

Reading Recovery Inservice Course

Discontinuing the lesson series

Teacher Guidesheet

Literacy Lessons Designed for Individuals, 2nd ed. provides detailed guidance in *Discontinuing individual lessons: the school team monitors for continuing progress* (p.186 onwards). Read carefully. Pay particular attention to *deciding when to discontinue lessons* (p.189) and the sections following.

Think about the goal: *The transition to only classroom support must be made in such a manner that progress continues* (p.186).

1. It is essential to discuss with the class teacher what is required to ensure a smooth transition about four weeks before you think a child might no longer require individual lessons *Literacy Lessons Designed for Individuals* (p.187). Arrange to observe the child's reading and writing behaviour in the classroom. You may need to work with him or her in that setting for the last two weeks (see p.187).

When you are at the point of thinking it may be appropriate to stop the individual tutoring carefully consider evidence in your records of what a child should be able to do. See *Preparing for independence in the classroom* (p.187). Consult with the class teacher again and the AP/DP. If unsure about any aspect talk with the Tutor. Then follow these steps.

2. Fill in Recommendations for Discontinuing the Lesson Series Before Final Assessment, *Literacy Lessons Designed for Individuals* (p.221). Complete sections 1 to 5 using the guidance on p.190.

Complete the recommendations section if there are any. Record the name of the independent assessor for the Observation Survey. Forward the form to the Tutor for guidance on the process of discontinuing tuition.

3. When you receive confirmation that the recommendation is appropriate arrange for the child to be assessed using the complete Observation Survey (including three text levels for obtaining the highest text level read with 90% accuracy or above and the Burt Word Reading Task).

Analyse the records and complete the Observation Survey Summary Sheet. Compare results with earlier assessments. Refer to *Discontinuing the series of lessons*, p.191.

Complete an Observation Summary for Multiple Assessments (p.220). Fill in the recommendations section revising any previous statement. Record how the child's further progress in reading and writing will be monitored as follows: "*Running Records on current classroom text and a review of recent writing will be undertaken fortnightly, shifting to monthly and then once a term until good progress is assured.*"

4. As soon as possible forward the following information to the Tutor:

- Recommendations for Discontinuing the Lesson Series Before Final Assessment
- Observation Survey Summary (including all the Observation Survey task sheets)
- Observation Summary for Multiple Assessments.

Continue with daily lessons until the decision to discontinue the lesson series is confirmed by the Tutor.