



SETON CATHOLIC

Enrollment Application

Welcome to Seton Catholic!

Seton Catholic is built on the vision of Saint Elizabeth Ann Seton: to foster in children an ongoing commitment to address the needs of others in the community and around the world through works of peace and justice.

We are deeply rooted in tradition and have a strong foundation upon which to build a dynamic curricular and extracurricular program. Cutting-edge technologies inspire innovative teaching practices, drive student-led exploration, and redefine the traditional learning paradigm.

Our remarkable faculty creates a secure environment in which students take risks, ask challenging questions, and grow in confidence and ability. Faculty members are models of lifelong learning and Christian values. In a quest to develop their own spiritual identity, each student explores questions of personal integrity, ethical decision-making, and social justice. Based on a tradition of inspiring life-long learning and service to others, Seton Catholic provides a community of academic excellence, balanced with faith, hope, and empowerment.

Every single child matters at Seton. We are committed to serving them academically, spiritually, athletically, and artistically. In partnership with families, we help each child reach their true potential. We hope you join us on this most exciting journey.

Again, welcome to the Seton Family!

Admission Procedures

The following application materials are required, and admission is not guaranteed without review. Upon receipt and review of all documentation, an admissions decision will be made and families will be notified.

- ☐ Completed application
- ☐ Tuition contract
- ☐ Parish verification form – if applicable
- ☐ \$200 deposit per student or \$500 per family of three or more
- ☐ Records request – for students in grades 1-12

If applying for financial aid or scholarship:

- ☐ Complete the Sustaining Hope for the Future Scholarship application (must also submit 1040 or other income verification documentation)
- ☐ Complete the Bishop's Fund Tuition Assistance Program (TAP) form (must also submit 1040 or other income verification documentation)
- ☐ Enroll in the FACTS Grant & Aid system: <https://sccs-ny.client.renweb.com/pwr/>

You may submit completed application materials to the school. If you are applying from out of the area, please call school at 518.561.4031 when you submit your materials.

Required before Student Begins School:

Once your application has been accepted, the following items are required prior to the start of school:

- ☐ Birth certificate
- ☐ Baptismal certificate – if applicable
- ☐ Medical history form
- ☐ Immunization record – must follow current NYS requirements
- ☐ Current physical health exam certificate signed by a licensed physician
- ☐ Free/Reduced lunch form – if applicable

Student Information (complete one sheet for each student)

First name	Middle name	Last name
Gender	Date of Birth (MM/DD/YY)	Birth place
Street address		
Mailing address, if different than the street address		
Grade in September 2023	Previous school	Current school district
Ethnic group; list all that apply – Asian/Pacific Islander, African-American, American-Indian, Alaskan Native, Caucasian, Hispanic		
Religious affiliation	current parish, if applicable	list all Sacraments your child has received
Primary language at home	If not a US citizen, what is your citizenship?	

Student Educational Services

Does your child have an Individualized Education Plan (IEP)?	Y	N	Grade(s): _____
Does your child have a 504 plan?	Y	N	
Has your child ever repeated a grade?	Y	N	
Has your child ever been suspended/expelled?	Y	N	
Has your child ever received any school disciplinary action?	Y	N	
Please provide documentation related to the above affirmative questions			

Has your child received any of the services in the past school year? Check all that apply

- ☐ Remedial math
- ☐ Remedial reading
- ☐ ESL
- ☐ Physical therapy
- ☐ Occupational therapy
- ☐ Speech services
- ☐ School counseling
- ☐ Counseling from an outside agency

Parent Questions (complete one sheet for each student)

Why do you seek a Seton Catholic education for your child?

How did your family hear about Seton Catholic?

Student Questions – Grades 6-12

Please list your current interests and activities (art, music, athletics, technology, etc)

Please list any activities in which you may be interested in participating at Seton Catholic?

Fostering community spirit is one of the most important goals of Seton Catholic. How do you think you can contribute to our school?

Agreement to comply with the Student & Parent handbook

I have read and agree to comply with the guidelines listed in the Seton Catholic handbook which is available at <http://www.setonknights.org/wp-content/uploads/2020/09/Seton-Handbook-2020-2021.pdf>

Parent/Guardian's signature: _____

Student's signature (grades 7-12): _____

Date: _____

Parent/Guardian Information

Parent/Guardian's name: _____

Parent/Guardian's salutation (Mr., Ms., Dr., Cpt., etc.): _____

Relationship to student: _____

Address, if different than student's: _____

Parent's home phone: _____ Parent's work phone: _____

Parent's cell phone: _____ Parent's email: _____

Parent/Guardian's religion: _____ Parent/Guardian's DOB: _____

Are you a graduate of Seton? Y N If yes, what year did you graduate? _____

Parent/Guardian's name: _____

Parent/Guardian's salutation (Mr., Ms., Dr., Cpt., etc.): _____

Relationship to student: _____

Address, if different than student's: _____

Parent's home phone: _____ Parent's work phone: _____

Parent's cell phone: _____ Parent's email: _____

Parent/Guardian's religion: _____ Parent/Guardian's DOB: _____

Are you a graduate of Seton? Y N If yes, what year did you graduate? _____

Family Members Who Attended SC (use separate sheet if needed)

Name: _____ Relationship: _____ Class of: _____

Name: _____ Relationship: _____ Class of: _____

Name: _____ Relationship: _____ Class of: _____

Name: _____ Relationship: _____ Class of: _____

Emergency Contact Information (other than parents)

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Others Living in Household (use separate sheet if needed)

Name: _____ Relationship: _____ Grade/School: _____

Name: _____ Relationship: _____ Grade/School: _____

Name: _____ Relationship: _____ Grade/School: _____

Name: _____ Relationship: _____ Grade/School: _____

Name: _____ Relationship: _____ Grade/School: _____

Name: _____ Relationship: _____ Grade/School: _____



Seton Catholic

206 New York Road • Plattsburgh, NY 12903
518.561.4031 • www.setonknights.org

Tuition Contract & Rates 2023-2024 Academic Year

Grade-Level	Non-Parish Rate	Catholic Parish Rate
Pre-K 5 Day Program Tuition	\$7,590	\$7,590
Elementary (K-5)	\$5,200	\$4,410
with 20% Multi-Child Discount	\$4,160	\$3,528
Middle School (6-8)	\$6,150	\$5,350
with 20% Multi-Child Discount	\$4,920	\$4,280
High School (9-12)	\$7,400	\$6,400
with 20% Multi-Child Discount	\$5,920	\$5,120

- Pre-K students are not eligible for the multi-child discount, tuition assistance, or Parish Rate.
- Family discounts are calculated with the **oldest** student at full price, 2nd & 3rd discounted 20%, and 4th discounted 50%.
- Tuition does not include before or after school care.
- Catholic Parish Rate requires a completed Parish Verification Form signed by a supporting parish's pastor.
- Tuition assistance is available on an as-needed basis through FACTS Grant & Aid for grades K-12.

Choose Payment Option

☐ **Payment in Full** Single payment due on or before July 15th. Payments can be made directly to Seton Catholic. If payment is not received by the school on or before this date, monthly payments **MUST** be made through FACTS.

☐ **Monthly Payments** Automatic checking or savings account withdrawal made on the 5th or 20th of each month through FACTS Management (<https://online.factsmgt.com>). The annual FACTS fee for this service is automatically deducted from your bank account within 14 days of the date your agreement is posted to FACTS. Payments begin in August.

Withdrawal Obligation

Withdrawal Date	Annual Tuition Obligation
September	80% of tuition forgiven; family obligation 20%
October	70% of tuition forgiven; family obligation 30%
November	60% of tuition forgiven; family obligation 40%
December	50% of tuition forgiven; family obligation 50%
January	40% of tuition forgiven; family obligation 60%
February	30% of tuition forgiven; family obligation 70%
March	20% of tuition forgiven; family obligation 80%
April	10% of tuition forgiven; family obligation 90%
May	No adjustment; family obligation 100%
June	No adjustment; family obligation 100%

Records Request

SETON CATHOLIC

206 New York Road

Plattsburgh, NY 12903

518.561.4031

www.setonknights.org

To:

Name of Previous School: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

From: Seton Catholic

Date: _____

RE: Request for School Records

The following student has enrolled in our school. Please release all academic, attendance, health, special education, and psychological records you may have which pertain them. Please include grading key and lowest passing grade. Thank you for your assistance.

Student's Name: _____ DOB: _____

Please send the following:

- ☐ Health records, including labs
- ☐ Academic records
- ☐ Disciplinary records
- ☐ 504/IEP plans

Signature of Parent, Guardian, or School Authority: _____ Date: _____

Note: As of September 1980, Federal Law 99.31 specified that no parental signature is required for educational records to be released to another education agency.