

County of Franklin Solid Waste Management Authority
Minutes of Meeting September 16, 2020
Meeting held at the municipal building in Bombay, New York

The meeting was called to order by Chairman Warren Gaggin at 3:02 pm.

Roll call was held, and the following members were present:
Greg Cook, Warren Gaggin, Edward Robideau, Curt Smith and Brandon Titus.

Boyce Sherwin arriving at 3:05 p.m.

Absent members: Dean Lefebvre

Also present for the meeting were: Todd Perry, Executive Director; Julie Clarke, Account Clerk/Typist; Brian Stewart, Attorney; Malone Telegram Reporter EJ Conzola II

RESOLUTION NO. 21 -APPROVAL OF THE JULY 22nd, 2020 MEETING MINTUES

RESOLVED: The governing body of the Authority hereby approves the minutes of the July 22nd, 2020 meeting.

The foregoing motion was made by Curt Smith and seconded by Brandon Titus. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

RESOLUTION NO. 22 - APPROVAL OF THE JULY and AUGUST 2020 BANK REGISTER

RESOLVED: The governing body of the Authority hereby approves the July and August 2020 bank register.

The foregoing motion was made by Curt Smith and seconded by Edward Robideau. All members present were in favor of the motion. Whereupon the resolution was declared duly adopted, a copy attached hereto.

COMMITTEE REPORTS-

Audit Committee- Dean, Boyce, Greg – Nothing to report at this time.

Executive Director- Todd – . The clay and secondary liner for cell# 6 is 100% complete. The primary liner is 90% complete. The final stone layer for the primary is being placed and cell #6 side riser building is approximately 70% completed. Kristen Berdar and Brendan Kennedy with BST & Co, CPA's were on site August 25th for the initial training on Sage Intact. Now the new accounting system is in place there are new delegations of job duties in place. There are more levels of checks and balances that will help correct deviations in our yearly audit. BST is currently working on inputting the 2019/2020 info into the intact system. Everything seems to be going very well with the office, lots of info to absorb. Todd will be meeting with Constable and Westville Fire Departments on Wednesday September 24th at 6:00pm. This is to review our facility, emergency plan and general discussions. This is to make sure the departments are prepared if we should ever need their assistance. We have completed some signage upgrades at the Landfill and Malone Transfer Station. The new roll off truck is in Plattsburgh, NY right now. We are hoping to have it delivered to the Regional Landfill on Wednesday September 30, 2020. We are currently getting quotes from Twinstare Technologies and Symquest to update our computers and server as they are 8 years old. We received notice from Environmental Facilities Corp. that our requisition for Cell# 5 tie in work that we completed last year has been approved. This covers the expenses including

labor, equipment rental, owner equipment usage and materials. We were also able to recoup \$75,000 for the asphalt paving portion of the maintenance building project. The total approved for the requisition was \$200,565.43. Curt commented on how it was a good idea that Todd had the silo's cleaned and the leachate lines flushed. Todd did comment that he will do a 2-year proposal with R.C.A.C. next year.

Governance Committee-Brandon, Ed & Curt - Nothing to report at this time.

Recycling Committee- Brandon and Greg: Brandon liked the new article info Todd put in the paper. The new article was just explaining the life and price of a cell. We are going to keep the article running with hopes that more people will email their questions and concerns.

Treasurer- Boyce: Boyce had a few questions on the June 2020 statement of net position worksheet. Todd assured the Board that the following monthly income statements would be coming shortly. Boyce wanted to personally thank Todd for scratching up an awful lot of income.

EXECUTIVE SESSION

At approximately 3:21 pm, Ed Robideau made a motion to enter into executive session to discuss personnel issues. Greg Cook seconded the motion which was carried by voice vote.

Greg Cook made a motion to return to regular session which was seconded by Brandon Titus and carried by voice vote.

ADJOURNMENT – At 4:12 pm, Greg Cook moved to adjourn the meeting, seconded by Ed Robideau.

All members present were in favor of adjournment.

Respectfully submitted,



Julie Clarke
Account Clerk/Typist