

ILLINOIS INTERNATIONAL PORT DISTRICT
Leases and Agreements Committee Meeting

April 16, 2021

SUMMARY OF MINUTES

Members Present:

William Habel, Committee Chairman
Henry Wisniewski
Averil Edwards
Terry Fitzmaurice
Danielle Cassel

Others Present:

Terry Sullivan
Chuck Bowen
Ivan Solis
P.S. Sriraj
Maria Limonciello, IIPD
Brad Smith, Neal & Leroy
Amber McConnachie, Neal & Leroy
Kurt Oelerich, Treasurer
Kathy Dart, Secretary

In accordance with Illinois Governor Pritzker's updated Gubernatorial Disaster Proclamation, the Emergency Resolution 2020-02 of the Illinois International Port District ("IIPD"), and the Illinois Open Meetings Act, as amended by Public Act 101-640, the IIPD convened its regular monthly Committee and Board meetings on April 16, 2021. The meeting was exclusively held by remote electronic videoconference. Written public comment on any matter on the Agenda was set up to be accepted at the following email address: iipdquestions@iipd.com. Public observation of the meeting was accommodated through the Zoom meeting platform via the internet.

Committee Chairman Habel opened the meeting of the Leases and Agreements Committee at 8:00 am. Roll was taken.

Mr. Habel	Aye	Mr. Fitzmaurice	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Ms. Edwards	Aye		

A quorum was present.

General public present: Megan Conway, Delta Institute; Scott Sigman; Mike Sullivan, Director Great Lakes Gateway, US Department of Transportation, MARAD; and, Jesse McGee.

Committee Chairman Habel presented **Emergency Resolution 20-02** updating the *Temporary Suspension of the By-Laws Pertaining to In-Person Presence Requirements Commensurate with the Illinois Open Meetings Act as Amended Pursuant to Illinois Public Act 101-0640*.

Committee Chairman Habel requested a Motion to adopt **Emergency Resolution 20-02**. The Motion was made by Ms. Cassel and seconded by Mr. Wisniewski. Roll was called:

Mr. Habel	Aye	Mr. Fitzmaurice	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Ms. Edwards	Aye		

The Motion passed unanimously.

APPROVAL OF MINUTES

Committee Chairman Habel requested a Motion recommending the Board of Director’s approve the Leases and Agreements Committee meeting minutes from March 19, 2021. The Motion was made by Mr. Wisniewski and was seconded by Mr. Fitzmaurice. Roll was called:

Mr. Habel	Aye	Mr. Fitzmaurice	Aye	Ms. Cassel	Abstain
Mr. Wisniewski	Aye	Ms. Edwards	Aye		

The Motion passed.

OLD BUSINESS

Tenant Update:

Committee Chairman Habel and Counsel Smith reported they are reviewing options regarding the replacement and repairs of the shed roofs. Counsel Smith discussed the potential of federal and local infrastructure funding. Counsel Smith reported the IIPD team is drafting responses to applications.

USACE IGA – Consolidated Disposal Facility (“CDF”)

Counsel Smith reported USACE is pursuing expanding the existing CDF at Iroquois Landing. The facility is located on land owned by the Chicago Park District. USACE is requesting the IIPD update a prior IGA allowing access across IIPD land to enter the CDF site for construction purposes.

Chairman Solis reported he has asked for assurances that this project will have minimal impact on IIPD tenants and current operations.

FTZ – American River Group of Companies (“ARGC”)

Counsel Smith reported that ARGC has gained FTZ approval to activate a small warehouse located in Wood Dale, IL. ARGC plans to use the site for storage of COVID 19 vaccines. Counsel Smith reported an operating agreement has been drafted and ARGC has received the document for review and signature. Counsel Smith asked that the Committee recommend the Board approve the operating agreement and approve Chairman Solis signing the agreement, subject to Counsel Smith’s final review.

Committee Chairman Habel made a motion recommending the Board approve the FTZ Operating Agreement with ARGC, and approve Chairman Solis signing the agreement, subject to Counsel Smith’s final review. The motion was seconded by Mr. Fitzmaurice. Roll was called:

Mr. Habel	Aye	Mr. Fitzmaurice	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Ms. Edwards	Aye		

The Motion passed unanimously.

EXECUTIVE SESSION

Committee Chairman Habel reported there was no agenda discussion needed to be held in Executive Session.

NEW BUSINESS

Committee Chairman Habel reported there was no new business to be addressed.

PUBLIC COMMENT

Mr. Sigman highlighted the Port Infrastructure grant opportunities.

Mr. Sullivan, US Department of Transportation, MARAD, also discussed the Port funding opportunities. Mr. Sullivan indicated that the Maritime Administration will be releasing opportunities in the near future.


ADJOURNMENT

There being no further business to come before the Committee, Committee Chairman Habel requested a Motion to adjourn. The Motion was made by Mr. Fitzmaurice and seconded by Mr. Wisniewski. Roll was called:

Mr. Habel	Aye	Mr. Fitzmaurice	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Ms. Edwards	Aye		


The Motion passed unanimously.

APPROVED:



William Habel
Committee Chairman

ATTESTED:



Kathleen Dart
Secretary