

**NOLAN COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
AUGUST 29, 2022**

MEMBERS PRESENT: Steve Holcomb, Erica Castro, Rodney Foster, Kenny Maxwell, Carla Howard/Recorder

MEMBERS ABSENT: Wes Williams, Jose Villafranca, Mila Gibson, Mickey McCann

OTHERS PRESENT: Doug Dippel, Rhonda Guelker, Julie Hall, Jewel Parker, Jessica Cockrill, Keri Halford, Dr. Liedtke

Steve Holcomb called the regular meeting of the Nolan County Hospital Board of Directors to order at 5:16 p.m. in the Hospital Classroom. Mr. Holcomb announced that a quorum was present, that the meeting had been duly called and that notice of the meeting had been posted and for the time and manner a required by law.

PREVIOUS MINUTES

The minutes of the July 2022 Board meeting were reviewed. **Motion was made by Kenny Maxwell to approve the minutes of the July 2022 meeting and was seconded by Erica Castro; motion carried.**

MEDICAL STAFF

Dr. Liedtke gave an update on COVID-19. She stated the numbers for COVID-19 are decreasing and RSVP cases have increased. She stated that Georgia-Pacific and the First Republic Land Development had presented a scope of work that outlines the development of the park's master plan. There are three phases; 1) have virtual meetings; getting schools involved. 2) develop consensus-based master plan; 3) Additional services to consider. Georgia Pacific has agreed to contribute \$50,000 toward the plan. It was decided that Doug Dippel, Dr. Liedtke and Steve Holcomb, Hospital Board Chairman should meet with the local CEO of Georgia Pacific to discuss plans for the park. Mr. Dippel, Dr. Liedtke and Steve

**NOLAN COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
AUGUST 29, 2022**

ADMINISTRATOR'S REPORT

Mr. Dippel stated that Dr. Horner, Family Medicine/OB has accepted another position. Dr. Micus, OB/GYN will be here first week of October for an interview. Dylan Miles, a 3rd year medical student is interested in rural medicine and plans to apply to the Texas Tech resident program with intentions of returning to family medicine in Sweetwater after completion. The Board agreed to move forward with preparations of retaining Mr. Miles.

Mr. Dippel stated that he had contacted Justin Adames, who is an NP and his wife who is a PA were interested in working at the hospital. Mr. Dippel stated after the phone conversation they would keep in touch.

Mr. Dippel gave a Foundation update. He stated that there is \$168,000 in the Foundation account but \$100,000 is earmark for the Wellness Park. They had a profit of \$13,000 from the Game Dinner held last May. They plan to have another event sometime in late October or early November.

Mr. Dippel stated he is still in contact with John Jay, president of Roscoe State Bank and they are planning on donating quarter of a million dollars to the Foundation.

FINANCE

Rodney Foster, Finance Chairman stated that the Financial Statements were reviewed in detail at the Finance Committee meeting on Friday, August 19th.

Motion was made by Rodney Foster to approve the July 2022 financial statement and was seconded by Erica Castro; motion carried.

Motion was made by Rodney Foster to approve the July 2022 accounts payable and payroll and was seconded by Kenny Maxwell; motion carried.

Motion was made by Kenny Maxwell to approve the bad debt write-off in the amount of \$179,279. and was seconded by Erica Castro; motion carried.

**NOLAN COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
AUGUST 29, 2022**

EXECUTIVE SESSION

Motion was made at 5:55 p.m. to enter into Executive Session by Rodney Foster and was seconded by Kenny Maxwell for the purpose of discussing the following matter to wit:

- A. Credentialing Files
- B. Quality Report
 - 1. Quality Management Oversight-Standing Items
 - 2. Medical Staff Rules & Regulations
- C. Patient Experience Report
- D. 2nd Quarter Environment of Care Report
- E. Environment of Care Annual Report

Motion was made by Kenny Maxwell at 6:00 p.m. to reconvene to the regular session and was seconded by Rodney Foster; motion carried.

NEW BUSINESS

Motion was made by Kenny Maxwell to approve the Credentialing Report and was seconded by Rodney Foster; motion carried.

Motion was made by Kenny Maxwell to approve the Medical Staff Rules & Regulations and was seconded by Erica Castro; motion carried.

Motion was made by Kenny Maxwell to approve the Patient Experience Report and the 2nd Quarter Environment of Care Report and was seconded by Rodney Foster; motion carried.

Motion was made by Rodney Foster to approve the Environment of Care Annual Report and was seconded by Erica Castro; motion carried.

Motion was made by Rodney Foster to approve the purchase of a Provation OR Procedure Documentation, the purchase of CPSI Provation Interface and was seconded by Kenny Maxwell; motion carried.

**NOLAN COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
AUGUST 29, 2022**

Motion was made by Kenny Maxwell to approve the purchase of a Diabetic Computer for Glucometers and was seconded by Erica Castro; motion carried.

Motion was made by Kenny Maxwell to approve the Patient Grievances/Complaint Resolution Policy and was seconded by Rodney Foster; motion carried.

Mrs. Guelker presented the 2023 Operating Budget. The budgeted statistics reflected an increase in ER Visits, Surgery, OB Days, and Swing Bed days, and a decrease in overall Patient days. This is largely due to expecting less COVID and budgeting a more normal type of year.

Mrs. Guelker presented the Budgeted Income Statement. The Inpatient Revenue and the Ancillary both had a decrease, reflective of the budgeted statistics. Outpatient Revenue had an increase mainly due to the ER visits increasing, and the Clinic Revenue had an increase due to budgeting for additional physicians and adding a Behavioral Health mid-level. Other operating revenue had an increase \$498,000 with expected increases in the 340b Retail Pharmacy program. Contractuals went down 2 percentage points, with expected increase in reimbursement. Salaries had an increase due to vacancies. The biggest increase was Nursing. Nursing is moving to a no "no overtime" staffing. Contract Services reflected a decrease from current due to having FEMA nurses which had to be reported as donation in time. DPP Incentive Payments is a new program and approximately \$477,252.

Mrs. Guelker presented the 2023 Tax Rate Calculation page showing cash requirements of (\$12,868,300). Total Tax Levy is 0.390 a decrease from the current rate 0.415. Mrs. Guelker explained the cash requirements calculation to determine the proposed tax rate of 0.390. This tax rate is higher than the new revenue rate, but below the voter approved rate. This means a public hearing must be held before adopting the tax rate.

Motion was made by Rodney Foster to approve the 2023 Operating Budget and was seconded by Kenny Maxwell; motion carried.

Motion was made by Kenny Maxwell to approve the proposed tax rate for fiscal year for .390 and was seconded by Rodney Foster; motion carried.

**NOLAN COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
AUGUST 29, 2022**


Mrs. Guelker stated they will need one public hearing for the tax rate and suggested having it at 11:30 a.m. right before the regular noon Finance meeting on Thursday, September 22nd. If there is a quorum at the hearing, the tax rate can be approved at that time.

Mrs. Guelker presented the proposed Issuance of a Contractual Obligation to the Board. The issuance will be \$1,015,000 and the interest rate of 3.95%.

Motion was made by Erica Castro to approve the Issuance of Contractual Obligation Contract and was seconded by Kenny Maxwell with Rodney Foster abstaining; motion carried.

Notes of Appreciations were distributed.

There was no further business to come before the Meeting body; the meeting was adjourned at 6:50 p.m.


Steve Holcomb, Chairman
Nolan County Hospital District