

# Small Grant Application



Fullabrook Windfarm CIC exists to administer Community Benefit Funding derived from the Fullabrook Wind Farm Development. We have four types of grant available, more information can be found at [www.fullabrook-cic.org](http://www.fullabrook-cic.org)

This application form is for a **small grant up to £1,000**. Through this grant scheme we accept applications for capital, project or running costs. We are funding running costs only for 2021 to support community organisations through the difficult Covid-19 period. If you apply to us for running costs you will need to be able to identify specific costs you need us to meet as we are unable to make general donations. Our website should be able to answer most of your questions, but if you would like to speak to us please email our administrator.

We aim to make our application process as simple and accessible as possible, and we therefore expect all grant applications to be submitted by a representative of the organisation. We are unlikely to accept a funding application submitted by a professional or paid fundraiser.

If you are unsure about how to complete the application form, or if you have any questions, we are happy to help. Please email [admin@fullabrook-cic.org](mailto:admin@fullabrook-cic.org) for support

- Tick here to confirm you have read the ELIGIBILITY page on our website, and your project meetings our criteria
- Tick here to confirm you have read the APPLY page on our website and your application meets our guidance
- Tick here to confirm you have read the FAQs page on our website

APPLICANT DETAILS	
Organisation Name	
Project Name	
Contact Name	
Position in organisation	
Email address	
Address (including postcode)	
Telephone Number	
Organisation Type (eg community group, charity, CIC, CASC, Parish Council etc)	
Company or Charity Number if applicable	
Year organisation was established	
Facebook page	
Website	
Have you applied to us before? If so, when?	
Is this application urgent or time sensitive?	

Fullabrook CIC is committed to protecting your personal information. We need to collect some personal information to allow us to offer our services to you and to comply with our legal responsibilities, and will only collect the minimum amount necessary. Any personal information provided by you will be stored securely, and will only be used for the purpose it was given, to share funding information with you, or as required by law, such as with HMRC or the police for the detection or prevention of crime. This complies with The Data Protection Act 2018.

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## ORGANISATION DETAILS

**Brief description of your organisation, number of volunteers or employees, and what you do.**  
If you are a registered charity, please tell us about your charitable aims. (300 words max)

## PROJECT DETAILS

**Which areas of our catchment will benefit from your project?**

If you are not based in our area of benefit, please tell us how your project benefits local residents of the 13 parishes in our area of benefit (150 words max)

**Describe the project for which the funding is required.**

This should clearly describe the activities that you want to spend the money on. (300 words max)

**How many people will benefit from this funding?**

Describe how many and what sector of the community (eg, young people, older people, parents and toddlers, etc?) If you are applying for an organisation/project that has an impact on an area wider than our area of benefit, you must demonstrate what percentage of your beneficiaries are from the 13 parishes surrounding Fullabrook Windfarm (150 words max)

**In what way will this project make a difference?**

What difference will this make for your organisation, community or beneficiaries (300 words max)

**How do you know this is needed?**

Your evidence of need could be formal or anecdotal, from community events or consultation, written or verbal feedback, grants already received, public surveys, photos, statistics etc (150 words max)

**What needs to happen before the project can start?**

Does the project need planning permission or other consent and, if so, has this been granted? (150 words max)

**How have you assessed the cost of the project?**

Please provide estimates or quotes for items you wish to purchase. This could be a weblink or an email from a supplier. If you are asking us to support running costs you should base this on past evidence. (150 words max)

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FINANCIAL INFORMATION	
What was your total income in your last financial year	
What was your total expenditure	
What was your surplus or deficit at the end of the year?	
What is your surplus or deficit at time of writing this application?	
If you are applying for help with your running costs, please give a brief description of how your organisation has been financially impacted by Covid 19	
Please give a brief description of what you are doing to ensure your organisation remains sustainable through the pandemic and beyond	

PROJECT COSTS	£000
<b>List the various costs of the funding request</b> Whole pounds only please, no pennies. If your request is for running costs, give a break-down of how you will use the funding. We do not make general donations.	How much you are requesting from Fullabrook CIC
<b>How much are you requesting from Fullabrook CIC</b>	
<b>Total project cost</b> This should include all the other costs to deliver this service/project. If your grant request covers the full cost, put 0 in the box	
<b>Grant request expressed as a % of the total project cost</b>	
<b>List the other sources of funding secured to meet the balance of the project cost</b> This might be your own funds, other grants, planned fundraising activities etc	

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## DECLARATION AND ATTACHMENTS

I confirm that:

- I have attached a copy of our constitution or set of rules
- I have attached a quote (if your request is for a specific item). Leave blank if requesting running costs
- I have attached our latest set of accounts
- I have attached a copy bank statement (no more than three months old)
- I have attached our safeguarding policy (Leave blank if you do not work with children or vulnerable adults)
- all the information contained within this form is accurate to the best of my knowledge and I am authorised to apply for funding on behalf of the organisation

<b>Name</b>	
<b>Position in organisation</b>	
<b>Date</b>	