

# Interview tips

How to prepare for your interview at AroFlo

#1

## Prepare, prepare prepare

Come prepared by researching AroFlo through the company website and reading your Position Description.

Think about how your experience, skills and knowledge meets the roles expectations. We don't expect you to meet every element of the role, but show us how your transferable skills and previous experience make you the best person for the job.

Write down any questions you have about the role, team, company, etc. You are more than welcome to bring any notes in. It is important that you leave the interview with a solid understanding of the role and feel comfortable in your potential future career with AroFlo.

#2

## Presenting yourself

First impressions are important. AroFlo a casual workplace, but it is still nice to come presentable (slacks and a collared skirt, midi dress). There is no need to wear a suit or heels, comfort is key at AroFlo!

We don't discriminate on appearances. Piercings, hair dye and tattoos don't need to be hidden.

Try to arrive 10 minutes early. Look at where we are located for parking and public transport in advance. A map of our local parking can be found here. If you know you are going to be late, please let us know!

#3

## Answering questions

We will ask a mix of behavioural and technical questions throughout the interview. Dive in on your experience from previous jobs, University/ Tafe projects, community involvement (sports, social clubs).

**A good starting point to answering interview questions is using the STAR technique.**

- Situation – Provide context of what you were faced with.
- Task – What were you required to do and why was it important? Were there any challenges that needed to be factored in?
- Action – What did you do to complete the task and how did you go about it?
- Result – What was the outcome of your action? Did the task go to plan? What did you learn?

Most importantly!

# Relax 😎

Take your time to answer your questions. You can take a moment to think about how you want to answer the question. Be yourself and take a deep breath. We brought you in for an interview because we think you may have what we are looking for!

If you are nervous leading up to the interview, do something that makes you happy! Exercise, going to your favourite café, baking muffins, taking your dog for a walk. You can only prepare so much.