

# Architectural Designer – Syracuse Office

## Job Description

Bell & Spina, Architects-Planners Syracuse office is seeking an Architectural Designer with 1 to 3 years experience in a U.S. office to join our team and work on a variety of projects for commercial, institutional and Higher Education clients. The desired candidate will be responsible for the day to day production of contract documents and assisting the Project team with projects through Construction Administration. The ideal candidate will have proven skills in design and construction documents, construction administration and project management on small projects. A professional degree in architecture is desirable with a minimum of 1 to 3 years professional experience. Experience with AutoCAD required, Revit experience is desirable. Excellent communication and interpersonal skills are required to communicate with clients, consultants and contractors.

Bell & Spina, Architects-Planners is a small professional firm located in downtown Syracuse comprised of architects and building enclosure specialists. Our focus is complex projects specific to roofing and building enclosure. We offer a flexible work schedule with remote work options, employer paid health insurance and a 401(k) plan with employer contributions.

## Requirements

- An interest in the field of exterior façade, masonry, roofing & waterproofing, historic restoration of institutional, commercial and municipal buildings.
- Critical thinking with ability to balance multiple assignments.
- AutoCAD proficiency is required. Revit, SketchUp and Photoshop are desirable.

Qualified candidates should send their cover letter, resume and work examples addressed to:

Bell & Spina, Architects-Planners, P.C., 215 Wyoming Street, Syracuse, NY 13204  
or [careers@bellandspina.com](mailto:careers@bellandspina.com).

No phone calls please. Bell & Spina is an Equal Opportunity Employer. Visit [BellandSpina.com](http://BellandSpina.com)

Pay rates for Architectural Designers is \$50-59k commensurate on experience.

### **SYRACUSE (Headquarters)**

215 Wyoming Street Office: 315.488.0377  
Syracuse, NY 13204 Fax: 315.487.5947

### **ROCHESTER**

1160-C Pittsford-Victor Rd. Office: 585.200.5038  
Pittsford, NY 14534 Fax: 315.487.5947