

## **Appendix 10.8.1 Policy on Visiting Medical Students**

Whole Health School of Medicine

### **Policy on Visiting Medical Students**

#### **I. POLICY**

Medical students from LCME and non-LCME accredited medical schools may enroll in fourth year electives at WHSOM, if appropriate criteria are met including but not limited to availability of an opening in an elective course. Students from other medical schools may enroll in elective experiences when it will not negatively impact the education of WHSOM medical students.

Medical students participating in visiting electives are not formally enrolled in WHSOM, and WHSOM will not issue an official transcript or grant academic credit.

#### **II. PURPOSE**

The acceptance of visiting medical students from other schools, both inside and outside of the United States, into the elective clinical experience at WHSOM serves at least two purposes. One is to increase the exposure of WHSOM students to individuals from diverse cultures. The second role is to increase the number of qualified applicants to the school's associated residency programs at our clinical affiliates.

#### **III. SCOPE**

This policy applies to:

- Deans, Directors, and Department Heads
- Faculty

#### **IV. POLICY AUTHOR(S)**

- Office of Medical Education

#### **V. RELATED POLICIES AND PROCEDURES**

- Procedure on Visiting Student Applications and Orientation (pending, not yet completed)

#### **VI. REFERENCES**

LCME Element 10.8: Visiting Students. A medical school does all of the following:

- Verifies the credentials of each visiting medical student
- Ensures that each visiting medical student demonstrates qualifications comparable to those of the medical students he or she would join in educational experiences

- Maintains a complete roster of visiting medical students
- Approves each visiting medical student's assignments
- Provides a performance assessment for each visiting medical student
- Establishes health-related protocols for such visiting medical students
- Identifies the administrative office that fulfills these responsibilities

## **VII. APPROVALS**

Dean, School of Medicine

### **Procedure on Visiting Student Applications and Orientation (pending, not yet completed)**

Insert procedure text here.

It addresses:

Application procedure, prerequisites/requirements, fees (\$ for US, \$\_\_\_ non-US)

VSLO participation and need for affiliation agreement for non-VSLO home in situations

Application review by Student Affairs and the host Department

Orientation process

Grading

Maintaining a visiting student roster