

Home Education Application Guide

UCT Online High School

Registering for Homeschooling in South Africa

We have summarised some information using the frequently asked questions below. Please note, the homeschooling registration process differs from country to country. It's important for parents to gain clarity from their Education Ministry / equivalent to confirm this and ensure that all requirements are met. We have outlined the high-level process for registering in South Africa below.

1. Who needs to register and why?

If a parent / legal guardian decides not to send their child to a physical school (public or private) then they must register their child for Homeschooling. The legislative framework in South Africa does not currently classify online schooling separately, but rather as Homeschooling. Homeschooling or Home Education is legal in most countries around the world, including South Africa.

The South African Schools Act requires that parents with children under the age of 15 years, completing homeschooling in South Africa, apply to the Provincial Education Department (PED) for registration of a home education learner and comply with any reasonable conditions set by the department.

2. How do I register with the Provincial Department of Education?

You are required to complete an application form from your Provincial Education Department which can be obtained from the following websites:

PROVINCE
Eastern Cape
Free State
Gauteng
KwaZulu Natal

Limpopo
Mpumalanga
Northern Cape
North West
Western Cape

You can also visit the [Department of Basic Education's website](#) for links to the forms.

3. What supporting documents must be submitted?

Please note that all certified copies must not be older than 3 months.

- 3.1. Certified copy of the learner's birth certificate;
- 3.2. Certified copy of the learner's last school report signed by the Principal (if applicable);
- 3.3. In case of foreign nationals, certified copies of passport / study permit / work permit / Asylum document is required;
- 3.4. Certified copy of the transfer certificate from the previous school (if applicable);
- 3.5. In the case of a learner with special educational needs, a certified copy of the assessment document or Referral letter from the medical practitioner;
- 3.6. A letter of motivation why you, as the parent / guardian, wish for the learner to be educated at home;
- 3.7. Full details of the educational programme (subjects, teaching hours per subjects, assessment, extra mural activities, excursions, library, programme use of tutor).

For 3.7 you can submit the following documents:

- [Information Pack](#);
- [Curriculum Delivery](#); and
- [Academic Handbook](#).

4. Completing the form

- 4.1. Most of the information required relates to the personal details of the parent / legal guardian and the learner.
- 4.2. You will be required to indicate the curriculum, which is CAPS.

5. Submitting the form and processing of application

- 5.1. Once you have completed and signed the form, you will need to scan and email it, along with the required supporting documents, to the nominated contact at your Provincial Education Department. Their email address can be found on the [DBE Website](#).
- 5.2. There is no cost involved in the process.
- 5.3. It may take up to 30 days for your application to be processed.

6. Support in completing this process

This guide has been specifically designed to help you complete and submit the required form for this application process. If you have any further questions, we advise you to contact the Home Education Coordinators in your province. You can find the details of these coordinators on the [DBE's website](#).