







# REGULAR GOVERNING BOARD MEETING

October 12, 2021

## GOVERNING BOARD MEMBERS

Deputy Chief Chris Costamagna	Sacramento Fire Department
Deputy Chief Tyler Wagaman	Sacramento Metropolitan Fire District
Division Chief Chad Wilson	Folsom Fire Department
Deputy Chief Troy Bair	Cosumnes Community Services District

## GOVERNING BOARD MEMBERS ABSENT

## COMMUNICATIONS CENTER MANAGEMENT

Ty Bailey	Executive Director
Diane House	Deputy Director – Administrative
Julee Todd	Operations Manager

## OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFEC
Marissa Shmatovich	Executive Assistant, SRFEC
Chief Gary Loesch	Sacramento Fire Department
Chief Todd Harms	Sacramento Metropolitan Fire District
Dr. Kevin Mackey	Medical Director, SRFEC

NOTE: Because the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the Coronavirus) attendance by the public at this meeting was by telephonic means only and was made accessible to members of the public solely through the link set forth below.

### Join Microsoft Teams Meeting

+1 916-245-8065 United States, Sacramento (Toll)

Conference ID: 950 282 072#

The meeting was called to order and roll call taken at 9:05 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.
3. There was no presentation.
4. Dr Mackey
  - a. Started CLEA renewal process for fire agencies to be able to complete own internal COVID testing
  - b. Setting up fully functional rapid COVID testing lab. Ready for use
  - c. Assisted with medic draw down plan, in consult with other agencies who are doing the same
  - d. Participated in SMFD education academies
  - e. Working on various care complaint cases and follow up

## 5. CLOSED SESSION:





ABSTAIN:

**8. DISCUSSION/POSSIBLE ACTION:**

None

**9. INFORMATION:**

None

**10. CENTER REPORTS**

1. Executive Director Bailey

ED Bailey opened with a sincere thank you to the dispatchers, with October 11 as a perfect example of their outstanding work during high call volume events. He also thanked Chief Wilson and Chief Gonzalves for their support at the Center during the increased volume of the high wind event. The Center is working hard to increase staffing numbers, with 8 in the current academy and more recruiting on-going.

ED Bailey also thanked all Center staff for support through the on-going challenges of COVID, staffing, Peraton, and other unexpected challenges that arise.

He also shared that Telestaff has been implemented, with great collaboration with Labor.

Additionally, labor has signed off on the Employee Handbook. There are affiliated policies that will be reviewed in a meet and confer setting with labor representatives.

The Center is working to keep up with COVID guidelines, and updating documentation with consultation from Dr. Mackey.

2. Operations Manager Director Todd

OM Todd began by sharing a training update: The Center has two dispatchers in CRO training and one dispatcher currently finishing Main training. There are 8 recruits of Academy 21-2 in progress, and they will be moving to pod training in November.

OM Todd also shared Telestaff is mid go-live, with the first week of use by dispatchers underway.

There have been some issues, as expected, but they have been resolved quickly.

October Service Anniversaries –

Marissa Shmatovich – 4 years

Lisa Smelser – 6 years

Michelle Goucher – 6 years

Tim Goodnow - 6 years

3. Deputy Director House

DD House shared that the Center is continuing work through the financial audit for FY20/21, and is on track to present audit presentation at November board meeting.

The CAD project is on track – finalize project schedule details will come forth as a contract amendment to the board. Any further change would also require contract amendment. DR Hardware was delivered and installed.

One high priority WestNet item is still outstanding to resolve – AVD verbalization/pronunciation – now between Westnet and Peraton to resolve the issue. More to follow on this correction.

Regarding Westnet and new CAD – discussions taking place with legal counsel to create a SOW and cutover date, and the Center anticipates a quote from WestNet in the near future.

**10. CORRESPONDENCE:**

None.

**11. ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:**

**14. BOARD MEMBER COMMENTS:**

Chief Bair

Chief Bair thanked the dispatchers for all they do every day, and shared gratitude to the dispatchers especially after the high wind events on 10/11.

Chief Wilson

Chief Wilson stated that he is proud of the dispatchers for their exemplary work during the high wind event.

Chief Wagaman

Chief Wagaman opened with congratulations on the Telestaff project.

He continued with congratulations on nearing the go-live of the new website, as this is a long time overdue.

Chief Wagaman also mentioned the call statistics included in the board packet, noticing the consistent high call volume. This solidifies the praise warranted for the hard work of the dispatchers.

Chief Costamagna

Chief Costamagna expressed appreciation for the hard work at the Center.

**14. ADJOURNMENT:**

The meeting was adjourned at 12:29 p.m.

Respectfully submitted,



Marissa Shmatovich  
Clerk of the Board

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Chris Costamagna, Chairperson

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Tyler Wagaman, Vice Chairperson