

Sponsoring Jobs on Indeed



How will my jobs appear on Indeed?

Jobs toggled "on" under All Apps > My Jobs in Paradox will appear on Indeed for organic searches.

How do I toggle "on" my jobs?

To toggle "on" jobs by location follow the steps below or watch [this video](#)
All Apps > My Jobs > Choose location from location dropdown > Click the the icon to teal

How do I sponsor my jobs on Indeed?

To sponsor specific jobs, please follow these steps:

- Create an Indeed account
- Create a job listing in Indeed
- Under the "Application Settings" portion of your Indeed listing, insert the Paradox job posting link under "Apply form URL" so that all candidates flow through Olivia/Paradox
 - *Please note: If this option is unavailable, you will need to contact Indeed directly to request the apply form URL option on your listing.*

A screenshot of the 'Application Settings' form in Indeed. The form has a header with the title 'Application Settings' and an illustration of a desk with a laptop, a clock, and a lamp. Below the header, there is a section titled 'How do you want to receive applications?' with four tabs: 'Email', 'Apply form URL' (which is selected), 'Phone', and 'In-person'. Below this, there is a section titled 'Where should job seekers be sent to apply for this job?' with a text input field containing the URL 'https://olivia.paradox.ai/co/WiredDeliveryService.LLC1/job?slug=delivery-associate-82'. At the bottom of the form, there are three buttons: '< Back', 'View Preview', and 'Continue'.

How do I find my jobs on Indeed?

Jobs toggled "on" under All Apps > My Jobs in Paradox will appear on Indeed for organic searches. Copy and paste one of your Paradox job titles into the Indeed search bar, along with the location city and state. Once you select "Search", find your listing and click "Apply Now". You will be taken to the Olivia job posting link to apply. Video [here](#).

A screenshot of the Indeed search bar. It has two input fields: 'What' and 'Where'. The 'What' field contains the text 'stylist supercuts' and has a magnifying glass icon to its right. The 'Where' field contains the text 'Tempe, AZ' and has a location pin icon to its right. To the right of the 'Where' field is a blue button with the text 'Find jobs'.