

## Employment Contract Agreement

This Employment Contract Agreement (the “**Agreement**”) is entered into on \_\_\_\_\_ (the “**Effective Date**”), by and between \_\_\_\_\_, with an address of \_\_\_\_\_ (the “**Employer**”), and \_\_\_\_\_ with an address of \_\_\_\_\_ (the “**Employee**”), collectively “the **Parties**.”

### [Duties & Responsibilities]

1. Employee shall serve as [POSITION], reporting to [SUPERVISOR]. Employee shall perform all duties and responsibilities assigned by Employer consistent with Employee's position.
- 1.1. During the employment period, the Employee shall have the responsibility to perform the following duties:

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_

### [Pay & Compensation]

2. Employer will pay the Employee an annual salary of \_\_\_\_\_ payable semi-monthly and subject to regular deductions and withholdings as required by law.
- 2.1. Annual salary may be increased annually by an amount as may be approved by the Employer and, upon such increase, the increased amount shall thereafter be deemed to be the annual salary for purposes of this Agreement.

### [Benefits]

3. The Parties hereby agree that the Employee shall receive the benefits (Insurance, Holiday and Vacation) provided by the Employer as indicated below:

- A.
- B.
- C.

[Working Hours & Location]

- 4. The Employee agrees that he/she will be working from  to  (Monday to Friday), with a  lunch break.
- 4.1. The Employee agrees that he/she will work on average  hours per week.
- 4.2. The Employee's place of work shall be located in  or such other location as the Parties may agree upon from time to time.

[Term of Agreement]

- 5. The term of this Agreement shall be for a period of [NUMBER] years, commencing on the Effective Date and ending on [DATE], unless terminated earlier pursuant to the provisions of this Agreement.

[Termination]

- 6. This Agreement may be terminated by either party upon [NOTICE PERIOD] days written notice to the other party.
- 6.1. Employer may terminate this Agreement immediately for cause, including but not limited to:
  - A. Employee's breach of any material term of this Agreement.
  - B. Employee's failure to perform the duties and responsibilities assigned to Employee under this Agreement in a satisfactory manner.
  - C. Employee's violation of Employer's policies or rules.

D. Employee's commission of any act of dishonesty, fraud or misconduct in connection with Employee's employment.

6.2. Upon terminating this Agreement, the Employee will be required to return all Employer's materials, products or any other content at his/her earliest convenience, but not beyond                      days.

[Confidentiality]

7. All terms and conditions of this Agreement and any materials provided during the term of the Agreement must be kept confidential by the Employee, unless the disclosure is required pursuant to process of law.

7.1. Employee shall sign a separate Confidentiality and Non-Competition Agreement with Employer which is attached to and made part of this Agreement.

[Intellectual Property]

8. Hereby, the Employee agrees that any intellectual property provided to him/her by the Employer will remain the sole property of the Employer including, but not limited to, copyrights, patents, trade secret rights, and other intellectual property rights associated with any ideas, concepts, techniques, inventions, processes, works of authorship, Confidential Information or trade secrets.

[Governing Law]

9. This Agreement shall be governed by and construed in accordance with the laws of [STATE/COUNTRY], without giving effect to its conflicts of law principles.

[Entire Agreement]

10. This Agreement, together with any exhibits attached hereto, constitutes the entire agreement between the parties and supersedes all prior negotiations, understandings, and agreements, whether written or oral, relating to the subject matter hereof.

[Amendments]

11. The Parties agree that any amendments made to this Agreement must be in writing, where they must be signed by both Parties to this Agreement.

The Parties agree to the terms and conditions of this Agreement set forth above as demonstrated by their signatures as follows:

Employer

[NAME OF EMPLOYER]

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[SIGNATURE]

Date:

Employee

[NAME OF EMPLOYEE]

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[SIGNATURE]

Date: