

YARNELL REGIONAL COMMUNITY CENTER
BOARD MEETING AGENDA
October 13, 2020 (via Zoom) 2:30pm

Review/Approval of September 8, 2020 Board Minutes

Reports

- A. Financial Report-Rebecca Wilks
- B. President Report-Frances Lechner
- C. Grant Report-Denise Roggio

Business

- A. New Executive Director - Frances Lechner
- B. CDBG Status - Frances Lechner
- C. MOW -Roxie Barringer
- D. Thrift Store -Michelle Jacobson
- E. Membership Benefits 2020/2021 - Frances Lechner
- F. Temporary Kitchen Manager - Frances Lechner
- G. Activities - Joyce Dennison (Art show, flu shot, blood drive)
- H. Nurse Students/NAU-Joyce Dennison
- I. Freedom Express Update-Frances Lechner
- J. Building Update- David Devaney (skunks, building plan, cooler/roof repair, floor estimates)
- K. Volunteer Appreciation Plans-November
- L. Aluminium Can Fundraiser
- M. Cottonwood BoD Trip
- N. Building Design Coordinator

Announcements

Next Board Meeting - November 10 and Work Session on October 27.

Adjournment

Meeting was called to order at 2:30pm by Frances Lechner, President

Board Present - Frances Lechner, Rebecca Wilks, David Devaney, Leah Tidey, Michelle Jacobson, Joyce Dennison, Roxie Barringer

Board Absent - none

Staff Present -None

Guests Present - None

Minutes of September 8, 2020 - motion was made, seconded, and carried.

Financials - Approval of August 2020 financials that were tabled until October Board meeting. Motion made, seconded and carried to approve September financial report.

Executive Director/President - No discussion - all items are on the agenda and will be discussed during the Business portion of the meeting.

Grants/Development - In file.

New Executive Director - A person has indicated interest and submitted a resume. There is a salary requirement that the Board feels comfortable meeting. The Board is moving forward with the interview process and possible appointment.

CDBG Status - Frances met with the CDBG representative. Yarnell, at 48% low to moderate income does not meet the requirement of 51% low to moderate income. The YRCC will do a survey of the Community Center users (MOW, Congregate diners, Club Yarnell, etc), or possibly conduct a full community survey to have updated and accurate numbers. 75% of population interviewed must show we have a need for funding. The presentation to CDBG is due November 20. It is possible that we may be able to conduct the survey and turn in results by January and present to CDBG November 20 with "conditions for approval." This grant is only available once every four years.

MOW - A driver has resigned so there is increased need for more drivers; others are doing double shifts. NACOG emergency meals were delivered this week. We need paperwork on all volunteers (name, address, contact, etc) and Roxie is putting together a spreadsheet and will follow up with volunteers, MOW drivers, Board, etc.

Thrift Store - The Potter's House is going to be the main donation drop-off site and all items will be quarantined for 72 hours. The trailers will be used for sellable goods. Possibly use the Potter's House for processing? Electricity would need to be provided to test products. We might have to increase insurance if people are working there. Frances will talk to the insurance company and see what the new premium would be. The Board decided to move forward with installing electricity to the Potter's House. New flooring in the Thrift Store will not happen before we open on October 17. Possibly replace the flooring room by room? We have a volunteer willing to replace the floors. 1200sq ft, \$3.50 sq ft for commercial laminate and use the existing carpet as the padding. Total material estimates about \$4200. This is for the Thrift Store and office, does not include dining room or kitchen. Board agreed to move forward with new flooring. The Thrift Store will open on October 17 and will be open Monday, Wednesday and Saturday.

Membership 2020/2021 - Board voted to allow Members to use their 2020 membership benefits for the year 2021. We will still have a Membership Drive for 2021 new members. Frances will discuss with Nina to coordinate the list from Annual Meetings for membership drive

Temporary Kitchen Manager - A person has been contacted for a temporary position, six to eight weeks at \$13-\$15 per hour.

Activities - Art Show opens October 19 at the Library. Art is being accepted Thursday and Friday. **Flu Vaccinations** October 14 at the YRCC 1pm-3pm. **Blood Drive** on October 31 has 40 slots available and only 20 have been filled.

Nurse Students from NAU - Coming Thursday, October 15; four nurses. Joyce and Roxie will meet with them to confirm activities and schedules for a month.

Freedom Express - NACOG has provided a brochure which we are sending out to the community. The program is to last for one year.

Building Update - Skunks under the kitchen. Several options were proposed and the Board voted to hire a trapper at \$300 travel fee and \$40 per skunk trapped. He will begin on Friday. Use the El Searcho funds to pay for the trapping and the installation of one-way doors under the kitchen. Skunk trapping, removal, doors should be under \$1000. **Evap Coolers** have been installed; the roofers come October 13 and 14. **David's full Building Facilities** Report is in the file and available to all at meeting. Among other issues, the ceilings are to be treated with

KILZ and then painted; grease trapline needs cleaning; kitchen floor supports need repair. Diane, Thrift Store Manager, is identifying areas of need. We have many awesome volunteers stepping up to help.

Volunteer November Appreciation - Joyce will initiate an e-mail to Board to gather ideas for an event.

Aluminum Can Fundraiser - Donations have slowed down so we need more publicity. Now that the Thrift Store is open again we can move the bin up to the parking area.

Visit to Cottonwood Senior Center - October 22, leave here about 9am. Tour their facility for ideas on updating ours. Lunch will be provided. Board will carpool.

Building Design Coordinator - A volunteer is creating a plan that we can submit to NACOG CDBG presentation on November 20.

Adjourned at 4:15pm

Next Board meeting November 10, 2020 at 2:30pm either at the YRCC or via Zoom.

Next Work Session October 27 at 2:30 pm via zoom.