



NONFOOD VENDOR & EXHIBITOR APPLICATION

The undersigned hereby applies for space as a vendor at the 2nd Annual Galbani Maryland Italian Festival.
Please complete and return this form along with payment requirements.

This Agreement is entered into this _____ day of _____, _____ by and between The Society of Italian American Businessmen, Inc. d/b/a The Maryland Italian Festival (hereafter "The Maryland Italian Festival" or "SIAB" and _____ ("Vendor").

EVENT LOCATION

Equestrian Center of Harford County
608 N Tollgate Rd Bel Air, MD 21014

FESTIVAL HOURS

Friday, September 27	5:00PM – 11:00PM
Saturday, September 28	11:00AM – 11:00PM
Sunday, September 29	11:00AM – 7:00PM (Mass at 10:00AM)

CONTACT INFORMATION

Business Name:	Contact Name:	
Address:	City:	State/Zip:
Phone Number:	Fax Number:	
Email:		
Products to be sold:		

BOOTH FEE

\$650.00 To be paid in full with application

Fee includes a 10' x 10' booth space with tent and electricity.

RENTAL EQUIPMENT REQUEST/FEE

☐ Side Walls Quantity : _____ x \$25.00 per 10 X 8 section

☐ Chairs Quantity: _____ x \$5.00

☐ Tables Quantity: _____ x \$15.00 6 X 30

☐ Lights Quantity: _____ x \$35.00

The following are the agreement terms for vendor space at The Maryland Italian Festival. As a vendor, your acceptance of these terms shall constitute a binding agreement. It is agreed that each vendor will abide by all terms listed in this agreement.

1. **MARYLAND ITALIAN FESTIVAL**

The Maryland Italian Festival as used herein shall mean SIAB d/b/a The Maryland Italian Festival, it's officers, agents and any employees acting for it, in the management of this event.

2. **ELIGIBLE VENDORS**

The Maryland Italian Festival reserves the right to determine whether any company or product is eligible under the standards for inclusion in the festival.

3. **ELIGIBLE PRODUCTS**

All products and services to be sold, offered or referred to during The Maryland Italian Festival must be included on the application Form. The Maryland Italian Festival reserves the right to exclude the sale of any product based on overall show presentation, or that are in-conflict with exclusive contracts held by The Maryland Italian Festival with other Vendors (Examples: glow-in-the-dark products, t-shirts, etc.). Vendor will be notified in advance of any such exclusion and have the right at the time of the application to determine if it still wants to participate.

4. **LIMITATION OF LIABILITY**

Vendor agrees to make no claim for any reason whatsoever, including negligence, against The Maryland Italian Festival, its members, agents, employees or the owners of the Festival premises for loss, theft, damage or destruction of property or for any injury to Vendor or its employees while in the Festival quarters and will hold SIAB harmless for any and all liability for such claims, including attorney fees and defense costs.

5. **BOOTH INFORMATION**

All Vendor materials must be kept inside their tent space, and the sidewalks and streets must be kept free of materials. Distribution of samples and literature is strictly limited to the confines of the Vendor's booth. Also, voice and/or music amplification must be kept to a sufficiently low volume so as not to disturb other vendors or attendees. Vendors agree to conduct themselves in a respectful, cooperative manner appropriate to the integrity of the attendees, fellow vendors and the show management staff.

The cost of renting a 10' x 10' Space with tent (including electricity, setup and tear down) is **\$650.00** and is due with application.

Payment for booth and any additional rental equipment is to be made by check, credit card, money order, cashier's check or cash.

6. **BOOTH ASSIGNMENTS**

The Maryland Italian Festival staff will assign booth location to Vendors. Consideration will be given to special needs.

7. **VENDOR STAFF BANDS**

Vendor will receive vendor staff wristbands if applicable.

8. **INSURANCE**

Insurance is the responsibility of the Vendor and is recommended. The Maryland Italian Festival is not responsible for replacement of lost or stolen goods. Vendors are responsible for obtaining their own general liability insurance for the show dates, including setup and tear-down. Vendors will indemnify and hold harmless The Maryland Italian Festival for claims/suits arising between Vendors and attendees regarding exhibit rental. A certificate of insurance is required at the time of application and payment listing the following as additionally insured:

The Society of Italian American
Businessmen, Inc. ("SIAB")
P.O. Box 1844
Bel Air, MD 21014

Harford County Government
220 South Main Street
Bel Air, MD 21014

Description of Operations: Harford County a body corporate and politic of the State of Maryland, and it's elected and appointed officials, agents, officers, employees, and volunteers as insured, and the Equestrian Center of Harford County, Inc.

9. **EVENT LOCATION**

Equestrian Center of Harford County
608 N Tollgate Rd Bel Air, MD 21014

10. **SETUP HOURS:**

Thursday, September 26, 2024	9:00AM – 5:00PM
Friday, September 27, 2024	9:00AM – 1:00PM
*No vehicles will be allowed onsite after 12pm on Friday.	

11. **FESTIVAL HOURS:**

Friday, September 27	5:00PM – 11:00PM
Saturday, September 28	11:00AM – 11:00PM
Sunday, September 29	11:00AM – 7:00PM (Mass 10:00AM)

*All booths must be staffed throughout the festival. Dismantling will begin Sunday @ 7pm

12. **SUBLEASING**

Vendors may not sublet their spaces

13. **FIRE AND SAFETY LAWS**

All federal, state and city regulation pertaining to fire and safety must be adhered to. All electrical cords must be UL approved.

14. **COMPLIANCE WITH LAWS/STANDARDS**

Vendors are responsible for meeting all city/state resale-licensing agreements. Vendor is responsible for collecting Sales tax and paying such tax to the State. The Maryland Italian Festival assumes no responsibility for any tax liability incurred by Vendor from the sale of any Goods at the Festival. Vendor further agrees to indemnify and hold harmless The Maryland Italian Festival from any tax liability Vendor may incur from the sale of any Goods at the Festival.

15. **PAYMENT**

The total vendor fee is **\$650.00 plus any additional rental equipment requested** and is due in full with application. *Please note all credit card charges will include a 3.5% service fee.

16. **REFUND POLICY**

There are no refunds due to but not limited to weather, environmental, ecological or natural occurrences, vendor cancellation, sale of vendor business, vendor business closure, acts of God, terrorism, pandemics, etc.

17. **RENTAL EQUIPMENT**

If additional equipment is needed such as sidewalls, tables, chairs, lights, please complete the rental equipment request on page 1.

This Agreement shall be governed by construed in accordance with the laws of the State of Maryland.

Vendor Signature

Date

Print Name

Business Name



CUSTOMER CREDIT CARD PAYMENT INFORMATION CONFIDENTIAL INFORMATION

CARDHOLDER'S BILLING ADDRESS

NAME:	
ADDRESS:	
CITY, STATE, ZIP:	
TELEPHONE:	
EMAIL:	

COMPANY INFORMATION

NAME:	
ADDRESS:	
CITY, STATE, ZIP:	
WORK TELEPHONE:	

CREDIT CARD INFORMATION

<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> AMEX	<input type="checkbox"/> DISCOVER
CARD NUMBER:			
EXP. DATE:			
SECURITY CODE:			

To: THE MARYLAND ITALIAN FESTIVAL:

You are authorized to accept this credit card as payment for this amount (please include vendor fee and any additional rentals you have requested. Please note any credit card charges will include a 3.5% service fee): \$_____

Cardholder Signature: _____ Date: _____

****There are no refunds due to but not limited to: vendor cancellation, acts of God, terrorism, etc.**

☐ **ENCLOSED IS MY CHECK, PAYABLE TO SOCIETY OF ITALIAN AMERICAN BUSINESSMEN FOR FULL PAYMENT**

ALL COMPLETED, SIGNED APPLICATIONS CAN BE:

Emailed: Brooke@ViaProductionsinc.com /Mailed (with check) to: Via Productions-The Maryland Italian Festival, 208 N US Hwy 1 Unit#8, Tequesta Florida 33469

Additional Questions? Contact: 561 427-0500