

Contra Costa County Historical Society Fee Schedule

Our Fee Discount Policy:

Services will be free to:

- Official Representatives of Contra Costa County Offices (including Superior Court)
- Public schools and school districts within Contra Costa County and their teachers
- Students doing classwork for public schools within Contra Cost County

A 10% discount will be applied for members only to bookstore and services as noted below.

- Official Representatives of other Historical Societies – 50% off Member Cost

Fees for CCCHS Services:

	Non-member Cost	Member Cost
Copying or scanning text documents¹		
<i>Up to 30 pages</i>	\$0.50 per page	\$0.25 per page
<i>Over 30 pages</i>	\$1.00 per page	\$0.50 per page
Digital copies of graphic images (includes maps) – Personal Use² <i>not including tax</i>		
	\$10.00 per image	\$9.00 per image
Digital copies of graphic images (includes maps) – Published Use <i>See back</i>		
Client-performed RESEARCH³		
	\$20 per hour	No charge
CCCHS-performed RESEARCH		
<i>Family/genealogical</i>	\$25 per hour	\$20 per hour
<i>Professional/commercial</i>	\$50 per hour	\$45 per hour
Digital camera note-taking⁴		
<i>phone and tablet cameras</i>	\$10 per day	\$9 per day
Executive Director's time⁵		
	\$38.00 per hour	\$35.00 per hour

¹ All copying and scanning on CCCHS machines is performed by CCCHS personnel. Personal devices may be used and is \$10 for non-members and \$9 for members.

² Personal use means no reproduction, distribution, or publication. Personal use includes the use of digital images in a term paper, thesis, or dissertation, or in a presentation. These uses require the credit line: "Courtesy of the Contra Costa County Historical Society."

³ Clients performing their own research at the History Center will be provided an orientation to familiarize them with the Center's resources and the process for doing research. The "time clock" for paid time will not begin until the client begins work. Time is measured in 1/2 hours.

⁴ **Cameras may NOT be used to take photographs of graphic images (maps, photographs, artwork).**

⁵ Any service that involves 30 minutes or more of the Executive Director's time will be charged the *additional fee*.

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	Non-member Cost	Member Cost
Digital copies of graphic images (includes maps) – Published Use⁶		
Displays⁷		
	\$25.00 per image	\$22.50 per image
Book / report – inside		
<i>1 – 5,000 copies</i>	\$25 per image	\$22.50 per image
<i>5,000 + copies</i>	\$50 per image	\$45 per image
Book / report – cover		
<i>1 – 5,000 copies</i>	\$50 per image	\$45 per image
<i>5,000 + copies</i>	\$100 per image	\$90 per image
Newspapers⁸ – front page		
<i>Under 50,000</i>	\$100 per image	\$90 per image
<i>Over 50,000</i>	\$200 per image	\$180 per image
Newspapers – inside		
<i>Under 50,000</i>	\$25 per image	\$22.50 per image
<i>Over 50,000</i>	\$50 per image	\$45 per image
Advertising – print media		
	\$200 per image	\$180 per image
Products⁹		
	\$150 per image	\$135 per image
DVDs, video, software		
	\$50 per image	\$45 per image
Website use		
	\$75.00 per year per image	\$67.50 per year per image
Television program		
<i>Commercial</i>	\$75.00 per image	\$67.50 per image
<i>Community / PBS</i>	\$25 per image	\$22.50 per image
Social media		
	TBD	TBD
Onsite filming at the History Center		
<i>Up to 4 hours</i>	\$50 per hour	\$45 per hour
<i>More than 4 hours</i>	\$100 per hour	\$90 per hour
<i>Community stations / PBS</i>	\$25 per hour	\$22.50 per hour
Naturalization Documents		
<i>Complete copy</i>	\$25.00 per person	\$22.50 per person
<i>Certified copy¹⁰</i>	\$50.00 per person	\$45.00 per person
Obituaries		
	\$5.00 per person	\$4.50 per person

⁶ All published uses require the credit line: "Courtesy of the Contra Costa County Historical Society."

⁷ *Displays* includes temporary displays such as exhibitions or permanent displays such as historic trail markers.

⁸ *Newspapers* includes magazines, newsletters and corporate publications.

⁹ *Products* includes calendars, postcards, t-shirts, drinking mugs, and memorabilia.

¹⁰ Certifications are done by a Superior Court clerk.