



UCT ONLINE HIGH SCHOOL

POLICIES

Academic Handbook

IGCSE



in collaboration with
VALENTURE INSTITUTE



**Cambridge Assessment
International Education**

Cambridge International School

UCT Online High School is a registered
online Cambridge International School



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Learning Model

Period of study

- At UCT Online High School for the Cambridge International Curriculum, International General Certificate of Secondary Education (IGCSE) is a 24 month (Years 10 and 11) course that culminates with the writing of final External examinations.
- Each year of IGCSE is divided into 3 academic terms.

The Learning Model: Joining & Onboarding

- Learners join our school in January of each year.
- UCT Online High School follows a cohort-based learning model.
- For details around term and holiday dates please consult your school calendar.
- During school holidays, learners will not have access to faculty members and support coaches, and the school is considered closed. Learners will still be able to use the Online Campus.
- Learners complete an general orientation programme that teaches them the foundations of the skills they will need to be successful in an online learning environment.
- Our highly responsive Technical Support Team assists learners with their onboarding process, and supports them throughout their online high school career.

The learning model: Socio-emotional & Behavioural Development

- To ensure learners can still build community and make friends, we create numerous live online sessions for human connection and relationship building.
- Learners also meet with their support coach regularly to learn more of the skills they need to be successful in an online learning environment.



Social engagement type	Definition	Frequency
Academic Ask Me Anything (AMA) sessions	"Ask Me Anything" (AMA) sessions that are scheduled to target specific learning outcomes and provide a space for learners to receive support on content that they might be struggling with.	Weekly
Virtual clubs	Learners engage with each other and a facilitator on topics such as music, debating, and sustainable living.	Depends on what is appropriate for the club and which Virtual Club the learner would like to participate in.
Assembly	Assembly affords our learners, head of school, faculty, and support coaches the opportunity to come together regularly. The aim of the assembly is to instil school culture, values, and spirit through motivational talks and sharing important school announcements.	Weekly

Subject offering

- At IGCSE learners take 6 subjects.
- All learners will need to take English Language and Mathematics, either Core or Extended.
- The remaining subjects will be the learner's choice but their previous achievement and their aptitude (from their Admissions Assessment) will be taken into account. Learners are encouraged to choose subjects that are most closely aligned with subjects they have taken at their previous school.
- The school will have the final approval as to which subjects the learner will take as learners need to be set up for success.



- Their Admissions Assessment might be considered in verifying their subject choices.

It is the learner's and guardian's responsibilities to ensure that they have researched any potential tertiary opportunities and to take into account any prerequisites that a tertiary institution and course may require, when making their subject selection at this stage.

1. Afrikaans - Second Language (0548)
2. Biology (0610)
3. Business Studies (0450)
4. Chemistry (0620)
5. English Language (0500)
6. Geography (0460)
7. History (0470)
8. Information & Communication Technology (0417)
9. Mathematics, either Core or Extended (0580)
10. Physics (0625)

Important note: To South African citizens or South African permanent residents regarding Afrikaans

At UCT Online High School for the Cambridge International Curriculum, the second language on offer is Afrikaans.

Learners must achieve a "C symbol" or higher for their IGCSE Afrikaans examination in order to meet the second language requirement for Matric Exemption. Learners may not take IGCSE Afrikaans if they have not passed it at a Year 9 Level.

The learning model: Cambridge International

UCT Online High School for the Cambridge International Curriculum offers an international curriculum accredited by Cambridge Assessment International Education. Cambridge International is a part of Cambridge Press & Assessment which is "an organisation that provides world-leading academic research, learning and assessment globally."

Cambridge International is a provider of international qualifications, offering examinations and qualifications to 10,000 schools in more than 160 countries. It has

been developed to empower schools to prepare learners for the Cambridge International qualifications.

Important Information

Structured flexibility

We follow an approach termed **structured flexibility**. All learners will enter school in a particular cohort and will resultantly be in a cohort-based learning model where they have to complete their weekly module in the set allocated time. Structured flexibility refers to the fact that learners will have flexibility in the period of every week to complete their work (i.e. they can go faster or slower through that particular content in that module for that week depending on their understanding of the content), however there are still fixed deadlines per week and thus a mandatory structure.

Grading Levels

UCT Online High School for the Cambridge International curriculum follows a symbol based grading system that is used by Cambridge International. Each subject has a specific grade threshold.

A grade threshold is the minimum number of marks that a learner needs to get to achieve a particular grade. There is a specific grade threshold for every subject. Grade thresholds are not the same across subjects.

Cycle tests

IGCSE learners will write online Cycle Tests during the course of the academic year. Cycle Tests are summative assessments i.e. they assess larger bodies of work.

Requirements

Learners are required to have the following in order to facilitate the effective running of a Cycle Test:

- Access to a printer. Cycle Tests need to be printed and handwritten unless otherwise directed.
- A working web camera.
- A means to scan completed Cycle Tests. Smartphones may be used for scanning.



- A smartphone in order to make use of the proctoring tool known as The Invigilator App.

Deferred Cycle Tests

If a learner cannot be present for a scheduled Cycle Test, a deferred Cycle Test application must be submitted by their primary guardian using a deferred Cycle Test form. A valid reason must be provided along with supporting evidence. Valid reasons include:

- Illness (physical or psychological) – As supported by a valid medical certificate issued by a registered medical practitioner
- Family Bereavement – The death of an immediate family member as supported by a death certificate
- Natural Disaster – Events outside of human control as supported by evidence submitted by institutions that such event(s) have occurred (e.g. and/or reports from counsellors, psychiatrists etc. as needed)
- 502/504 Error - As supported by a screenshot of the 502/504 error message

Please refer to the article on Infohub for further information regarding Deferred Cycle Tests.

Access Arrangements

- Should a learner require any special accommodations, such as extra time, larger print, or use of a scribe, then the learner's guardian(s) are required to contact the Support Coach who will advise on the process to follow.

Examinations

Learners in IGCSE will write both online **internal** and in-person **external** examinations (Cambridge Examinations).

Internal Online Examinations

Internal online examinations are school set, marked and moderated to a standard that allows the learner to become familiar with the type, style and format of questioning that they will experience in their final external examinations. They also provide an opportunity for learners to assimilate progressively larger volumes of work leading up to

their final external examinations. As such internal examinations are excellent tools for learning and preparation for the final examinations.

IGCSE learners will write internal online examinations at two points during their 24 month course.

- The first set of examinations will take place at the end of a learners first IGCSE year (year 10) and is used as a progression indicator for their second IGCSE year (year 11).
- The second set of internal examinations are trial examinations that happen towards the end of their second term in their second year of IGCSE. More details regarding these can be found below.
- Please note, there is no opportunity for deferred examinations in preparation for the final external examinations.

Requirements

Learners are required to have the following in order to facilitate the effective running of an online examination.

- Access to a printer. Examinations need to be printed and handwritten unless otherwise directed.
- A working web camera.
- A means to scan completed cycle tests.
- A smartphone in order to make use of the proctoring tool known as The Invigilator App.

Access Arrangements for Internal Examinations

- Should a learner require access arrangements, such as extra time, larger print, or use of a scribe during internal examinations, the learner's guardian(s) are required to contact their learner's Support Coach upon enrollment. If a learner is diagnosed with a barrier to learning after enrollment, the guardian(s) should notify the learner's Support Coach as soon as possible. The learner's Support Coach will make a referral to the Academic Support Team who will liaise with the guardian on the evidence required to support the need for access arrangements.
- Please note that evidence to support the need for access arrangements must be dated within four years of the exam and verified by a suitable professional. More detailed information on evidence requirements is outlined in the Cambridge International Accessibility and Accommodations policy.

Trial Examinations

Trial examinations refer to the set of internal examinations that learners take in preparation for their external IGCSE final examinations at the end of their qualification.



These examinations take place **online**. Please see below for important notes on trial examinations.

- Trial examinations take place the term prior to final external examinations and are written online.
- Trial examinations assess the entire content of the course taught.
- Trial examinations, as far as possible, emulate the final examination and as such are an excellent way to prepare students to write them.
- Grades from trial examinations are used for the following purposes:
 - To support learners in their final examination preparation
 - To give guidance to both learners and teachers as to what areas of revision should be focused on
 - To inform the forecast grade submitted to Cambridge International.
- In some instances, trial examination results will be used to determine whether a learner is appropriately prepared for final examinations. This may have an impact on a learner's entry into the final external examinations.

Deferred Examinations during Internal and Trial examinations

- Learners will not be granted deferred examinations during their trial examinations.
- Should a student miss an examination during this period, they will need to apply for Special Consideration.
- A Special Consideration application will only be considered for a student who has temporarily experienced illness, injury or some other event outside of their control at the time of the assessment.

What is Special Consideration

Special consideration is a post-examination adjustment that is made to a candidate's mark. We do this to make allowances for some adverse circumstances, for example illness, bereavement, temporary injury or disruption to an examination.

Special consideration is applied to a **single examination**, not a whole subject or examination series. For every examination missed, a new application must be submitted.

Access Arrangements for Trial Examinations

- Should a learner require access arrangements, such as extra time, larger print, or use of a scribe during trial examinations, then the learner's guardian(s) are required to contact their learner's Support Coach upon enrollment. If a learner is diagnosed with a barrier to learning after enrollment, the guardian(s) should notify the learner's Support Coach as soon as possible. The learner's Support



Coach will make a referral to the Academic Support Team who will liaise with the guardian on the evidence required to support the need for access arrangements.

- Please note that medical evidence to support the need for access arrangements must be dated within four years of the exam and verified by a suitable professional.
- More detailed information on evidence requirements is outlined in the Cambridge Accessibility and Accommodations policy.

External Examinations

At the end of a learner's IGCSE qualification, final external examinations must be written. These final examinations take place in person at an approved Cambridge Examination Centre. Please see important details below regarding these.

Examination Administration

- Guardians will need to register their child at their nearest Cambridge International Examination Centre or British Council. Learners will register and write as private candidates.
- UCT Online High School will support Guardians by providing relevant resources and guidance to enable them to register at an approved Cambridge International examination centre.
- Guardians are responsible for the payment of external examination fees.
- Guardians are responsible for providing the school with up-to-date and correct information/details.
- UCT Online High School will provide Guardians with the necessary up-to-date information/details required to register their learner for external Cambridge examinations at the Cambridge Examination Centre or British Council of their choice.
- Guardians are responsible for ensuring that the Cambridge Examination Centre or British Council they wish to register their child at offers the examinations they wish their child to write.

Venues

- External IGCSE Examinations need to be written **in person** at approved Cambridge International Examination Centres or British Councils.
- There will be cases where travel and planning will be required, specifically for those who do not reside near the Cambridge Examination Centre or British Council where the learner will write their external examinations.



Access Arrangements

- Each centre will have specific cut off dates for applying for Access Arrangements. We strongly encourage guardians to contact their preferred centre at the beginning of the year in which their child will write external examinations to find out this deadline.
- UCT Online High School will be able to guide families as to what documentation is required for an Access Arrangement application.
- Please note that medical evidence to support access arrangements cannot be more than four years old.
- More detailed information is outlined in the Cambridge International Accessibility and Accommodations policy.

Eligibility for examination entry

UCT Online High School reserves the right to make the final decision as to whether a learner will be registered for their external IGCSE examinations.

Setting yourself up for success

The stationery and equipment list will be published to learners and guardians in due course.

Load shedding

For our South African learners, load shedding remains a reality. As schedules are usually published* in advance, load shedding will not constitute a valid reason for missing a school event, test or examination. We require learners to make an alternative plan to be online for their relevant scheduled sessions despite load shedding.

****We appreciate that occasionally load shedding schedules change with little to no warning. We monitor this closely and should this occur, the school will make a determination as to whether students may be excused.***

Matriculation Exemption for South African Learners

South African learners wishing to study at a tertiary institute in South Africa* will need to apply for a matriculation exemption. This exemption is granted by Universities South Africa (USAf) and a learner needs to apply directly to USAf for this. A matriculation exemption is a prerequisite to apply for university study in South Africa.

To qualify for a matriculation exemption a learner must fulfil the following criteria:



1. Home language (only English is currently offered) must be taken at IGCSE level and at Advanced Subsidiary (AS) level.
2. A learner must take a second language and write the IGCSE external examinations in this subject. A learner needs to achieve a C symbol or higher for their second language.
3. A learner wishing to complete school after AS Level must take four (4) subjects.

****UCT Online High School highly recommends that ALL South African learners align their studies to ensure they meet matriculation exemption requirements.***

More detail around the South African Matriculation Exemption can be found [here](#).

Tertiary Studies

Prior to embarking on study at UCT Online High School, the school highly recommends that learners and guardians research prospective tertiary studies options, including both institutes and specific programmes.

Each tertiary studies institute and programme on offer will have their own set of admission requirements in terms of school subjects taken. It is important that students and guardians understand what these are. While we are able to guide learners we are not able to provide specific requirements per institute or study programme.

Faculty Departments & Subject Information

1. Afrikaans - Second Language (0548)
2. Biology (0610)
3. Business Studies (0450)
4. Chemistry (0620)
5. English Language (0500)
6. Geography (0460)
7. History (0470)
8. Information & Communication Technology (0417)
9. Mathematics (0580)
 - Extended
 - Core
10. Physics (0625)



Subject Overview

Afrikaans - Second Language (0548)

Information	<ul style="list-style-type: none">• Recognise public notices and signs, including timetables and advertisements.• Identify relevant, specific information in written text and present it in a logical manner.• Identify important points and themes of spoken text.• Describe and give personal information.• Draw conclusions from and identify relationships between ideas in spoken text.• Deduce the meaning of specific details and information in written and spoken text.• Evaluate the speaker's intention in spoken text• Compose simple and more complex writing tasks in response to a written stimulus.
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 1 - Reading and Writing Paper 2 - Listening It is important to note that Afrikaans is only available in a October/November examination series.
Progression Requirements	B symbol or higher should a learner wish to take Afrikaans at AS/A Level



Biology (0610)

- All learners start their chosen subjects on the Extended level, with the exception of Mathematics.
- If a learner is not coping with the extended curriculum in any of their other subjects, they can be moved to the Core curriculum.
- Any subject written on the Core level cannot be taken at AS/A Level.

Information	<ul style="list-style-type: none">• Describe the characteristics of living organisms, the use of classification systems and the main features used to place organisms into the appropriate kingdoms.• Investigate the levels of organisation in living organisms, including cell structure, movement of substances into and out of cells, and the presence of biological molecules and catalysts.• Analyse the systems of transport, excretion, and coordination and response in plants and humans• Investigate cycles within ecosystems, the relationship between organisms and their environment and human influences on ecosystems.• Investigate biological concepts by exploring experiments and safe laboratory techniques.• Evaluate how human and plant physiology is designed to facilitate nutrition, respiration and gas exchange.• Assess human defences against diseases, immunity and how antibiotics affect chemical reactions in the body.• Evaluate how genetic information in a cell is transferred through reproduction and cell division in plants and humans, and explore genetic variation, selection, biotechnology and genetic modification.• Evaluate data and experimental methods with the aim of drawing accurate conclusions and recommending possible improvements to experimental methods.
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 2 - Multiple Choice Paper 4 - Theory Paper 6 - Alternative to Practical



Progression Requirements	B symbol or higher should a learner wish to take Biology at AS/A Level
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Business Studies (0450)

Information	<ul style="list-style-type: none">• Define business terms and concepts.• Explain business issues in national and international business contexts.• Apply finance calculations to a wide range of business scenarios.• Analyse information on business issues and scenarios in narrative, numerical, and graphical forms.• Evaluate qualitative and quantitative data to reach decisions or provide reasoned judgements on business situations.
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 1 - Short Answer and Date Response Paper 2 - Case Study
Progression Requirements	B symbol or higher should a learner wish to take Business at AS/A Level



Chemistry (0620)

- All learners start their chosen subjects on the Extended level, with the exception of Mathematics.
- If a learner is not coping with the extended curriculum in any of their other subjects, they can be moved to the Core curriculum.
- Any subject written on the Core level cannot be taken at AS/A Level.

Information	<ul style="list-style-type: none">• Understand the principles of chemistry.• Apply knowledge and understanding of arrangement of elements, Group 1 metals and Group 7 halogens.• Apply observational, practical, modelling, enquiry and problem-solving skills, and understanding in laboratory, field and other learning environments.• Communicate chemistry knowledge and apply ideas in everyday life.• Analyse the relationships between hypotheses, evidence, theories and explanations.• Investigate chemical principles focusing on atomic structure, stoichiometry, bonding, chemical energetics, redox chemistry and rate of reactions.• Evaluate outcomes in organic chemistry such as those involving alkanes, alkenes and alcohols.• Assess skills in reporting and presenting information clearly and logically in different formats.• Predict outcomes from knowledge of physical chemistry, organic chemistry and inorganic chemistry
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 2 - Multiple Choice Paper 4 - Theory Paper 6 - Alternative to Practical
Progression Requirements	B symbol or higher should a learner wish to take Chemistry at AS/A Level



English Language (0500)

Information	<ul style="list-style-type: none">• Demonstrate technical accuracy in grammar, punctuation, and spelling.• Demonstrate understanding of implicit and explicit meaning in texts.• Use a range of vocabulary and sentence structures appropriate to context and purpose.• Show proficiency in selecting and using information for specific purposes.• Apply a variety of linguistic and structural features to organise ideas and opinions for deliberate effect.• Analyse how writers use linguistic, grammatical, structural, and presentational features to achieve effects and influence readers.• Evaluate facts, ideas, and opinions, using appropriate support from texts.• Write and communicate clearly, accurately, and imaginatively, using registers appropriate to context.
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 1 - Reading Paper 2 - Directed Writing and Composition
Progression Requirements	C symbol or higher should a learner wish to take English Language at AS/A Level* <i>*South African Citizens or Permanent residents wanting a Matric Exemption are required to take English Language at AS.</i>



Geography (0460)

Information	<ul style="list-style-type: none">• Apply a wide range of processes and human actions related to Geography.• Interpret environment processes, geographical scales, place, space and landscapes.• Analyse geographical data.• Apply geographical knowledge in graphical and mapwork contexts.• Assess different views of, and attitudes to, the world, its environments and its issues.• Debate on global issues.• Apply a variety of Geographical skills and techniques to different scenarios.• Create work that requires independent, critical and reflective enquiry and thinking.
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 1 - Geographical Themes Paper 2 - Geographical Skills Paper 4 - Alternative to Coursework
Progression Requirements	B symbol or higher should a learner wish to take Geography at AS/A Level



History (0470)

Information	<ul style="list-style-type: none">• Demonstrate knowledge and understanding of key historical events within the twentieth century.• Use a range of source material to interpret and understand historical events.• Analyse and make judgement on how events shaped history and our understanding of the past and present.• Evaluate historical interpretations in the context of historical events studied.• Develop their own understanding and interpretation of historical events in order to apply their knowledge.
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 1 - Structured Questions Paper 2 - Document Questions Paper 4 - Alternative to Coursework
Progression Requirements	B symbol or higher should a learner wish to take History at AS/A Level



Information & Communication Technology (0417)

Information	<ul style="list-style-type: none">• Understand and communicate knowledge of ICT.• Understand the basic components, uses, and applications of different ICT systems and networks.• Understand the potential risks when using ICT, as well as safe, secure and responsible practices.• Understand the impact of current and new technologies on the working world.• Apply knowledge, understanding and skills to produce ICT-based solutions.• Analyse information and make reasoned judgements, and present conclusions with regard to ICT.• Evaluate and test a variety of ICT systems and principles.• Formulate and implement a variety of ICT systems.• Create and present databases, as well as data modelling.• Design and develop basic websites using HTML and CSS.
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 1 - Theory Paper 2 - Document Production Databases and Presentations Paper 3 - Spreadsheets and Website Authoring
Progression Requirements	B symbol or higher should a learner wish to take Information Technology at AS/A Level



Mathematics (0580)

- For Mathematics the learner can choose to begin the course on either the Core or Extended level.
- Learners opting for the Extended level, can be moved to the Core level should their achievement during the course be below the required standard.
- However, a learner starting on the Core level cannot be moved up to the Extended level.
- Any subject written on the Core level cannot be taken at AS/A Level.

Extended Mathematics

Information	<ul style="list-style-type: none">• Simplify problems involving numbers and algebra.• Construct and analyse graphs represented by algebraic equations.• Formulate solutions to solve problems involving one-, two-, three- dimensional objects• Formulate solutions to solve problems in right-angled triangles in Pythagoras's Theorem and Trigonometry• Construct and analyse trigonometric graphs.• Formulate solutions to solve problems involving vectors and transformations.• Formulate solutions to solve and analyse problems involving probability and statistics.• Evaluate your mathematical knowledge through assessments and reflective activities
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 2 - Short Answer Questions Paper 4 - Structured Questions
Progression Requirements	B symbol or higher should a learner wish to take Mathematics at AS/A Level



Core Mathematics

Information	<ul style="list-style-type: none">• Simplify problems involving numbers and algebra.• Construct and analyse graphs represented by algebraic equations.• Formulate solutions to solve problems involving one-, two-, three- dimensional objects• Formulate solutions to solve problems in right-angled triangles in Pythagoras's Theorem and Trigonometry• Construct and analyse trigonometric graphs.• Formulate solutions to solve problems involving vectors and transformations.• Formulate solutions to solve and analyse problems involving probability and statistics.• Evaluate your mathematical knowledge through assessments and reflective activities
Internal Assessment	Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark
External Assessment	Paper 1 - Short Answer Questions Paper 3 - Structured Questions
Progression Requirements	Learners taking Core Mathematics at IGCSE will not be able to take Mathematics for AS/A Level.

Physics (0625)

- All learners start their chosen subjects on the Extended level, with the exception of Mathematics.
- If a learner is not coping with the extended curriculum in any of their other subjects, they can be moved to the Core curriculum.
- Any subject written on the Core level cannot be taken at AS/A Level.

Information	<ul style="list-style-type: none">• Describe processes, components, and methods relating to forces and motion, energy resources & energy transfers, the particle model of matter, waves, and electricity and magnetism.• Discuss the fundamentals of the motion of bodies, the
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	<p>effect of forces, Newton's law of motion, Hooke's law, momentum and safety in public transport.</p> <ul style="list-style-type: none">• Interpret different methods to present data and findings and be able to derive conclusions and suggestions from experiments performed in this course.• Investigate the conservation of energy, mechanical energy, power and energy sources.• Distinguish between states, density, pressure, ideal gas molecules and how they relate to the particle model of matter.• Differentiate temperature changes in states of matter and evaluate energy transfer relationships through the use of kinetic theory.• Reflect on and compare types of waves, properties of waves, wave theory and practical applications of waves.• Evaluate the refraction of light by different substances in order to investigate lenses.• Conduct research and reflect on scenarios from the perspective of a physicist.
Internal Assessment	<p>Participation and engagement Formative assessment: 20% of Final term Mark Summative assessment: 80% of Final Term Mark</p>
External Assessment	<p>Paper 2 - Multiple Choice Paper 4 - Theory Paper 6 - Alternative to Practical</p>
Progression Requirements	<p>B symbol or higher should a learner wish to take Physics at AS/A Level B symbol or higher in Extended Mathematics)</p>

Academic Reports & Progression

Reports

- IGCSE learners will receive 5 school reports during their 24 month qualification. In addition, guardians are encouraged to make use of the Guardian Portal to monitor student progress throughout a term.
- In the term in which a learner writes their final, external Cambridge International examination they will **NOT** receive a school report.

For more detail around reports for IGCSE learners please see the table below.

IGCSE - Year 10 (Year 1)	
Term 1	School based report issued at the end of term.
Term 2	School based report issued at the end of term.
Term 3	School based report issued at the end of term.
IGCSE - Year 11 (Year 2)	
Term 1	School based report issued at the end of term.
Term 2	Trial examination report <ul style="list-style-type: none"> • This report replicates a Cambridge International statement of results. • An internal, school based report.
Term 3	No school based report issued. <ul style="list-style-type: none"> • Cambridge International statement of results issued upon results release. • Cambridge International certificate issued.

Progression

Promotion to Year 11 is not automatic. We want to give learners the best opportunity to succeed and if they are not responding to the interventions that were put in place during the year and/or are not meeting the requirements that give them the best chance of succeeding, then consideration will be given to them repeating the year.



From Year 10 (Year 1) into Year 11 (Year 2) of IGCSE

A learner needs to achieve a minimum of the following:

- A C symbol for English Language
- A total of 6 IGCSE subject passes if 6 or more subjects are taken or 5 IGCSE passes if only 5 subjects were taken (a pass at IGCSE is defined as a C symbol or better), which must **include** at least 3 subjects at a **B symbol** or above.
- For learners taking Afrikaans a 'C' symbol is required for progression.*

**This progression requirement is only applicable to learners taking Afrikaans.*

From IGCSE to Advanced Subsidiary (AS) Level (18 Months)

Learners taking 5 IGCSE Subjects must meet the following requirements:

- A B symbol or higher for the 4 subjects being taken at AS Level.
- A minimum of a D symbol in their 5th IGCSE subject (this requirement excludes English Language).
- A minimum of a C symbol in English Language.

Learners taking 6 IGCSE subjects must meet the following requirements:

- A B symbol or higher for the 4 subjects being taken at AS Level.
- A minimum of a D symbol in their 2 additional IGCSE subjects (this requirement excludes English Language)
- A minimum of a C symbol in English Language.

From IGCSE to Advanced (A) Level (24 Months)

Learners taking 5 IGCSE Subjects must meet the following requirements:

- A B symbol or higher for the 3 subjects being taken at A Level.
- A minimum of a C symbol in their 5th IGCSE subject.
 - Please note that a learner must achieve a C symbol or higher for English Language at IGCSE.

Learners taking 6 IGCSE subjects must meet the following requirements:

- A B symbol or higher for the 3 subjects being taken at A Level.
- A minimum of a C symbol in their 2 additional IGCSE subjects (this requirement excludes English Language)
- A minimum of a C symbol in English Language.

Learners who do not meet the requirements for the full A Level programme may be considered for a reduced academic programme of two A Level subjects.