



## **NJIRC 2024 - Safeguarding Plan**

London Youth Rowing (LYR), as the Organisers of the National Junior Indoor Rowing Championships (NJIRC) 2024 believe that the welfare and wellbeing of young people is paramount. All young people, regardless of age, gender, ethnicity, religion or ability, have equal rights to safety and protection. All suspicions, concerns and allegations of harm will be taken seriously and responded to swiftly and appropriately.

Approximately 2,300 young people will compete at the London event, and up to 1,000 in Leeds, all aged 18 or under. A Safeguarding Manager at each venue will act as the point of contact for any concerns or allegations that occur during the event. Their contact number has been included in the Team Managers Instructions and will be made known to all LYR staff and volunteers.

### **Leeds**

**NJIRC Safeguarding Manager: David Tinnion, COO**  
**Contact Number: 07809 830 898**

**NJIRC Safeguarding Alternate: Emily Coe, Programmes Director**  
**Contact Number: 07955 253 337**

### **London**

**NJIRC Safeguarding Manager: Bobbie Morgan, Operations Manager**  
**Contact Number: 07955 253 337**

**NJIRC Safeguarding Alternate: David Tinnion, COO**  
**Contact Number: 07809 830 898**

**Should you have a safeguarding concern during the event, please speak to the nearest LYR member of staff who will help you locate the Safeguarding Manager for your venue. Incidents will be reported using the LYR Safeguarding Incident Reporting form and investigated further if appropriate.**

LYR's full Safeguarding Policy is available upon request and can be views at:

<https://www.londonyouthrowing.com/about-us#policies>

## **Plan for the Event**

The Safeguarding Manager at each venue will be available throughout the duration of the event and will be contactable by any race official via the radio network or by mobile phone where this is deemed more appropriate. They will determine appropriate action to be taken, and should any incident warrant such action, will be responsible for reporting to Police and/or Social Services or liaising with the venue.

Given the nature of the event, adults with responsibility for children entered in the event – teachers, coaches and parents, hereafter referred to as 'Team Managers' – are reminded to make sure their athletes

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Updates: Amended to reflect staffing changes and entry numbers.



are supervised at all times, and well prepared for racing. This means wearing appropriate clothing for the environment, not consuming food in the hour prior to their race but continuing to drink plenty of fluids. Carbonated drinks and fruit juices are not recommended. Team Managers will also not be permitted on the race floor (with the exception of SEND races when required). Therefore, please prepare your athletes for acting independently during racing.

## Responsibility of Rowing Clubs and Schools

The Event Organisers will contact the adult responsible for any young person involved in an incident. It is therefore the responsibility of each Team Manager to ensure a contact number is included in the entry. No individual contact details for junior rowers will be held by London Youth Rowing.

Team Managers are responsible for the welfare, safety and appropriate supervision of their team and are expected to know the whereabouts of their team at all times during the event.

## Media Consent

Media may be used for identification or publicity purposes by London Youth Rowing. With consent, all competitors and spectators at the event may be photographed or filmed.

At Registration, the Organisers will provide a Media Consent Waiver to be completed for young people who wish to withhold media consent. They will be provided with a lanyard **which should be worn at all times**. All official photographers are briefed to alert them to athletes wearing lanyards. Photographers will always do their best to avoid photographing these individuals. But, should an individual appear in any images, these photos will not be stored or used externally under any circumstances.

Anyone wishing to take photographs at the event should complete a Photography Permission Form available from registration and may be asked to confirm that they have done so by event staff.

## Medical Emergencies

Trained First Aid cover will be provided at both venues, on the race floors and other locations at each venue. They are on-hand to provide emergency care and will recruit external support if they see fit. All LYR staff have also undergone First Aid training. Ask a member of LYR staff to direct you towards First Aid should you need help.

It is the responsibility of the Team Managers to make sure that medical requirements for their competitors are satisfied.

## Lost Persons Process

If any child is found to be missing during the event the Safeguarding Manager should be informed immediately either directly or by reporting to the LYR registration / information desk. A member of LYR



staff will then be able to make a public announcement. A member of LYR staff with an up to date DBS check will be present at all times to provide supervision of lost children until re-united with Team Managers.

## **Quiet Room**

NJIRC is a loud and busy environment, which may prove challenging for some young people. Participants may make use of the quiet room / SEND room provided at each location.

At the Copper Box Arena this is located in the side corridor on the arena floor level.

At the John Charles Centre for Sport the meeting room located off the main reception will be used as the quiet room / SEND room.

Team Leader supervision is required in the quiet room and if there is a problem a member of London Youth Rowing staff should be notified immediately.

**If any concerns come to light following the event, please contact us on [njirc@londonyouthrowing.com](mailto:njirc@londonyouthrowing.com)**