



ARE YOU COMPLIANT WITH DATA PROTECTION?

THE REVIEW

The review includes a site visit where you will be asked about:

- Roles & Training
- Policies & Procedures
- Website
- CCTV
- IT Infrastructure

You will then receive a RAG report (see right) to give you an action plan to develop your data protection strategies.

Statement	RAG	Notes
Data Protection Policy	Green	This policy has been updated to ensure that it includes all changes related to GDPR.
Parent/Carer – Privacy Notice	Green	This is available to data subjects via the school website.
Staff – Privacy Notice	Green	A workforce privacy notice has been issued and signed by all staff.
Governor – Privacy Notice	Green	The school has issued a privacy notice and governor services have also issued a notice.
Child friendly- Privacy Notice	Green	This school has a child friendly privacy notice.
Information Security Policy	Red	The school does not have a policy in place. A good example from another school is: http://their/securedefence.org.uk/wp-content/uploads/2015/11/2-Information-Security-Policy.pdf NB it is important that the school adapts this policy, so that it reflects the working practices of xxx school.
Data Breach Policy	Green	This is included in the DPP.
Records Management Policy	Green	The school uses the retention schedule.
Information Governance Policy	Red	The school does not have a policy. An example from another school is here: http://ghwwoodprimary.org/wp-content/uploads/2018/06/Information-Governance-Policy-2018.pdf

REVIEW PRICING

The review takes 80 minutes to complete and you will receive your report shortly afterwards. The costs are:

Nursery	£175
Small Primary School (less than 140 pupils)	£180
Primary School	£199
Secondary School	£250
Trust (cost per day)	£325
Travel is additional and based on travel from DN14.	

ABOUT THE E-SAFETY OFFICE

Tim Pinto runs the E-Safety Office, a business supporting organisations with digital safeguarding and protection. He has worked in the public and private sector for over 25 years and is currently Data Protection Officer for over 40 schools in the Yorkshire & Lincolnshire region,