**How to Get Your Team Engaged with This Content**

* **If your team works together in person in an office:**
	+ Hold an in-person team meeting dedicated to discussing this series and the questions asked as part of the assignment. Depending on the size of your team, you may only have time to discuss two or three of the questions so consider in advance the ones you find most compelling.
	+ Food always brings people together and gets them excited—if budget allows, consider splurging on a meal or treat as part of the meeting. It can even be a discussion over coffee at the office or at a local coffee shop.
* **If some or all of your team works remote:**
	+ Consider watching one or all of the series sessions together virtually using the RightNow Media @ Work virtual groups feature ([more details here](https://www.rightnowmediaatwork.org/groups)). You can watch each session together at the same pace, then discuss over video chat in the same window.
	+ If you work close by and it’s safe to gather together, consider meeting at an off-site location like a park, coffee shop, or restaurant for your team discussion.
* **Encourage advanced participation.** Ask your team to email the answers to the questions back to you by a certain date.
	+ If that’s too much, ask them to simply email you one thing from the series—one thing they learned, one thing they’re looking forward to trying, one example of how the principles can be applied to their professional life, etc.

* **Apply the concepts to real life.** In addition to asking questions about the series, ask your team to apply the principles of the series and be prepared to share with the group one way they’re going to apply what they learned to their professional life. Their example can be based on a particular project or skill they want to develop.

* **Make it rewarding.** As part of your team discussion, create a short quiz out of the content, and reward the employee(s) with the most correct answers. The prizes can be simple things like special company swag, getting to leave work 30 minutes early one day this week, or small gift cards to a coffee shop or local restaurant. *Tip: You can search things like “Jeopardy PowerPoint template” to create a game version of the quiz to instill more fun into your meeting!*

* **Get your team involved.** There are a lot of fun ways to turn training from an obligatory to-do list item to something everyone looks forward to. Ask your team for feedback after the team meeting—specifically, ask for ideas you can implement with future trainings and leadership series. You can even get input on which RightNow media @ Work series or topic your team should go through next, then apply the concepts from this toolkit to it!
* **Take a deeper dive.** As an added professional development step, invite all or some of your team to read through the book this series is based on, [*How to Lead When You’re Not in Charge*](https://www.amazon.com/gp/product/B01N3NGFNU/ref%3Ddbs_a_def_rwt_hsch_vapi_tkin_p1_i0)by Clay Scroggins. If you have managers or up-and-coming leaders on your team, or if your organization has an internal leadership development program, this could be a great addition to existing professional development plans.