

YARNELL REGIONAL COMMUNITY CENTER  
BOARD MEETING AGENDA  
2:30 pm, January 12, 2021 via ZOOM

Review/Approval of December 11, 2020 Board Minutes

Reports

- A. Financial Report
- B. President Report
  - 1. Vaccination Plans
  - 2. March for Meals Webinar
- C. Grant Report

Business

- A. Executive Director Progress - Frances Lechner
- B. El Searcho - Rebecca Wilks
- C. MOW - Roxie Barringer
- D. Peace Pole - Rebecca Wilks
- E. Thrift Store - Michelle Jacobson
- F. Facilities Update and 2021 Project Planning - David Devaney
- G. Corporate/Community Membership Drive/Contribution Solicitation - David Devaney
- H. Membership Categories - Rebecca Wilks
- I. Grant Opportunity Sources for 2021 - David Devaney
- J. Volunteer Event Comments
- K. NAU Nursing Students - Joyce Dennison
- L. Annual Meeting planning / voting process / publicity about candidates

Announcements

Next Board Meeting - February 9, 2021 @ 2:30pm via Zoom  
Work Session ??

Adjournment

**Nominating Meeting**  
**January 12, 2021**  
**Following Monthly Bod Meeting**

Meeting was called to order at 2:30pm by Frances Lechner, President

**Board Present** - Frances Lechner, Rebecca Wilks, David Devaney, Leah Tidey, Michelle Jacobson, Joyce Dennison, Roxie Barringer

**Board Absent** - None

**Staff Present** -None

**Guests Present** - None

**Minutes of December 11, 2020** - motion was made, seconded, and carried.

**Financials** - Rebecca raised concerns about errors in the financial information reported by our contract accountant. The issue seems to be primarily one of categorization in Quickbooks. She stated that the things she discovered are related to income that she had personal knowledge of, and she is concerned about other items that she's not aware of. She sees no evidence of wrongdoing. Rebecca, Frances, Nina and David to meet to sort out discrepancies in line-items in the financials. David to audit the profit/loss statements. Motion to approve was made, seconded, carried and approved. Going forward Nina is to confirm with Rebecca where to place line-items in question.

**President - Vaccine** - we are group 1B and waiting for word on possibly being able to give the COVID vaccine from the YRCC with the assistance of a retired medical professional.

**March for Meals** - there is a webinar on January 19; Frances will send the link to all interested in attending.

**Grants Report** - LDR Pro Solutions reported total grants for 2020 \$41,805. Report is in file and available to all at meeting.

**Executive Director Progress** - A new resume has been received and the search for an ED is on again as the previous prospect has withdrawn. Joyce and Frances are reaching out to search companies, AmeriCorp, JobCorp. There is a possibility of a job share position if parties are interested. Internship? The salary range continues to be \$27k-\$34K. Maybe hire an ED and let them hire an assistant to job share.

**El Searcho Progress** - Can the YRCC use remaining funds for Operating Costs? An e-mail was sent to El Searcho asking this question. The answer was no use of money for salary or a new building. We have lowered the limit of approval to spend funds to \$200.

**MOW** - We have a new driver yet still need another. The food boxes have been delivered.

**Peace Pole** - We should get a plaque for the Peace Pole explaining what it is all about. Frances will get a quote from a company she is currently working with on another project. Rebecca will make a collage poster board for the YRCC of photos taken, and peace dove messages, from the dedication ceremony.

**Thrift Store** - Possible plans are to extend the propane line to the Potter's House to use as a furniture barn but the expense is \$1800? Security concerns for the Potter's House - have a volunteer there always or keep locked and escort client to PH? Use for furniture or a processing room? Or use the current furniture barn as a new processing room to allow for more clothes in the Thrift Store. It would be more cost effective to use the present furniture barn as the new processing room and use the PH as the new furniture barn. The current processing room could display additional clothing. Open the thrift store more days and hours and have bag days on Friday/Saturday and be open on Saturday until 2pm. Do we have enough volunteers?

**Facilities** - David's report is on file. See above discussion on Thrift Store for additional information on Facilities Report. David, Diane, and Michelle continue to discuss and formulate plans for expansion of the Thrift Store.

**Corporate/Community Membership Drive** - David is going to talk with local businesses in our Community.

**Membership Categories** - Membership flyer, form and cards need to be updated. 2020 cards will be accepted through 2021 but any new membership cards issued in 2021 will be changed to reflect no 50% off discount for free cards given to persons 75 years and older.

**Grant Opportunities** - Covered above in report from LDR Solutions.

**Volunteer Event Comments** - One person felt rushed and that event was cold and impersonal, and food was taken away too quickly. Another felt unsafe because of COVID and that some people were not wearing masks.

**NAU Nursing Students** - tabled.

**Annual Meeting/Nominations (combined)** - Include nominees' information in regular Yellow Sheet article because last year we were charged an advertising fee. Nominees are Jimmy Miller, Sandy Miller, Maureen Schuft, Rebecca Wilks, and Roxie Barringer. Provide voting information, including candidate information and voting process in advance. Post flyers around town and on website and via e-mail as per the YRCC bylaws. Voters may come by the Thrift Store to get a ballot and vote by paper or proxy (one week timeline) or attend the Annual Meeting via ZOOM. Annual meeting will provide a review of 2020 and plans for 2021.

Side discussion - Can we do a blood drive prior to April? People have expressed an interest. Possibly Valentines Day? Consensus of the Board was No, leave for April and do more advertising to fill all the seats. Frances to add to next Yellow Sheet article.

Next Board meeting - February 9, 2021 at 2:30pm  
Adjourned at 4:30pm