduling any of its debts, or makes a proposal for or enters into any compromise or arrangement with any of its creditors other than (being a company) for the sole purpose of a scheme for a solvent amalgamation of that party with one or more other companies or the solvent reconstruction of that party;
- c) it applies to court for, or obtains, a moratorium under Part A1 of the IA 1986;
- d) a petition is filed, or a notice is given, a resolution is passed, or an order is made, for or in connection with its winding up (being a company, limited liability partnership or partnership) other than for the sole purpose of a scheme for its solvent amalgamation with one or more other companies or its solvent reconstruction;
- e) an application is made to court, or an order is made, for the appointment of an administrator, or a notice of intention to appoint an administrator is given or an administrator is appointed over it (being a company, partnership or limited liability partnership);
- f) the holder of a qualifying floating charge over its assets (being a company or limited liability partnership) has become entitled to appoint or has appointed an administrative receiver;
- g) a person becomes entitled to appoint a receiver over all or any of its assets or a receiver is appointed over all or any of its assets;
- h) being an individual, it is the subject of a bankruptcy petition, application or order;
- i) a creditor or encumbrancer of it attaches or takes possession of, or a distress, execution, sequestration or other such process is levied or enforced on or sued against, the whole or any part of its assets and such attachment or process is not discharged within ten Business Days;
- j) any event occurs, or proceeding is taken, with respect to it in any jurisdiction to which it is subject that has an effect equivalent or similar to any of the events mentioned in paragraphs (a) to (i) above (inclusive);
- k) it suspends or ceases, or threatens to suspend or cease, carrying on all or a substantial part of its business.

- 8.2. Without limiting its other rights or remedies, JLES may terminate the Contract with immediate effect at any time and for any reason by giving the Customer written notice.
- 8.3. Without limiting its other rights or remedies, the Customer may terminate the Contract by giving 30 days' written notice to JLES if:
- JLES commits a material breach of any term of the Contract and (if such a breach is remediable) fails to remedy that breach within 28 days of being notified in writing to do so; or
 - JLES becomes Insolvent.
- 8.4. For the avoidance of doubt, JLES may terminate the Contract, without limiting its other rights or remedies, with immediate effect by giving written notice to the Customer if:
- the Customer fails to pay any amount due under the Contract on the Final Date for Payment and remains in default not less than 5 days after being notified in writing to make such payment; or
 - there is a change of Control of the Customer.
- 8.5. Without limiting its other rights or remedies, JLES may suspend provision of the Services under the Contract if:
- the Customer becomes Insolvent; or
 - the Customer's financial position deteriorates to such an extent that in JLES' opinion the Customer's capability to adequately fulfil its obligations under the Contract has been placed in jeopardy or JLES reasonably believes that the Customer is about to become subject to any of the events listed in clause 8.5.a) to 8.5.b), or if the Customer fails to pay any amount due under this Contract on the Final Date for Payment.
- 9. Consequences of Termination**
- 9.1. On termination of this Contract for any reason:
- 9.2. the Customer shall immediately pay to JLES any amount properly due for payment under this Contract at the date of termination and a fair and reasonable proportion of the next instalment of the Charges commensurate with the Services properly performed at the date of termination.
- the Customer shall return all of JLES Materials and any Deliverables which have not been fully paid for. If the Customer fails to do so, then JLES may enter the Customer's premises and take possession of them. Until they have been returned, the Customer shall be solely responsible for their safe keeping and will not use them for any purpose not connected with this Contract;
 - the accrued rights, remedies, obligations and liabilities of the parties as at expiry or termination shall be unaffected, including the right to claim damages in respect of any breach of the Contract which existed at or before the date of termination or expiry; and
 - clauses which expressly or by implication survive termination shall continue in full force and effect.
- 10. Force Majeure and Delay**
- 10.1. JLES shall not be in breach of this Contract nor liable for delay in performing or failure to perform any of its obligations under this Contract if such delay or failure results from or is in connection with (1) events, circumstances or causes beyond its reasonable control or (2) measures implemented as a result of a Pandemic.
- 11. General**
- 11.1. JLES may at any time, without the consent of the Customer assign, transfer, mortgage, charge, subcontract or deal in any other manner with all or any of its rights under the Contract and may subcontract or delegate in any manner any or all of its obligations under the Contract to any third party or agent.
- 11.2. The Customer shall not, without the prior written consent of JLES, assign, transfer, mortgage, charge, subcontract, declare a trust over or deal in any other manner with any or all of its rights or obligations under the Contract
- 12. Non-Poaching of Employees**
- 12.1. The Customer covenants and agrees that for a period of 6 months following the completion of the Services, the Customer will not solicit or attempt to solicit, directly or by assisting others, any person who is an employee of JLES or any affiliate of JLES on, or within 6 months before, the date of such solicitation or attempted solicitation, to leave the employment of JLES or such affiliate. In the event of non-compliance with this provision, the Customer shall be liable to pay damages in the sum of £20,000 and such sum shall be payable as a debt to JLES.
- 13. Confidentiality**
- 13.1. Each party undertakes that it shall not at any time or at any time during the Contract, and for a period of 2 years after completion of the Services (or where this Contract is terminated, 2 years after termination of the Contract), disclose to any person any confidential information concerning the business, affairs, customers, clients or suppliers of the other party, except as permitted by clause 13.2.
- 13.2. Each party may disclose the other party's confidential information:
- to its employees, officers, representatives, subcontractors or advisers who need to know such information for the purposes of carrying out the party's obligations under the Contract. Each party shall ensure that its employees, officers, representatives, subcontractors or advisers to whom it discloses the other party's confidential information comply with this clause 13; and
- as may be required by law, a court of competent jurisdiction or any governmental or regulatory authority.
- 13.3. Neither party shall use the other party's confidential information for any purpose other than to perform its obligations under the Contract.
- 13.4. The Customer shall not use JLES' name for advertisement or publicity without its consent.
- 13.5. Each party shall have in place its own policies and procedures in order to comply with all data protection legislation including the General Data Protection Legislation and the Data Protection Act 2018.
- 14. Entire Agreement**
- 14.1. This agreement constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.
- 14.2. Each party agrees that it shall have no remedies in respect of any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in this agreement.
- 15. Variation**
- 15.1. No variation of the Contract shall be effective unless it is in writing and signed by the parties (or their authorised representatives).
- 15.2. For the avoidance of doubt, the authorised representatives of JLES are either a manager or a director.
- 16. Waiver**
- 16.1. A waiver of any right or remedy is only effective if given in writing and shall not be deemed a waiver of any subsequent breach or default. A delay or failure to exercise, or the single or partial exercise of, any right or remedy shall not:
- waive that or any other right or remedy; or
 - prevent or restrict the further exercise of that or any other right or remedy.
- 17. Severance**
- 17.1. If any provision or part-provision of the Contract is or becomes invalid, illegal or unenforceable, it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible, the relevant provision or part-provision shall be deemed deleted. Any modification to or deletion of a provision or part-provision under this clause shall not affect the validity and enforceability of the rest of the Contract.
- 18. Notices**
- 18.1. Any notice or other communication given to a party under or in connection with the Contract shall be in writing, addressed to that party at its registered office or such other address as that party may have specified to the other party in writing in accordance with this clause, and shall be delivered personally, or sent by pre-paid first class post or other next working day delivery service, commercial courier, fax or email.
- 18.2. A notice or other communication shall be deemed to have been received: if delivered personally, when left at the address referred to in clause 18.1; if sent by pre-paid first class post or other next working day delivery service, at 9.00 am on the second Business Day after posting; if delivered by commercial courier, on the date and at the time that the courier's delivery receipt is signed; or, if sent by fax or email, one Business Day after transmission.
- 18.3. The provisions of this clause shall not apply to the service of any proceedings or other documents in any legal action.
- 19. Third Parties**
- 19.1. A person who is not a party to this Contract shall not have any rights under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this Contract.
- 20. Governing Law**
- 20.1. The Contract, and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by, and construed in accordance with the law of England and Wales.
- 21. Jurisdiction**
- 21.1. Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of

or in connection with the Contract or its subject matter
formation.



JLES

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