**Internship Contract Agreement**

This Internship Agreement Contract (the **"Contract"**) is entered into on \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the “**Effective Date**”), by and between \_\_\_\_\_\_\_\_\_\_\_\_\_\_, with an address of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (referred to as the “**Company**”), and \_\_\_\_\_\_\_\_\_\_\_\_\_\_, with an address of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (referred to as the “**Intern**”), collectively “the **Parties**.”

### [Internship Position]

1. The Intern has been assigned to the position of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ department.

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### [Duties & Responsibilities]

1. During the internship period, the Intern will have the responsibility of performing the following duties:
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### [Pay & Compensation]

1. The intern will receive a stipend of [AMOUNT] per [WEEK/MONTH] for the duration of the internship, unless otherwise agreed upon in writing by both parties.
	1. During the internship period, the Intern will receive the following compensation:
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### [Working Hours]

1. The Intern agrees that they will be working from \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Monday to Friday), with a \_\_\_\_\_\_\_\_\_\_\_\_\_\_ lunch break.
	1. In particular, the Intern agrees that they will work on average \_\_\_\_\_\_\_\_\_\_\_\_\_\_ hours per week.

### [Term of Contract]

1. This Contract will begin on the Effective Date, as stated above, and will continue until [END DATE] unless terminated earlier as provided herein.

### [Confidentiality]

1. All terms and conditions of this Agreement and any materials provided during the term of the Agreement must be kept confidential by the Intern, unless the disclosure is required pursuant to process of law.
	1. Disclosing or using this information for any purpose beyond the scope of this Agreement, or beyond the exceptions set forth above, is expressly forbidden without the prior consent of the Company.

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### [Termination]

1. This Contract may be terminated in the event that any of the following occurs:
2. Immediately in the event that the Intern breaches this Contract.
3. At any given time by providing written notice to the other party \_\_\_\_\_\_\_\_\_\_\_\_\_\_ days prior to terminating the Contract.
	1. Upon terminating this Contract, the Intern will be required to return all the Company’s materials, products or any other content at his/her earliest convenience, but not beyond \_\_\_\_\_\_\_\_\_\_\_\_\_\_ days.

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### [Intellectual Property]

1. The Intern agrees that any intellectual property provided to him/her by the Company will remain the sole property of the Company, including, but not limited to, copyrights, patents, trade secret rights, and other intellectual property rights associated with any ideas, concepts, techniques, inventions, processes, works of authorship, confidential information or trade secrets.

### [Limitation of Liability]

1. In no event shall the Company or the Intern be individually liable for any damages for breach of duty by third parties, unless the Company’s or Intern’s act or failure to act involves intentional misconduct, fraud, or a knowing violation of the law.

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### [Governing Law]

1. This Contract shall be governed by and construed in accordance with the laws of [STATE/COUNTRY], without giving effect to its conflicts of law principles.

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### [Representation & Warranties]

1. Both Parties warrant that as of the Effective Date, they have the power and authority to enter into this Contract and to perform their obligations under it, and to grant to each other the rights provided under this Contract.
	1. Both Parties warrant that, by entering into this Contract, they do not violate or infringe upon the rights of any third party or violate any other agreement between the Parties, individually, and any other person, organization, or business or any law or governmental regulation.

### [Entire Agreement]

1. This Agreement contains the entire agreement and understanding among the Parties to it with respect to its subject matter, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to its subject matter. The express terms of the Agreement control and supersede any course of performance and/or usage of the trade inconsistent with any of its terms.

The Parties agree to the terms and conditions of this Contract set forth above as demonstrated by their signatures as follows:

**[NAME OF COMPANY]**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[SIGNATURE]

Date:

**[NAME OF INTERN]**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[SIGNATURE]

Date: