

**YARNELL REGIONAL COMMUNITY CENTER  
BOARD MEETING AGENDA  
August 11, 2020 (via Zoom)**

- I Review/approval of July 14, 2020 Board Minutes
- II Review/approval of July 16, 2020 Special Board Meeting Minutes
- III Reports
  - A. Treasurer's Report- Rebecca Wilks
  - B. Executive Director's/President's Report- Frances Lechner
  - C. Grants/Development Report- Denise Roggio
  - D. Meals On Wheels Report- Roxie Barringer
  - E. Thrift Store Report- Michelle Jacobson
  - F. Activities Report- Joyce Dennison
  - G. Client/Calls Report- David Devaney
  - H. Weaver Mountain Health Initiative Report- Frances Lechner
  - I. Curbside Café Update- Leah Tidey
- IIII Business
  - A. El Searcho- discussion
  - B. Website update and discussion of media communications- Rebecca?
  - C. Blood Drive update-Rebecca
  - D. Expired RX drive update-Rebecca
  - E. Board travel and coverage Issue- Michelle
  - F. Board Volunteer Hours #- Frances
  - G. Board coverage of operations-Admin.- Frances
  - H. Facilities Research and Discussion of building(s)- David
  - I. Thank you notes update- Leah
  - J. Monthly Newsletter contributions/discussion- Frances  
(yellow sheet contributions/update- Michelle)
  - K. Staff guidelines and Covid- Discussion
  - L. E&O Insurance
- IV Announcements
- V Adjournment

Meeting was called to order at 2:30pm by Frances Lechner, President

**Board Present** - Frances Lechner, Rebecca Wilks, David Devaney, Leah Tidey, Michelle Jacobson, Joyce Dennison

**Board Absent** - Roxie Barringer

**Staff Present** -None, Thrift Store Manager, Tiffany Dixon, resigned August 9, 2020.

**Guests Present** - None

**Minutes of July 14, 2020** - motion to approve was made, seconded, and carried.

**Minutes of July 16, 2020 Special Board Meeting** - motion was made, seconded, and carried.

**Treasurer** - In file and available to all at meeting. Motion to approve was made, seconded, and carried.

**Executive Director/President** - Six month NACOG report in progress. Regular NACOG report submitted.

**Grants/Development** - In file.

**Meals on Wheels-** Submitted meal registration forms to NACOG and may get an increase in funds. Two more people getting fingerprint cards so a possible MOW driver. How do we keep up registration in the Community?

**Thrift Store** - Thrift Store Manager has resigned as of August 9, 2020. She has offered to continue Social Media for the YRCC (from home). Board decision is to accept her resignation and not use her for Social Media. That area will be continued by the Board as will operations of the Thrift Store. We will continue to accept donations and utilize volunteers using the policies and procedures set by the Thrift Store Manager.

**Activities-** Tabled

**Client/Calls** - David presented a MOW Caller and Client List. Motion to approve, seconded, and carried.

**WMHI** - No discussion

**Curbside Café** - 565 meals served from mid-April to July 31, 2020. Spreadsheet in file. Decision was made to order a new "Curbside Takeaway" sign.

**El Searcho** - Tabled

**Website** - Leah to continue

**Blood Drive** - Scheduled for October 17 from 9am-2pm at the YRCC. Tables, chairs, two volunteers per shift (4 total), publicity. Rebecca to follow-up.

**Disposal of expired medicine**- Tabled

**Board Travel** - Rebecca to create Google Calendar. Each Board member to update their travel on the Calendar and keep schedules on the white board in the office.

**Board/Volunteer Hours** - All have been turned in to Frances for reports.

**Board Coverage of Operations** - All Board members are assisting in various areas.

**Facilities Research** - David has a list and is working on the process. He will present at the next Board Meeting.

**Thank you notes** - Leah to continue

**Newsletter/Yellow Sheet Contributions** - Send Frances information for Yellow Sheet, Newsletter information to Leah.

**Staff Guidelines & COVID** - Board must enforce use of masks. This will be our new protocol and must be followed and adhered to by all who enter the YRCC. New YRCC COVID Protection Protocols in file, to be signed by all employees and volunteers.

**E&O Insurance** - Tabled. Rebecca to contact insurance agent.

Adjourned at 4:37pm

Next Board meeting September 8, 2020 either at the YRCC at 2:30pm or via Zoom.

