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|  | **Your Business Name**  1 High Street  London  EC1G 2NN  020 7340 0000  [www.example.co.uk](http://www.example.co.uk)  Written by: Steve Smith  Date: 6th September 2016 |

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**Project:** Installing new bathrooms

**Site address:**

Garry’s Gym

34 High Street

London

SW1 3EW

**Date of works:** 24th Oct 2016 - 11th Nov 2016

## Description of activity

Installing new bathrooms at Garry’s Gym.

Involves:

* Removal of existing bathroom at lower ground at liverpool station.
* Installation of new pipework, lagging and bathroom fixtures.

Access on-site to be after hours between 11pm-4am.

## Supervision and personnel

* MR A Sample - 07540 33331112
* MS C S Line - 07945 443321

## Training

All operatives are adequately trained to carry out required tasks.

All site operatives hold current certification and have the following training:

* CSCS certification
* ECS certification
* JIB trade cards
* Working at heights training

## Legislation

* Health and Safety Work Act 1974
* The Management of Health and Safety at Work Regulations 2006
* Workplace (Health, Safety and Welfare) Regulations 1992
* The Control of Asbestos Regulations 2012
* Provision and Use of Work Equipment Regulations (PUWER) 1998
* Control of Substances Hazardous to Health Regulations 2002
* The Work at Height Regulations 2005
* The Personal Protective Equipment at Work Regulations 2002
* The Manual Handling Operations Regulations 1992
* The Construction (Design and Management) Regulations 2015
* Electricity at Work Regulations 1989
* The Pressure Systems Safety Regulations 2000
* Pressure Equipment Regulations 1999 (SI 1999/2001)

## Working at height

When working at height, site operatives must ensure that the working area is cleared on a period basis to  
ensure that there is continually a clear and safe working area to prevent slips trips and falls.

Manual handling

## PPE requirements

* Hard hats
* Safety boots
* Hi-vis vest
* Safety gloves
* Safety glasses

## Welfare

Welfare arrangements are supplied by the client or principal contractor.

These should be in line with Schedule 2 of the Construction Design & Management Regulations 2015

(CDM). All sites are to have a minimum amount of welfare facilities available for workers, which include the

Following:

* Toilets
* Washing facilities
* Drinking water
* Changing rooms and lockers
* Heating
* Rest facilities

## First aid

Refer to the onsite safety notice board for all first aid information.

A first aid box with enough equipment to cope with the number of workers on site should be provided for by the client or principal contractor.

The client or principal contractor should nominate an appointed person to take care of first-aid arrangements.

The number of appointed first aiders shall be dependent on the number of employees.

## Emergency procedures

The client or principal contractor will ensure that the existing site emergency procedures are followed and

that relevant information is given to operatives at time of induction or when changes are made to

procedures.

The closest hospital is: St. Thomas’ Hospital, Westminster Bridge Rd, London SE1 7EH, United Kingdom