1. **Call to Order**

Mayor Fors called the meeting to order at 6:00 PM

1. **Pledge of Allegiance**

Mayor Fors led the room in the Pledge of Allegiance

1. **Roll Call**

Council Members Present: Nathan Gillmore, Dustin Teig, Steve Allen, Brad Fordyce and Brian Shipley

1. **Approval of Agenda**

Motioned by Gillmore, seconded by Fordyce to approve the Agenda as published, removing Number 16, Pay Request for Rognes, motion carried

1. **Citizen Hearing and Other Communications**
   1. Polk County Sheriff Report

No Report Submitted

* 1. Public Comments

No public comments

1. **Reports of the Elected Officials, City Staff and Standing Committees**

Drey, Fire Chief: 21 Calls for the month, hosted a Little League Allstars event, will be a Pancake Breakfast Saturday June 25th, and they will be support for the City Festival, July 16 will be a Hog Roast at the Fire Station

Sands, City Administrator: Submitted a Report and reviewed with Mayor and Council answering any questions or concerns

1. **Consent Agenda Resolution 2022-70**

Motioned by Fordyce, seconded by Gillmore to approve the Consent Agenda, motion carried

* 1. May Cash Report
  2. May Treasurer’s Report
  3. May Budget Report
  4. June Bills submitted
  5. May Minutes of Council Meeting
  6. EBSA-Outdoor Alcohol Permit for City Festival, June 25 (Elkhart Baseball Softball Association)
  7. Hen House-Outdoor Alcohol Permit Amendment
  8. Commercial Building Tax Abatement Application for 265 NW Garfield, Royce Schweinebart

1. **Resolution 2022-71**

Motioned by Teig, seconded by Fordyce to Set a Date of July 18, 2022 for a Public Hearing for Zoning Ordinance 2022-2-Update Billboards in Business District, motion carried

1. **Resolution 2022-72**

Motioned by Allen, seconded by Shipley to Set a Date of July 18, 2022 for a Public Hearing for Change in City Code 92.08 to Water Connection Fee instead of Water Deposit Ordinance-2022-3, motion carried

1. **Resolution 2022-73**

Motioned by Shipley, seconded by Allen to approve Street Closings for Rob with Mean Machine September 10th event, NW Main St from NW Railroad Ave to NW Lincoln Ave, and NW Shaw Ave from Alley way behind Mean Machine to Alley way behind Hen House from Noon-11:00 PM, motion carried

1. Discussion of Building Code Requirements with Rob-Mean Machine and Royce Schweinebart. It was decided their issues needed to be discussed with Forrest at V&K. City Administrator, Sands will review getting the plan for grant funding for businesses underway, City Administrator will bring a plan to July Council Meeting and will conduct discussions and answers to Mayor and Council of issues of the business owners
2. Motioned by Teig, seconded by Fordyce to Appoint Brad Campbell to the Board of Adjustment, motion carried
3. **Resolution 2022-74**

Motioned by Allen, seconded by Fordyce to Approve Change Order #1-Maintenance Shop Project not to exceed $10,115.15, motion carried

1. **Resolution 2022-75**

Motioned by Fordyce, seconded by Teig Approving Partial Pay Request#3 for Eick and Day Construction-Maintenance Shop Project not to exceed $148,082.67, motion carried

1. **Resolution 2022-76**

Motioned by Shipley, seconded by Allen approving Final Pay Request for Neese, Inc. Pending Completion Approval-Sludge Removal Project not to exceed $106,376.12, motion carried

1. **Resolution 2022-77**

Motioned by Shipley, seconded by Allen to Waive our Right to Review Plat of Survey for 14543 NE 46th Street, motion carried

1. **Resolution 2022-78**

Motioned by Fordyce, seconded by Shipley to Waive our Right to Review Plat of Survey for 3921 NE 118th Ave, motion carried

1. Discussion of Mosquito Spraying was tabled until next month, no motions
2. **Resolution 2022-79**

Motioned by Teig, seconded by Allen to approve Rick Huebner, Public Works, hourly increase for his Water Distribution Certification to go up to $29.72 Per/Hour as of May 31, 2022, motion carried

1. **Resolution 2022-80**

Motioned by Allen, seconded by Shipley to approve FY2023 Salary Increases for Ron Cornwell to go to $31.25 per/hour, Rick Huebner to go to $31.00 per/hour, Brenda Hysell to $65,000.00 Annually ($31.25 per/hour) and Chad Sands $90,000.00 Annually ($40.86 per/hour), motion carried

1. **Resolution 2022-81**

Motioned by Shipley, seconded by Allen to approve a Transfer of funds from Emergency to General of $6,551.49, motion carried

1. **Resolution 2022-82**

Motioned by Shipley, seconded by Allen to approve a Transfer of funds from Employee Benefits to General of $35,298.76, motion carried

1. **Resolution 2022-83**

Motioned by Shipley, seconded by Allen to approve a Transfer from TIF to Loan Payment 2020C-Main Street of $56,752.00, motion carried

1. **Resolution 2022-84**

Motioned by Fordyce, seconded by Shipley to approve GWORKS Front Desk Program not to exceed $3,660.00, motion carried

1. **Resolution 2022-85**

Motioned by Shipley, seconded by Fordyce to approve New Maintenance Shop Furniture and Supplies not to exceed $10,000.00, motion carried

1. **Resolution 2022-86**

Motioned by Fordyce, seconded by Allen to Approve the Agreement with Groneweld, Bell and Kyhnne for an Exam in September, not to exceed $3,800.00, motion carried

1. **Adjourn**

Motioned by Shipley, seconded by Allen to adjourn the Council Meeting at 7:40PM

|  |  |  |
| --- | --- | --- |
| CLAIMS REPORT |  |  |
| VENDOR | INVOICE DESCRIPTION | AMOUNT |
| A-D DISTRIBUTING CO INC | FLAGS AND SUPPLIES | $363.40 |
| ABSOLUTE CONCRETE CONSTRUCTION | MAIN STREET FINAL PAY REQUEST | $28,700.00 |
| ANKENY SANITATION | GARBAGE SVC | $75.31 |
| ANKENY SANITATION | CLEAN UP DAY | $1,336.20 |
| BASCOM TRUCK & AUTOMOTIVE INC | FIRE TRUCK SWITCH | $18.75 |
| BRENDA HYSELL | PHONE REIMBUSEMENT | $50.00 |
| CEDAR RAPIDS BANK & TRUST | BOND PAYMENTS-MAIN STREET | $56,752.00 |
| CHAD SANDS | TRAVEL,MEETINGS | $79.18 |
| CHAD SANDS | PHONE REIMBUSEMENT | $50.00 |
| CHEM-SULT, INC | WATER TREATMENT CHEMS | $568.31 |
| CONSUMERS ENERGY | IND PARK STREET LIGHTS | $119.85 |
| CUMMINS SALES AND SERVICE | REPAIR GENERATOR AT LIFT ST | $305.50 |
| DES MOINES REGISTER MEDIA | PUBLISH LEGALS | $45.74 |
| ED LEEDOM | CODE ENFORCEMENT | $478.98 |
| EFTPS PAYROLL FEDERAL TAXES | FED/FICA TAX | $3,329.07 |
| EFTPS PAYROLL FEDERAL TAXES | FED/FICA TAX | $3,246.42 |
| EICK & DAY CONSTRUCTION | MAINTENANCE SHOP PAY #2 | $125,808.77 |
| FELD FIRE | LIGHTS WRENCHES, ETC | $1,337.02 |
| FIDELITY SECURITY LIFE | VISION INSURANCE | $40.31 |
| FIDELITY SECURITY LIFE | VISION | $4.87 |
| FIDELITY SECURITY LIFE | VISION | $4.87 |
| HUXLEY COMMUNICATIONS | CITY HALL/FIRE INTERNET | $82.00 |
| TREASURER STATE OF IOWA | STATE TAXES | $531.00 |
| TREASURER STATE OF IOWA | STATE TAX | $598.00 |
| ICAP | INSURANCE EXPENSE | $28,659.00 |
| IOWA ONE CALL | EMAIL LOCATES | $176.60 |
| IPERS | IPERS |  |
| IPERS | IPERS |  |
| IPERS | IPERS | $1,745.73 |
| IPERS | IPERS | $1,982.30 |
| JC CROSS CO. | REPLACEMENT ELEMENT SEWER | $239.44 |
| WASTE SOUTIONS OF IOWA | PORTABLE RESTROOMS | $31.80 |
| WASTE SOUTIONS OF IOWA | PORTABLE RESTROOMS | $31.80 |
| KEYSTONE LABORATORIES INC | SAMPLE ANALYSIS | $68.25 |
| MARCO TECHNOLOGIES LLC | 9444-01CONTRACT | $254.10 |
| MCKINNEY PROPERTIES | HOOP BUILDING STORAGE | $48.15 |
| MENARDS - ANKENY | GENERATOR AND SUPPLIES FOR | $826.01 |
| METRO WASTE AUTHORITY | CURB IT RECYCLING EXPENSE | $1,369.28 |
| MID AMERICAN ENERGY | ELECTRIC/GAS 03670-63009 | $2,688.91 |
| MIDWEST VAC PROFESSIONALS | CAMERA | $1,184.50 |
| POLK COUNTY TREASURER | SHERIFF CONTRACT | $2,549.00 |
| RACOM CORPORATION | 28RADIO ACCESS EDACS | $719.10 |
| RICK HUEBNER | PHONE REIMBUSEMENT | $50.00 |
| RON CORNWELL | PHONE REIMBURSEMENT | $50.00 |
| STAPLES CREDIT PLAN | OFFICE SUPPLIES | $21.46 |
| THORPE WATER DEVELOPMENT | CONTRACT SERVICES | $2,914.31 |
| VAN WALL EQUIPMENT INC | MOWER | $79.74 |
| VAN WERT INC | RESCO METER AND SUPPLIES | $526.49 |
| VAN WERT INC | NEW MAINTENANCE SHOP METER | $500.00 |
| VEENSTRA & KIMM INC | WATER UTILITY MAPS | $1,222.00 |
| VEENSTRA & KIMM INC | MEAN MACHINE SITE PLAN | $593.00 |
| VEENSTRA & KIMM INC | 265 GARFIELD SITE PLAN | $593.00 |
| VEENSTRA & KIMM INC | BUILDING PERMITS | $13,965.38 |
| VEENSTRA & KIMM INC | WATER TREATMENT PLANT EXPAN | $4,044.00 |
| VEENSTRA & KIMM INC | EAST STORM TRUNK SEWER | $945.12 |
| VEENSTRA & KIMM INC | EAST STORM TRUNK | $118.50 |
| VEENSTRA & KIMM INC | INDUSTRIAL PARK WATER MAIN EXT | $166.00 |
| VEENSTRA & KIMM INC | PP PARK AMENITIES PLANNING | $541.25 |
| VEENSTRA & KIMM INC | KIMBERLY WOODS PLATS 1&2 | $4,804.72 |
| VERIZON WIRELESS | CITY HALL/FIRE STATION PHONES | $140.66 |
| VISA | CSB CREDIT CARD | $1,074.31 |
| WASTE SOLUTIONS OF IOWA | PORTABLE RESTROOMS | $287.00 |
| WELLMARK | GROUP INSURANCE | $1,526.52 |
| WELLMARK | INSURANCE- A T | $182.18 |
| WELLMARK | INSURANCE- A T | $182.18 |
| WEX BANK | FUEL | $896.90 |
| WEX BANK | FUEL | $473.84 |
| Accounts Payable Total |  | $302,398.08 |
| Invoices: Paid |  | $252,959.83 |
| Invoices: Scheduled |  | $49,438.25 |
| Total Paid On: 5/26/22 |  | $8,987.73 |
| Total Paid On: 6/14/22 |  | $8,755.80 |
| Total Payroll Paid |  | $17,743.53 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $320,141.61 |
| GENERAL |  | $70,076.40 |
| ROAD USE TAX |  | $3,225.50 |
| COMMUNITY BETTERMENT FUND |  | $63.60 |
| DEBT SERVICE |  | $56,752.00 |
| CHECKING-MAIN STREET |  | $28,700.00 |
| PRAIRIE POINT PARK |  | $1,604.87 |
| WATER TREATMENT EXTENSION |  | $4,210.00 |
| MAINTENANCE SHOP |  | $126,308.77 |
| WATER |  | $12,449.54 |
| SEWER |  | $15,276.09 |
| STORM WATER |  | $1,474.84 |
| TOTAL FUNDS |  | $320,141.61 |