

*Dissiplinêre
kode en
Skoolreëls*
*Disciplinary Code
and School Rules*

**LAERSKOOL
BOSVELD
PRIMARY**



Dissiplinêre kode en Skoolreëls

Disciplinary code and School rules

1. Inleiding / Introduction

Hierdie dokument is die gedragskode van **Laerskool Bosveld Primay** soos die Beheerliggaam dit op **25 Oktober 2021** goedgekeur het. Die Beheerliggaam het die ouers, leerders en onderwysers van die skool oor die inhoud van die gedragskode geraadpleeg. Die gedragskode is opgestel in ooreenstemming met die toepaslike bepalings van die Grondwet van die Republiek van Suid Afrika, Wet 108 van 1996; die Suid-Afrikaanse Skolewet, Wet 84 van 1996 ('die Skolewet'); die Wet op Nasionale Onderwysbeleid, Wet 27 van 1996; Riglyne vir Gedragskode vir Leerders (Algemene Kennisgewing 776 in Staatskoerant 18900 van 15 Mei 1998); die Regulasies met betrekking tot Apparate vir Dwelmoetsing en die Prosedure wat gevolg moet word (GK 1140 in Staatskoerant 31417 van 19 September 2008); Regulasies vir Veiligheidsmaatreëls by Openbare Skole (GK 1040 in Staatskoerant 22754 van Oktober 2001, soos gewysig) en toepaslike Provinsiale wetgewing.

*This document is the code of conduct of **Laerskool Bosveld Primary** as approved by the Governing Body on **25 October 2021**. The Governing Body has consulted the school's parents, learners and teachers on the content of the code of conduct. The code of conduct has been drafted in accordance with the relevant provisions of the Constitution of the Republic of South Africa, Act 108 of 1996; the South African Schools Act, Act 84 of 1996 ('SASA'); the National Education Policy Act, Act 27 of 1996; Guidelines for a Code of Conduct for Learners (General Notice 776 in Government Gazette 18900 dated 15 May 1998); the Regulations on Devices to be used for Drug Testing and the Procedure to be followed (GN 1140 in Government Gazette 31417 dated 19 September 2008); Regulations for Safety Measures at Public Schools (GN 1040 in Government Gazette dated October 2001, as amended) and relevant Provincial legislation*

2. DOEL / PURPOSE

- Hoewel die Staat verplig bly om opvoeding beskikbaar en toeganklik te maak, moet dit aangevul word met die toewyding en verbintenis van verantwoordelike rolspelers, naamlik onderwysers, leerders en ouers. Hierdie Gedragskode is bedoel om sodanige toewyding en verbintenis te bevorder. / *Although the Government is obligated to make education available and accessible, this must be enhanced by the dedication and commitment of responsible role players, namely teachers, learners and parents. This Code of Conduct is intended to promote such dedication and commitment.*
- Die doel van hierdie Gedragskode is om 'n gedissiplineerde en doelgerigte skoolomgewing te vestig wat toegewyd is aan die bevordering en handhawing van die gehalte van die leerproses. / *This Code of Conduct aims to establish a disciplined and purposeful school environment, which is dedicated to promoting and maintaining the quality of the learning process.*
- Die Gedragskode onderskryf die skool se missiestelling. / *The Code of Conduct endorses the school's mission statement.*
- Leerders en hul ouers/vogde moet hulself van die skool se Gedragskode en die bepalings daarvan vergewis. Sodra leerders by die skool ingeskryf is, is hulle onderworpe aan die Gedragskode, en moet hulle dit stiptelik nakom. Indien leerders die Gedragskode oortree of minag, sal daar ooreenkomsdig die dissiplinêre prosedure vir leerders teen hulle opgetree word. / *Learners and their parents/guardians are expected to acquaint themselves with the school's Code of Conduct and its provisions. As soon as learners are enrolled at the school, they are subjected to the Code of Conduct, and must strictly adhere to it. Should learners not adhere to the Code of Conduct, they will be acted against in accordance with the disciplinary procedure for learners.*

3. ALGEMENE REËLS / GENERAL RULES

- Leerders sal hulle te alle tye as goeie ambassadeurs van die skool en ooreenkomsdig die etiekkode van die skool gedra. / *Learners should be good ambassadors of the school, and should conduct themselves in accordance with the school's code of ethics at all times.*
- Terwyl leerders in die skool se drag of enige gedeelte daarvan geklee is wat voldoende is om hulle in die oë van die publiek met die skool te verbind, of terwyl leerders die skool verteenwoordig, hetsy direk of indirek, hetsy as deelnemers, ondersteuners, helpers, toeskouers of andersins, sal hulle hulself van enige gedrag weerhou wat die skool, personeel of hul medeleerders in 'n slegte lig kan stel. / *While wearing the school uniform, or any part thereof that is sufficient to establish a link with the school in the public eye, or while representing the school, either directly or indirectly, as participants, supporters, assistants, spectators or otherwise, learners should refrain from any conduct that could bring the school, staff or their fellow learners into disrepute.*
- In hul wisselwerking met die skoolhoof, adjunkhoof, onderwysers en ander skoolpersoneel, moet leerders te alle tye die nodige hoflikheid en respek betoon en hulle weerhou van optrede wat op oneerbiedigheid of opstandigheid neerkom. / *In their interaction with the Principal, deputy-principal, teachers and other staff of the school, learners should be courteous and respectful at all times and should refrain from any action that constitutes disrespectfulness or rebelliousness.*
- In hul wisselwerking met mekaar, moet leerders sover moontlik selfbeheersing aan die dag lê en wedersydse respek en verdraagsaamheid betoon. In die besonder moet leerders hulle weerhou van enige gedrag wat daarop gemik is om die fisiese, geestelike en morele welstand van enige ander leerder te skend, of wat daartoe kan aanleiding gee. Enige seksuele of onbehoorlike fisiese kontak tussen leerders op die skoolterrein of enige ander plek waar hulle as leerders van die skool uitgeken kan word, is streng verbode. / *In their interaction with one another, learners should practise self-restraint as far as possible, and should display mutual respect and tolerance. In particular, learners shall refrain from any action aimed at harming, or that could possibly cause harm to, any other learner's physical, spiritual and moral well-being. Any sexual or improper physical contact between learners on school grounds, or in any other place where they could be identified as learners of the school, is strictly prohibited.*
- 'n Onderwyser van die skool sal oor dieselfde regte as 'n ouer beskik wat betref die beheer en dissipline van die leerder volgens die Gedrasgskode, sowel gedurende die leerder se skoolbywoning as gedurende enige skoolaktiwiteit. / *School teachers should have the same rights as a parent with regard to controlling and disciplining the learner according to the Code of Conduct, both during such learner's school attendance as well as any school activity.*
- Leerders mag nie in die klaskamer of saal eet of drink nie. Die kou van kougom gedurende skoolaktiwiteite is streng verbode. / *Learners may not eat or drink in the classroom or school hall. The chewing of gum during school activities is strictly prohibited.*
- Selfoongbruik gedurende skoolaktiwiteite is streng verbode. Oproepe mag slegs in noodgevalle en met die toestemming van die skoolhoof gemaak word. / *The use of cell phones during school activities is strictly prohibited. Calls may be made in emergencies only and only with the school Principal's permission.*
- Die rook, besit en/of gebruik van tabakmiddels, drank, ander alkoholiese middels of dwelmmiddels gedurende enige skoolaktiwiteit of wanneer leerders in skooldrag geklee is, is verbode. / *The smoking, possession and/or use of tobacco products, liquor, other alcoholic substances or drugs during any school activity, or when learners are dressed in school uniform, are strictly prohibited.*
- In geval van 'n redelike vermoede dat leerders hulself aan 'n oortreding van hierdie Gedragkode of die landswette skuldig gemaak het, het die skoolhoof of 'n onderwyser die reg om sodanige leerders en/of die eiendom in hul besit vir enige geværlike wapens, gewere,

dwelms of ander skadelike en gevaaarlike middels, gesteelde goedere of pornografiese materiaal te deursoek wat die leerders moontlik op die skoolterrein kon bring. Sodanige leerders se menswaardigheid sal deurentyd gerespekteer word, en dus sal die deursoeking privaat, deur persone van die-selfde geslag, en in die teenwoordigheid van nóg 'n persoon geskied. Die deursoekproses en -uitkoms moet opgeteken word. / In case of a reasonable suspicion that learners have violated this Code of Conduct or the laws of the country, the school principal or an teacher is entitled to search such learners and/or the property in their possession for any dangerous weapons, guns, drugs or other harmful and dangerous substances, stolen goods or pornographic material the learners may have brought onto the school grounds. Throughout, learners' dignity will be respected, and therefore, the search will be conducted in private, by persons of the same sex, and in the presence of another person. The search process and outcome must be recorded.

- Enige optrede wat die administrasie, dissipline of doeltreffendheid van die skool onbillik benadeel, sal as 'n oortreding van hierdie Gedragskode beskou word. / Any conduct that unfairly prejudices the administration, discipline or efficiency of the school shall be regarded as a violation of this Code of Conduct.
- Skuldigbevinding deur 'n hof aan 'n strafregtelike oortreding sal as 'n oortreding van hierdie Gedragskode beskou word. / A conviction of a criminal offence in a court of law shall be regarded as a violation of this Code of Conduct.
- **Oortredings wat tot skorsing en/of uitsetting kan lei, sluit in, maar is nie beperk nie tot: / Transgressions that may lead to suspension and/or expulsion include, but are not limited to:**
 - optrede wat ander se veiligheid bedreig en wat die regte van ander skend; / conduct that poses a threat to others' safety and infringes upon others' rights;
 - die besit, dreigement of gebruik van gevaaarlike wapens; / possessing, threatening with or using dangerous weapons;
 - die besit, gebruik, verhandeling of sigbare bewys van narkotiese of ongemagtigde dwelms, alkohol en bedwelmende middels van enige aard; / the possession, use, trading or any visible sign of narcotic or unauthorised drugs, alcohol and intoxicating substances of any nature;
 - bakleery, aanranding of mishandeling van leerders of skoolpersoneel; / fighting, assault or abuse of learners or school staff;
 - onsedelike gedrag of 'n gevloek; / indecent behaviour or swearing;
 - die aanneem of voorhou van 'n vals identiteit; / adopting or assuming a false identity;
 - enige vorm van haatspraak, seksisme, rassisme of ander antisosiale gedrag; / harmful graffiti, hate speech, sexism or racism;
 - diefstal of die besit van gesteelde goedere, wat die diefstal of besit van toets- of eksamenvraestelle voor sodanige toets of eksamen insluit; / theft, or the possession of stolen goods, including the theft or possession of test or examination papers before such test or examination has been conducted;
 - onregmatige optrede teenoor en/of vandalisme, die vernietiging of beskadiging van skooleiendom wat die aan-bring van graffiti sou insluit; / unlawful conduct towards and/or vandalising, destroying or damaging school property;
 - oneerbiedigheid, aanstootlike gedrag en verbale mishandeling gerig teen onderwysers of ander skoolpersoneel of leerders; / disrespectfulness, offensive behaviour and verbal abuse aimed at teachers or other school staff or learners;
 - herhaalde oortredings van skoolreëls of hierdie Gedragskode; / repeated violations of school rules or this Code of Conduct;
 - strafregtelike en onderdrukkende gedrag, soos verkragting en geslagsgebaiseerde teistering; / criminal and oppressive behaviour, such as rape and gender-based harassment;
 - viktimisasie, afknouery en intimidasie van ander leerders; / victimisation, bullying and intimidation of other learners;
 - die oortreding van eksamenreëls; en / the violation of examination rules; and
 - opsetlike en bewuste verstrekking van vals inligting, of die vervalsing van dokumente, ten einde onbehoorlike voordeel te bekom. / intentionally and knowingly providing false information, or forging documents, in order to obtain an unfair advantage.

4 KLASREËLS / CLASS RULES

- Elke klasonderwyser sal, ná oorleg met die klasleerders, klasreëls opstel wanneer hierdie Gedragskode aanvaar word, en aan die begin van elke daaropvolgende skooljaar. / *The class teacher should formulate class rules upon the adoption of this Code of Conduct, and at the beginning of each ensuing school year, after having consulted the learners in the class.*
- Die klasreëls moet skriftelik opgestel word en onmiddellik by die Dissiplinehoof ingedien word; in duidelik leesbare skrif op 'n prominente plek in die klaskamer aangebring word; en aan alle leerders en hul ouers beskikbaar gestel word. / *The class rules must be compiled in writing and immediately be tabled to the Head of Discipline; be displayed in a legible format in a prominent spot in the classroom; and be made available to all learners and their parents.*
- Leerders moet stiptelik en volledig voldoen aan die klasreëls sowel as enige mondelinge opdragte wat die klasonderwyser of enige personeellid gee, en wat redelikerwys noodsaklik is om hierdie Gedragskode uit te voer en om die skool behoorlik en professioneel te bestuur. / *Learners are expected to fully and promptly comply with the class rules as well as any verbal instruction, given by the class teacher or any staff member, that is reasonably essential to give effect to this Code of Conduct and professional management of the school.*
- Enige oortreding van die klasreëls sal as 'n oortreding van hierdie Gedragskode en skoolreëls beskou word. / *Any violation of the class rules shall be regarded as a violation of this code of conduct and school rules.*

5. REËLS MET BETREKKING TOT VOORKOMS EN SKOOLDRAG / RULES REGARDING APPEARANCE AND SCHOOL UNIFORM.

SKOOLDRAG / SCHOOL UNIFORM

- * Die voorgeskrewe skooldrag moet gedurende skoolure én ander skoolaktiwiteite soos wat die Beheerliggaam bepaal, gedra word. / *The prescribed school uniform must be worn during school hours as well as other school activities, as determined by the Governing Body.*
- * Skooldrag moet altyd skoon en netjies wees. Wat onderhemde betref, mag seuns slegs 'n effekleurige, wit onderhemp dra wat onder geen omstandighede sigbaar mag wees nie. / *School uniform must be clean and neat at all times. As for vests, boys may only wear plain white vests, which may not be visible under any circumstances.*
- * Skoolskoene moet netjies en poleerbaar wees. Kaalvoet is toelaatbaar in die Somer. Tekkies mag slegs by Bossiedrag gedra word. / *School shoes must be neat and polished, alternatively learners may be barefoot in summer. Tackies may only be worn with Bossie clothes.*
- * Skooltrui / windbrekers mag nie om die middellyf vasgebind word nie. / *School jerseys/dri-macs may not be tied around the waist.*
- * Bossiedrag mag slegs op die volgende dae gedra word: / *Bossie clothes may only be worn on the following days:*
 - ⇒ Die dag as die leerder verjaar of die Vrydag indien hy/sy oor die naweek verjaar. / *The day on which the learner has his/her birthday or on Friday if he/she is celebrating his/her birthday during the weekend.*
 - ⇒ Die Vrydag indien hy/sy tydens die saalopening gestaan het vir 80% of meer in 'n toets behaal. / *The Friday if he/she stood during assembly for scoring 80% or more in a test*
 - ⇒ Die Vrydag nadat 'n sportspan gewen het gedurende die week. / *The Friday after a sports team has won during the week*
 - ⇒ Die dag waarop die graadgroep Liggaamlike Opvoeding het. / *The day the grade group has Physical Education.*
 - ⇒ Soos vooraf gereël met die hoof. / *As arranged with the school Principal*

- ⇒ Die Leerlingraad mag elke Vrydag Bossiedrag dra. / *The Student Council may wear Bossie clothes every Friday.*

* Provinsiale- en Nasionale klere / Provincial and National clothing

- ⇒ Leerders wat Provinsiale- of Nasionale kleure verwerf het, mag die sweetpak op 'n Vrydag dra, **slegs in die jaar waarin die kleure verwerf is**. Geen oefendrag of onvanpaste kleredrag sal toegelaat word nie. / *Learners who obtained Provincial or National colours may wear the track suit on a Friday, only during the year in which the colours were obtained. No practise or inappropriate clothes will be allowed.*
- ⇒ Sweetpakbaadjies mag nie by skooldrag gedra word nie. / *Track suit tops may not be worn with school uniform.*

* Kleredragreëls / Clothing rules

<u>Seuns / Boys</u>	
Winter	Ligblou skoolhemp, grys skoollangbroek, donkerblou skoolkouse, swart skoolskoene, donkerblou windbreker, skooltrui/oortrektrui / <i>Light blue school shirt, grey school trousers, dark blue school socks, black school shoes, dark blue windbreaker, school jersey / pull-over</i>
Winter: Bossiedrag Winter: Bossie clothes	Donkerblou bossiehemp, donkerblou sweetpakbroek, netjiese tekkies, donkerblou kouse, donkerblou windbreker / <i>Dark blue Bossie shirt, dark blue sweatpants, neat tackies, dark blue socks, dark blue windbreaker</i>
Somer / Summer	Ligblou skoolhemp, donkerblou skoolbroek, donkerblou skoolkouse, swart skoolskoene of kaalvoet / <i>Light blue school shirt, dark blue school pants, dark blue school socks, black school shoes or be barefoot</i>
Somer: Bossiedrag Summer: Bossie clothes	Donkerblou bossiehemp, donkerblou bossiebroek of donkerblou rugbybroek, netjiese tekkies, donkerblou kouse of kaalvoet / <i>Dark blue Bossie shirt, dark blue Bossie pants or dark blue rugby shorts, neat tackies, dark blue socks or be bare feet</i>
<u>Dogters / Girls</u>	
Winter	Ligblou skoolhemp, grys skoollangbroek, donkerblou skoolkouse, swart skoolskoene, donkerblou windbreker, skooltrui / oortrektrui. / <i>Light blue school shirt, grey school trousers, dark blue school socks, black school shoes, dark blue windbreaker, school jersey / pull-over.</i> OF / OR Geruite skoolrok met gordel, lang donkerblou skoolkouse, swart skoolskoene, donkerblou windbreker, skooltrui / <i>Checkered school dress with belt, long dark blue school socks, black school shoes, dark blue windbreaker, school jersey / pull-over.</i>
Winter: Bossiedrag Winter: Bossie clothes	Donkerblou bossiehemp, donkerblou sweetpakbroek, netjiese tekkies, donkerblou kouse, donkerblou windbreker / <i>Dark blue Bossie shirt, dark blue sweatpants, neat tackies, dark blue socks, dark blue windbreaker</i>
Somer / Summer	Geruite skoolrok met gordel, kort donkerblou skoolsokkies, swart skoolskoene of kaalvoet / <i>Checkered dress with belt, short dark blue school socks, black school shoes or be bare feet</i>
Somer: Bossiedrag Summer: Bossie clothes	Donkerblou bossiehemp, donkerblou bossiebroek, netjiese tekkies, donkerblou kouse of kaalvoet (dogters mag nie rugbybroeke dra nie) / <i>Dark blue Bossie shirt, dark blue Bossie shorts, neat tackies, dark blue socks or bare feet (girls are not allowed to wear rugby shorts)</i>

* Algemeen / General

- ⇒ Geen musse of hoofbedekkings, buiten dié wat in die kleredragreëls voorgeskryf word, mag gedra word nie. / *Any caps or headgear, other than those prescribed in the rules, are prohibited.*
- ⇒ Die skoolhoof kan na goeddunke toestemming verleen dat leerders by sekere geleenthede gewone drag dra. Sodanige drag moet netjies en welvoeglik wees. / *The school principal may use his/her own discretion to grant permission for learners to wear casual clothes to certain events. Such clothes must be neat and proper.*
- ⇒ **Wanneer 'n leerder enige sportbyeenkoms of enige ander byeenkoms, as 'n toeskouer bywoon, moet hy/sy netjies in Bossiedrag of Skooldrag geklee wees. / When a learner attends any sports event or any other event presented by the school, as a spectator, he/she must be neatly dressed in Bossie clothes or School uniform.**

• VOORKOMS: HARE / APPEARANCE: HAIR

Dogters / Girls

- Haarkleur moet te alle tye natuurlik vertoon. Geen onnatuurlike strepe word toegelaat nie. / *Hair colour must seem natural at all times. No unnatural highlights or lowlights are allowed.*
- Hare wat oor die kraag hang, moet vasgemaak word. / *Hair that extends over the collar must be tied.*
- Slegs haarbykomstighede (linte, haarbande en rekkies) wat by die skool se kleure pas, mag gedra word. (Blou, rooi en wit) / *Only hair accessories (ribbons, head band and bobbles) that fit in with the school's colours may be worn. (Blue, red and white)*
- Hare moet stewig vasgemaak wees. Geen slierte mag loshang nie. / *Hair must be properly tied, with no loose ends.*
- Vals haarstukke: Slegs halfkop, gevleg en vasgemaak/weggebind / *False hairpieces: Only half-head, flattened and tied.*

Seuns / Boys

- Hare moet kort en netjies geknip wees. / *Hair must be short and neatly cut.*
- Die gedeelte om die ore moet skoongeknip wees. Hare mag nie aan die ore raak wanneer die hare regaf gekam word nie. / *There may be no hair in the section around the ears. Hair may not touch the ears when it is combed straight down.*
- Wanneer die hare afgekam word, mag dit nie die wenkbroue raak nie. / *When hair is combed down/ forward, it may not touch the eyebrows.*
- Wangbaard ("sideburns") kan tot by die middel van die oor strek. / *Sideburns may extend up to the middle of the ear.*
- Hare moet agter reëlmatrik opgesny word. / *Hair at the back must be gradually layered.*
- Hare mag nie uitermate van die kop wegstaan nie. Geen vreemde haarstyle word toegelaat nie. / *Hair may not spike out excessively. No weird hairstyles are allowed.*
- Haarstyle wat onder uitgeskeer of geknip word, oftewel "undercuts", is verbode. / *No undercuts will be allowed.*
- Geen haarprodukte soos 'mousse', 'gel' waks, haarsproei, ens is toelaatbaar nie. / *No hair sculpting products allowed, like mouse, gel, wax or hairspray.*
- Haarkleur moet te alle tye natuurlik vertoon. Geen onnatuurlike strepe word toegelaat nie. / *Hair colour must seem natural at all times. No unnatural highlights or lowlights are allowed.*

- **Ouers word dringend versoek om seker te maak dat hul kinders se hare skoon en netjies sal wees en deur gereeld te kyk vir luise/nete, wat hoogs aansteeklik is. Die skool kan nie verantwoordelik gehou word nie. Enige ander kopvelsiekte is ook nadelig vir ander kinders. / Parents are urgently requested to make sure that their children's hair is clean and neat. Make sure to look for lice regularly, which are highly contagious. The school cannot be held responsible. Please note that any other head skin disease may also be harmful and contagious.**

- **Ouers word verder versoek om voorkomend op te tree en hul kinders se hare te behandel met voorkomende luisprodukte. Luise/nete verskyn gewoonlik sodra seisoensverandering plaasvind. / Parents are further requested to act preventively to protect their children against hair lice and appropriate products are recommended. Lice usually appear as soon as the season change.**

- **VOORKOMS: JUWELE / APPEARANCE: JEWELLERY**

- Geen juwele, soos ringe, armbande (rekkies óf leer) of kettings, word toegelaat nie. / *Jewellery items, such as rings, bracelets (elastic or leather) or chains, are prohibited.*
- Slegs gewone polshorlosies word toegelaat. Geen e-horlosies of enige ander toestel/apparaat is toelaatbaar nie / *Only wristwatches are allowed. No e-watches or other devices.*
- Die dra van liggaamsjuwele, soos neus-, tong- en wenkbroujuwele, is verbode. / *The wearing of body jewellery, such as nose, tongue and eyebrow jewellery, is strictly prohibited.*
- Wat oorringe vir dogters betref, mag slegs een goue of silwer knoppie of standaard goue of silwer ringetjie per oor gedra word, en wel in die onderste gaatjie indien daar meer as een is. Geen steentjies van enige aard word toegelaat nie. / *As for girls' earrings, only one gold or silver stud or standard gold or silver ring will be allowed per ear, worn in the bottom hole if the ears had been pierced more than once. No other studs or gems will be allowed.*
- Seuns mag geen juwele behalwe 'n gewone polshorlosie dra nie. / *Boys are not allowed to wear any jewellery accept a wristwatch.*
- Medic-Alert en Crisis-on-call bandjies mag wel gedra word. / *Medic-Alert and Crisis-on-call bands may be worn.*
- Dra van gebedsbandjies moet vooraf met die hoof gereël word. / *Wearing of prayer-bands must be pre-arranged with the Principal*

- **VOORKOMS: NAELS / APPEARANCE: NAILS**

- Naels mag nie oor die vingerpunte steek nie. Naels moet kort geknip en skoon wees. / *Nails may not extend the fingertips. Nails must be cut short and kept clean at all times*
- Geen naellak/-gel mag gedra word nie. / *No nail polish/gel may be worn.*

- **VOORKOMS: GRIMERING / APPEARANCE: MAKE-UP**

- Geen onderlaag, maskara, oogomlynner of blusher word toegelaat nie. / *No foundation, mascara, eyeliner or blusher will be allowed.*
- Geen lipglans / *No lip gloss*

6. SPORT- EN BUITEMUURSE AKTIWITEITE / SPORTS AND EXTRA CURRICULAR ACTIVITIES.

- Deelnemers aan sport- en buitemuurse aktiwiteite: / Participants in sports and extra curricular activities:
 - * Leerders wat gekies word om die skool as deelnemers in enige sport- of ander buitemuurse aktiwiteite te verteenwoordig, moet gedurende en ná deelname aan sodanige aktiwiteit in die sportdrag, skooldrag of ander voorgeskrewe drag geklee wees soos bepaal deur die onderwyser wat vir daardie aktiwiteit verantwoordelik is. / Learners who are selected to represent the school as participants in any sports or other extra curricular activities must be dressed in the sport uniform, school uniform or other prescribed clothing as determined by the teacher responsible for the activity, both during and after participation in such activity.
 - * Alle leerders wat aan skool-aktiwiteite deelneem, sal lojaal wees teenoor die skool en mededeelnemers. In die besonder moet deelnemers betyds en stiptelik by die plek aanmeld waar die aktiwiteit plaasvind of van waar deelnemers na die betrokke plek van deelname vertrek. Leerders wat gekies is om die skool in 'n aktiwiteit te verteenwoordig kan slegs van bywoning verskoon word, indien 'n skriftelike verskoning vooraf aan die sport- of kultuurhoof oorhandig word. Onvermydelike afwesigheid van 'n aktiwiteit sal slegs verskoon word indien die sport- of kultuurhoof, nie later nie as drie dae, na afloop van die betrokke aktiwiteit 'n skriftelike verskoning ontvang. / All learners who participate in school activities must be loyal to the school and fellow participants. In particular, participants must report promptly and on time at the venue of the activity or the venue from where participants depart to the activity. Learners who have been selected to represent the school in an activity may only be excused from attendance if a written apology is handed to the Head of Sports or Cultural activities in advance. Unforeseen absence from an activity will only be excused if the Head of Sports or Cultural activities received a written apology no later than three days following the relevant activity.
 - * Leerders wat die skool by sportaktiwiteite verteenwoordig, sal te alle tye hoflik optree teenoor, en aan die beslissings, voorskrifte en opdragte voldoen van die sporthoof en die onderwyser wat by die bepaalde sport betrokke is; die skeidsregter of beoordelaar ten aansien van die betrokke aktiwiteit; en die spankaptein. / Learners who represent the school at sports activities will at all times be courteous towards, and comply with the rulings, prescripts and instructions of: the sports head and the teacher involved in the relevant sports code; the referee or adjudicator with regard to the relevant activity; and the team captain.
 - * Alhoewel daar aanvaar word dat leerders wat aan sportaktiwiteite deelneem dit met oorgawe en volle inspanning doen, moet sodanige leerders steeds selfbeheersing en dissipline aan die dag lê. In die besonder moet leerders hulle van enige onsportiewe gedrag, vuil of beledigende taal, betrokkenheid in gevegte of voorvalle, of enige vuil of onbehoorlike spel weerhou. / Although it is assumed that learners who participate in sports activities shall do so with commitment and dedication, such learners are expected also to practise self-restraint and self-discipline. In particular, no learner may display bad sportsmanship, use foul or offensive language, get involved in fights or incidents, or engage in any foul or improper play.
- Toeskouers en ondersteuners by sport- en ander buitemuurse aktiwiteite / Spectators and supporters at sports and other extracurricular activities
 - * Alle leerders wat enige skoolaktiwiteit as toeskouers of ondersteuners bywoon, sal, benewens die nakoming van die bepalings van hierdie Gedragsskode, hulle van ontwrigtende, onbehoorlike, opstandige, onnodig opruiende of onbetaamlike gedrag weerhou. In die besonder mag leerders nie negatief op die beslissings van beoordelaars of skeidsregters reageer nie. / Apart from their duty to comply with the rules of this

Code of Conduct, all learners attending any school activity as spectators or supporters shall also refrain from any disruptive, improper, rebellious, unnecessarily inciting or indecent behaviour. In particular, learners may not respond negatively to any ruling by an adjudicator or referee.

- * Leerders wat enige skoolaktiwiteit as toeskouers of ondersteuners bywoon, sal hulle onderwerp aan en neerlê by enige opdragte en aanwysings wat hulle voor, gedurende én na afloop van die betrokke aktiwiteit ontvang van die skoolhoof, enige onderwyser, lid van die Leerlingraad, ander skoolleiers, of ouers wat die skoolhoof aangestel het om met die vervoer, toesig of beheer van leerders te help wat na of van die betrokke aktiwiteit vervoer word, of dit bywoon. / *Learners who attend any school activity as spectators or supporters shall abide by and obey any instructions and directives they receive prior to, during and after the activity concerned from the principal, any teacher, member of the Student Council other school leaders, or parents appointed by the principal to assist with the transport, supervision or control of learners who need to be transported to and from the activity concerned, or who attend the activity.*
- * Leerders wat enige skoolaktiwiteit as toeskouers of ondersteuners bywoon moet te alle tye netjies geklee wees in skooldrag of Bossiedrag. / *Learners who attend any school activity as spectators or supporters must be neatly dressed in school uniform or Bossie uniform.*
- * Bostaande reëls geld ook enige deelname aan enige ander buitemuurse aktiwiteite buiten sport, behalwe waar dit ooglopend nie van toepassing is nie. / *The abovementioned rules equally apply to any participation in any extracurricular activity apart from sports activities, except cases on which the rules obviously have no bearing.*

7. Skooleiendom / School property

‘Skooleiendom’ sluit die volgende in: / ‘School property’ includes the following:

- Die grond en geboue wat deur die skool beset word sowel as enige permanente aanhegting aan sodanige grond en geboue. Alle ander eiendom, wat toerusting, boeke, voorraad, motorvoertuie en dies meer insluit, wat die skool besit, huur of berg, of vir die beskadiging of verlies waarvan die skool wetlik aanspreeklik gehou kan word / *The grounds and buildings occupied by the school, as well as any permanent addition to such grounds and buildings. All other property, including equipment, books, stock, motor vehicles and the like that the school owns, rents or stores, or with regard to which the school could be held legally liable in case of any damage or loss*
- Aangesien die skool ontwikkel en opgerig is vir gebruik deur alle leerders wat daar skoolgaan, is alle leerders verplig om alles in hul vermoë te doen om die skool se eiendom te bewaar, sodat dit tot voordeel van alle huidige en toekomstige leerders van die skool gebruik kan word. / *As the school has been developed and erected for the use of all learners who attend it, all learners are obligated to do everything in their power to protect the school's property in order for it to be utilised to the benefit of all current and future learners of the school.*
- Geen leerder mag enige skooleiendom van die skoolperseel verwijder sonder die voorafsteteming van die skoolhoof of 'n onderwyser van die skool nie. / *No learner may remove any school property from the school grounds without the prior consent of the principal or a teacher of the school.*
- Leerders mag nie enige eiendom van die personeel van die skool, medeleerders, besoekers aan die skool, of lede van die publiek hanteer, beskadig, merk, skend of vernietig nie. Hierdie reël geld eiendom op die skoolterrein, in die onmiddellike omgewing van die skool, by of nabij die plek van enige skoolaktiwiteit, sowel as enige voertuig waarmee leerders vervoer word en die eiendom daarop. / *Learners may not handle, damage, mark or destroy any property of the staff, fellow learners, visitors at school, or members of the public.*

This rule applies to property on the school grounds, in the immediate vicinity of the school, at or near the venue of any school activity, as well as any vehicle with which learners are transported, and the property contained therein.

- Leerders mag nie enige skooleiendom beskadig, skend of vernietig nie. Enige leerder wat enige skooleiendom opsetlik misbruik, beskadig of verniel, moet dit vervang of daarvoor betaal. Vernietiging en/of beskadiging van eiendom is 'n strafbare oortreding. / *Learners may not damage or destroy any school property. Learners who deliberately misuse, damage or vandalise any school property shall replace or pay for such property. Destruction of and/or damage to property is a criminal offence.*

8. Die Leerlingraad en skoolleiers / The Student Council and school leaders

- Die Leerlingraad en skoolleiers is saam met die personeel van die skool verantwoordelik vir algemene skooldissipline. / *The Student Council and school leaders, in conjunction with the staff of the school, are responsible for general school discipline.*
- Leerlingraadslede en ander skoolleiers moet leerders wat oortree na die personeel van die skool bring, waarna die nodige stappe gevolg sal word. / *Student Council members and other school leaders shall bring learners that have transgressed to a staff member of the school, where after procedures will be followed.*
- Alle leerders moet enige redelike voorskrif van 'n lid van die Leerlingraad of 'n ander skoolleier gehoorsaam, en moet die Leerlingraad en ander skoolleiers ondersteun en samewerking verleen in die behoorlike uitvoering van hul pligte. / *All learners shall obey any reasonable instruction from a member of the Student Council or any other school leader, and shall support and cooperate with the Student Council and other school leaders in order to execute their duties.*
- Leerlingraadslede en skoolleiers moet te alle tye 'n voorbeeld wees vir die res van die leerders en die skoolreëls te alle tye gehoorsaam en die skool se waardes uitleef.

9. Skoolkennisgewings / School notices

Alle leerders is verplig om alle kennisgewings wat die Beheerliggaam, skoolhoof of 'n onderwyser van die skool vir dié doel aan leerders uitreik, aan hul ouers te oorhandig, en om enige ontvangserkenning wat die ouers moet voltooi, stiptelik aan die klasonderwyser te voorsien. / All learners are obligated to hand all school notices that were distributed by the Governing Body, Principal or a teacher to their parents or guardians

10. Skoolwerk en huiswerk / School work and homework

- Daar sal te alle tye 'n ordelike atmosfeer in die klaskamer heers. Leerders mag nie onderrig versteur of verhinder nie. / *There shall be an orderly atmosphere in the classroom at all times. Learners may not disrupt teaching.*
- Leerders moet klasopdragte stiptelik voltooi. / *Learners must promptly carry out instructions in class.*
- Alle leerders sal 'n gedragskodeboekie ontvang. / *All learners will receive a Code of Conduct booklet.*
- Leerders moet die voorgeskrewe huiswerk doen en dit stiptelik teen die bepaalde spertyd by die betrokke onderwyser indien. Versuim om aan hierdie reël te voldoen SAL slegs verskoon word indien die leerder op die dag waarop die huiswerk voltooi moes wees, 'n skriftelike nota van sy/haar ouers met 'n aanvaarbare verduideliking vir die versuim aan die onderwyser oorhandig. / *All learners must do their prescribed homework and promptly return hand it in at the relevant teacher by the due date. Failure to comply with this rule shall be excused*

only if, on the day on which the homework was to be completed, the learner hands a written note from his/her parent, with an acceptable excuse – to the class teacher.

- Alle leerders moet hul voorgeskrewe skoolwerk met ywer, pligsgetrouwheid en toewyding doen om sodoende 'n deurlopende werksetiek te ontwikkel. Versuim om aan hierdie reël te voldoen, sonder 'n aanvaarbare verskoning, sal as 'n oortreding van hierdie reël beskou word. / *All learners are expected to complete their prescribed homework enthusiastically, diligently and with dedication in order to develop a consistent work ethic. Failure to comply with this rule without an acceptable excuse shall be regarded as a transgression of this rule.*
- Leerders is verplig om enige werk wat hulle misgeloop het, so spoedig moontlik in te haal. / *Learners are obligated to complete any work that they have missed as soon as possible.*
- Leerders beweeg vinnig in enkelgelid van die een klas na die volgende. Gesels in groepe of kleekamerbesoeke gedurende klasruilings is nie toelaatbaar nie. / *Learners shall move swiftly and in single file from one class to the next. Chatting in groups or visits to the restroom between classes are not allowed.*

11. Toetse en eksamens / Tests and examinations

- Alle leerders is verplig om hulle aan die toetse en eksamens wat deur die onderwysers aan hulle opgedra word, te onderwerp. Versuim om aan hierdie reël te voldoen sal slegs in uitsonderlike gevalle verskoon word, mits die ouers van die betrokke leerder op die vroegs moontlike geleentheid 'n volledige en aanvaarbare skriftelike verduideliking aan die skoolhoof oorhandig. / *All learners are obligated to abide by the tests and examinations that teachers may require. Failure to comply with this rule shall be excused in exceptional cases only, provided that the parents of the learner concerned supply the principal with a full and acceptable written explanation at the earliest possible opportunity.*
- Leerders moet hulle met die afneem van toetse of eksamens van enige vorm van oneerlikheid weerhou. / *Learners shall refrain from any form of dishonesty when tests and examinations are conducted.*

12. Motorvoertuie en motorfietse / Motor vehicles and motorcycles

Geen leerder word toegelaat om self met 'n motorvoertuig of motorfiets skool toe te ry of enige aktiwiteit by te woon nie. / *No learner is allowed to drive a motor vehicle or motorcycle to school, on school premises or to any extra curricular activity.*

13. Stiptelikheid en Skooltye / Punctuality and School times

Graad / Grade R & 1	07:15 - 13:15	Maandae tot Donderdae / Mondays to Thursdays
Graad / Grade 2	07:15 - 13:30	Maandae tot Donderdae / Mondays to Thursdays
Graad / Grade 3	07:15 - 13:45	Maandae tot Donderdae / Mondays to Thursdays
Graad / Grade 4 - 7	07:15 - 14:00	Maandae tot Donderdae / Mondays to Thursdays
Graad / Grade R - 7	07:15 - 13:00	Vrydae / Fridays

14. Afwesigheid van skool / Absence from school

- Leerders mag slegs in uitsonderlike gevalle afwesig wees van die skool, en dan ook slegs met die skriftelike kennisgewing aan die skoolhoof, of sy/haar verteenwoordiger indien die skoolhoof nie beskikbaar is nie. / *Learners may be absent from school in exceptional cases only, and only with the written consent of the principal, or his/her representative if the Principal is not available.*
- Afwesigheid van die skool sonder 'n aanvaarbare verskoning word as stokkiesdraaiery beskou, wat streng verbode is. / *When any learner is absent from school without an acceptable excuse, it shall be regarded as truancy, which is strictly prohibited.*
- Leerders wat vir een tot drie agtereenvolgende dae van die skool afwesig is, moet met hul terugkeer 'n skriftelike verduideliking van hul ouers voorlê. Afwesigheid vir meer as drie agtereenvolgende dae sal slegs verskoon word indien 'n brief deur 'n geregistreerde mediese praktisyne voorgelê word, buiten in die geval van dood of trauma in die leerder se gesin of om 'n ander rede wat deur die skoolhoof goedgekeur word. / *Learners who are absent from school for one to three consecutive days must submit a written explanation by their parents when they return to school. Absence for more than three consecutive days shall be excused only if a certificate from a registered medical practitioner is submitted, except in the case of death or trauma in the learner's family, or another reason approved by the Principal.*
- Die Suid-Afrikaanse Skole Wet, artikel 3(1) bepaal dat onderwys verpligtend is en dat ouers (artikel 3, 6a) wat nalaat om hul kind/ers skool toe te stuur vervolg kan word en dat skuldigbevinding kan lei tot 'n boete of selfs tronkstraf. As ouer moet u dus toesien dat u kind die skool getrou bywoon. Volgens die Skole Wet kan 'n kind wat meer as twintig (20) dae afwesig is sonder 'n geldige verskoning, nie na die volgende graad bevorder word nie. / According to the South African Law for schools, section 3 (1) it is compulsory for children to go to school (Act 3, 6a). Parents / Guardians who neglect to send their children to school may be found guilty and be charged with a fine or even go to jail. The act states further that if a child is absent for more than ten (10) days he/she will not be promoted to the next grade. Parents or Guardians, should see to it that their child attends school regularly.**

15. Omgewing / Environment

- Leerders het die reg op 'n veilige omgewing en skool wat bevorderlik is vir opvoeding. / *Learners have the right to a safe environment and school that are conducive to education.*
- Leerders mag nie die skoolgronde of -geboue bermors nie. / *Learners may not litter on school grounds or in school buildings.*
- Leerders wat toeskouers of ondersteuners by enige skoolaktiwiteit is, moet die terrein wat hulle beset netjies en skoon agterlaat, en moet seker maak dat alle rommel opgeruim en in vullishouers geplaas word. / *Learners who attend any school activity as spectators or supporters are expected to leave the grounds they have occupied in a neat and clean condition, and must ensure that all litter is picked up and placed in garbage bins*
- Leerders moet toilette skoon agterlaat. / *Learners must leave restrooms in a clean condition.*
- Enige optrede of versuim deur leerders wat 'n gesondheidsgevaar vir ander leerders veroorsaak of moontlik kan veroorsaak, moet vermy word. / *Any action or failure by learners that constitutes or could constitute a health risk to other learners must be avoided.*
- Geen slagspreuke (graffiti), plakkies, plakkate en dergelike dinge mag sonder die toestemming van die skoolhoof op enige oppervlak by die skool aangebring word nie. / *The application of slogans (graffiti), stickers, posters and any surface at the school is strictly prohibited, unless it is done with the Principal's consent.*

- Leerders moet gehoor gee aan redelike opdragte van die Skoolhoof, enige onderwyser, lid van die Leerlingraad of 'n ander skoolleier met betrekking tot die handhawing van 'n skoon en higiëniese skoolomgewing. / *Learners must comply with any reasonable instruction from the Principal, any teacher, Student Council or another school leader with regard to maintaining a clean and hygienic school environment.*

16. Vrystelling van bepalings van die gedragskode **Exemption from provisions of the code of conduct**

- Leerders kan op kulturele, godsdienslike of mediese gronde skriftelik by die Beheerliggaam aansoek doen om algehele of gedeeltelike vrystelling van een of meer van die items wat in die gedragskode vervat is. / *Learners may submit a written application to the Governing Body for total or partial exemption from one or more of the items contained in the Code of Conduct based on cultural, religious or medical grounds.*
- Sodanige aansoek moet volledige redes én stawende bewyse insluit. Die bewyslas rus dus op die leerder om die aansoek om vrystelling te staaf. / *Such application must include full reasons as well as confirmative evidence. Therefore, the onus of proof still lies with the learner to substantiate the application for exemption.*
- Aansoeke om vrystelling sal slegs aan die begin van elke skooljaar oorweeg word, tensy dringendheid of veranderende omstandighede aangevoer kan word. / *Applications for exemption will be considered at the start of the school year only, unless the applicant can prove that the matter is urgent or necessitated by a change in circumstances.*
- In die oorweging van 'n aansoek om vrystelling sal die Beheerliggaam geregtig wees om enige inligting in te win wat hy vir 'n regverdige beoordeling van die aansoek kan nodig ag. / *In considering an application for exemption, the Governing Body shall be entitled to obtain any information that it deems necessary for a fair adjudication of the application.*
- Die Beheerliggaam sal die aansoek om vrystelling met die nodige erns en verantwoordelikheid, en binne die raamwerk van die Grondwet en hofuitsprake oorweeg, en die leerder skriftelik van sy besluit inlig. / *The Governing Body shall consider the application for exemption with the necessary earnestness and responsibility, and within the framework of the Constitution and court judgements, and will inform the learner of its decision in writing.*

In geval van die oortreding van enige bepaling in hierdie dissiplinêre kode sal die voor- geskrewe dissiplinêre prosedure gevolg word. / In case of a violation of any provision in this code of conduct the prescribed disciplinary procedure shall be followed.

GETEKEN TE ONVERWACHT OP HIERDIE 25STE DAG VAN OKTOBER 2021
SIGNED AT ONVERWACHT ON THIS 25TH DAY OF OCTOBER 2021

MNR/MR F VAN DER MERWE
Beheerliggaamvoorsitter
Governing Body Chairperson

MNR/MR JL PRETORIUS
Skoolhoof
School Principal