

Abbey Grange Church of England Academy

Parents Association Annual General Meeting Monday, 25 April 2022 at 6.30 pm

Ref	Notes	Actions
1	<p><b>Present:</b> SD (Chair), SL (Minutes), HB, SC, JB, SDT, CA</p> <p><b>In Attendance:</b> Simon Prinsep, Principal, representing Abbey Grange Church of England Academy</p> <p><b>Apologies:</b> JS, MB, TL</p>	
2	<p><b>Welcome by Principal:</b></p> <p>SP thanked the PA members, on behalf of the school, for all the work that it has done to raise funds for students over the past few years. He thanked everyone for volunteering in the PA and all the funds provided which greatly benefit the students and staff across the school. SP will also pass on his thanks to staff in the office with regard to helping with any PA fundraising events, particularly to Tracy Wood.</p> <p>SP to look at putting an article in the newsletter to parents re the PA and how people can become involved.</p>	<p>SP</p> <p>SP</p>
3	<p><b>Election of Officers:</b></p> <ul style="list-style-type: none"> <li>• <b>Chair-</b> SD agreed to stand as Chair and this was agreed by PTA members.</li> <li>• <b>Treasurer- SD nominated</b> SDT agreed to stand as Treasurer and this was agreed by the PTA members</li> <li>• <b>Secretary</b> – HB put her name forward to take on this role, and this was agreed by PTA members.</li> <li>• <b>Uniform Coordinator-</b> JB put her name forward to take on this role, and this was agreed by PTA members.</li> <li>• <b>Catering Coordinator</b> – agreed that all would generally help with this, led by SD</li> <li>• <b>Winter Fair Coordinator-</b> SC and SDT to share this role but with support from all PA Members</li> <li>• <b>100 Club Organiser</b>– JB agreed to take this post on and this was agreed by PTA members.</li> <li>• <b>Raffle Organiser</b> – CA agreed to take on this role and this was agreed by PTA members. SL to handover to CA.</li> </ul>	
4.	<p><b>Treasurers Update/ Brief fundraising over the last 12 Months:</b></p> <p>SDT stated that the current balance was <b>£3,052.47</b>. Some funds to be added in from recent refreshments sale at production of Annie (approximately £600 to add).</p>	
5.	<p><b>Decision on frequency/days of futures meetings:</b></p> <p>It was agreed that meetings should be held monthly in term times on Mondays, at 6.30pm.</p>	
<b>LEADING INTO GENERAL ITEMS</b>		

6.	<b>Minutes of last meeting (28.3.21) with no Matters Arising:</b> The minutes were agreed.	
7.	<b>Treasurers Update:</b> See agenda item 4 above.	
8.	<b>100 Club Draw:</b> The 100 Club was drawn for April – <b>59 Winning number</b> . May and June draws to be held in May and June PA meetings	
9.	<b>Spring Raffle 2022:</b> SL reported that the raffle opened on 4 April and will close on 29 April. The raffle will be drawn in the school office on 3 May. Hampers are as follows: <ul style="list-style-type: none"> <li>• <i>Chocolate Hamper</i></li> <li>• <i>Gardening Hamper</i></li> <li>• <i>Sports/Picnic Hamper</i></li> <li>• <i>Pamper Hamper</i></li> <li>• <i>Pamper Hamper</i></li> </ul> HB and SDT to look at buying a few more items and then take the hampers to the school office on Friday 29 April ready for the draw the following week (or ask caretakers to move hampers from cupboard). Many thanks to everyone who has donated gifts for the raffle.	<b>HB/SDT</b>
10.	<b>Second Hand Uniform Sale:</b>  Specific sales around the uniform sales have gone really well and agreed that this is the way forward in terms of selling the uniform. It was decided not to sell uniform before PA meetings from now on as not many parents attend.  More uniform is now needed and parents will be asked for donations. SD to contact school office to send out note to parents asking for school uniform donations  Agreed to hold a school uniform sale at half term and also possibly Transition Day.	<b>SD</b>      <b>JB and SD to confirm dates</b>
11.	<b>Any other Business:</b> <ul style="list-style-type: none"> <li>• Meeting in may to discuss Winter Fair.</li> <li>• Look at donation to Photography Department.</li> </ul>	
12.	<b>Date / Time of Next Meetings :</b> <ul style="list-style-type: none"> <li>• May – Monday 23 at 6.30</li> <li>• June – Monday 20 June at 6.30</li> <li>• July – Friday, 15th, The Dalesman, Social Event</li> </ul>	