

YARNELL REGIONAL COMMUNITY CENTER
BOARD MEETING AGENDA

Scheduled for December 8, 2020 (via Zoom) 2:30pm
Meeting held December 11, 2020 (via Zoom) 2:30pm

Review/Approval of November 10, 2020 Board Minutes

Reports

- A. Financial Report-Rebecca Wilks
- B. President Report-Frances Lechner
- C. Grant Report-Denise Roggio

Business

- A. Executive Director Progress - Frances Lechner
- B. El Searcho Progress - Rebecca Wilks
- C. Technology Survey - Rebecca Wilks
- D. MOW -Roxie Barringer
- E. Thrift Store -Michelle Jacobson
- F. Nurse Students/NAU-Joyce Dennison
- G. Facilities Update- David Devaney
- H. Potter's House Utilization - David Devaney
- I. Year End Inventory - David Devaney
- J. Building Plans - David Devaney/Frances Lechner/Rebecca Wilks
- K. WMHI - Frances Lechner/Joyce Dennison
- L. Cultivating board members and in general, volunteers - Michelle Jacobson
- M. Peace Pole - Rebecca Wilks
- N. Safe RX Disposal - Joyce Denison
- O. Covid Protocols (active vs. inactive procedures) - All
- P. Volunteer Appreciation event evaluation - All
- Q. Club Yarnell evaluation - All
- R. Curbside Café - Leah Tidey/All

Announcements

Next Board Meeting - January 12, 2021 @ 2:30pm via Zoom
Next Work Session December 22, 2020 @ 2:30pm via Zoom
Board Holiday Coffee December 15, 2020 @2pm @ ?? -

Adjournment

Meeting was called to order at 2:30pm by Frances Lechner, President

Board Present - Frances Lechner, Rebecca Wilks, David Devaney, Leah Tidey, Michelle Jacobson, Joyce Dennison

Board Absent - Roxie Barringer

Staff Present -None

Guests Present - None

Minutes of November 10, 2020 - motion was made, seconded, and carried.

Financials - Motion made, seconded, and carried to approve November financial report. 2021 Proposed Budget was presented. Motion was made, seconded, carried and approved.

President - Frances will develop a Year End Donation letter to be e-mailed, posted, Facebook and Website. The Annual Meeting will be February 16, 2021 at 6:30pm via Zoom.

Grants/Development - In file.

Executive Director Progress - Potential new ED interview has been pushed back to late December.

EI Searcho Progress - To date we have spent \$4798.24 of the \$25k donation. Can the YRCC use remaining funds for Operating Costs? An e-mail will be sent to EI Searcho asking this question. For the present time hold off on using the remaining funds to replace the Thrift Store flooring.

Technology Survey - Prescott MOW has a survey, very brief and easy to fill out. YRCC has a couple more questions to add to the basic format regarding other issue local to Yarnell. Frances will work on adding to the Prescott survey and the survey will wait to be sent out by the new Executive Director.

MOW - Christmas cookies baked in the YRCC kitchen, along with a Christmas Card and donated masks will be delivered to all MOW clients on December 21. Roxie and David will draft a communication to all MOW clients stating that meals will still be delivered. They will create a script for MOW callers to use to re-assure clients of safety and food delivery.

Thrift Store - Continuing to accept scheduled donations during closure. Now, and upon re-opening, we must enforce the proper and correct wearing of a face mask. Possibly start bag day in January 2021. Christmas items? When we re-open have a % off sale of all Christmas items, possibly a Sidewalk Sale.

Nurse Students from NAU - They are analyzing data and want to meet with MOW clients to cover data with YRCC and MOW clients. Possibly January 2021.

Facilities - David's report is on file. Highlights include fire inspection, kitchen improvements, potters house, processing room renovations, maintenance shed, skunk door, cardboard/trash removal, survey of YRCC property (survey is in file with minutes).

Potter's House - Possible uses could be Processing Facility for donations and/or a Furniture Barn. The building has inspected for structural issues and found to be in good condition for YRCC use. Electricity is on currently and the water still needs to be turned on to activate the restroom. Sidewalk installation has been reviewed and is doable.

Year End Inventory - David and Diane will begin/continue during closure of the Thrift Store.

Building Plans - USDA grant may be possible - use for operating costs and building. A subcommittee continues to research.

WMHI - Possibilities include a Mobile Clinic one day a week and Telemed. VCCA (Veteran's Group) working with WMHI.

Cultivating Board Members et al - Keep searching. An individual has approached YRCC about becoming involved and an MOW driver has expressed interest in becoming a Board member. David suggested to reach out to all the businesses that do work on the YRCC building to become a financial sponsor and will receive recognition in the Yellow Sheet and Newsletter.

Peace Pole - January 1, 2021 dedication. Flyer posted on Facebook and to be e-mailed and posted on Website also. Position the pole across from the current Flagpole in front of the YRCC; the plant currently there can be transplanted. Gather items for the photo booth, bake cookies, have coffee, chocolate, and cider.

Safe RX Disposal - CVS has containers. Possibly get one for the YRCC? Tabled and let new Executive Director coordinate.

COVID Protocols - Have a communication plan for MOW drivers. If you are at the YRCC alone in a room no mask required. We need to re-inforce the correct wearing of a mask (over the nose and mouth). Make sure that everyone has signed the COVID protocol form. Prescott MOW can provide us frozen meals if needed at NACOG cost. Make sure that our frozen meal supply is sufficient to cover a week. When impacted close both the thrift store and kitchen (except to frozen meal delivery to MOW clients). Suggested closure is two weeks. Begin taking temperatures of everyone who enters kitchen or thrift store. If you are sick DO NOT come to work!! A letter to all staff and volunteers will be e-mailed and posted with the latest COVID information and the problems that may be created at the YRCC based on what you do outside of the YRCC.

Volunteer Appreciation - Very nice event and all who attended felt appreciated. Those who could not attend were given their gift bags.

Club Yarnell - How does this event re-emerge? Online? More volunteers are needed, and leadership is essential to success. YRCC Board decided not to leave this in the hands of the new Executive Director. Further discussion tabled.

Curbside Café - tabled.

Next work session - December 22, 2020 at 2:30pm - postponed

Next Board meeting - as scheduled on January 12, 2021 at 2:30pm

Board Holiday Coffee - December 15 @ 2pm at the Community Garden - postponed

Adjourned at 4:20pm