



Privacy Statement

1 Privacy policy

Rebastion Fiscalisten B.V. advises and assists medium-sized and large enterprises and wealthy individuals in specific tax, financial and legal areas. Privacy-sensitive information, also known as personal data, is processed for this purpose. We often work together with other organizations. Respect for the privacy of actual and potential clients is an important assumption. Rebastion Fiscalisten B.V. will process only personal data under a strict privacy policy and the applicable privacy legislation.

In this Privacy Statement, Rebastion Fiscalisten B.V. sets out how personal data are handled. For example, we will:

- clearly state the purposes for which we process personal data
- limit the collection of personal data to data that are necessary and proportionate for the specified purposes
- ask you first for your explicit consent to process your personal data where this consent is required
- not transfer your data to third parties, unless this is necessary to provide the agreed service or if we are legally obliged to do so
- make arrangements, when we share your data, to ensure these data are not used for other purposes
- adopt appropriate security measures to protect your personal data and also require that from parties who process your personal data on our instructions
- respect your right to access, correct, or remove your personal data on request.

2 Use of personal data

Depending on the services Rebastion Fiscalisten B.V. provides for you, these personal data may be processed:

- Name and contact details of the client, their family and companies
- Financial information of the client, their family and companies
- Tax and legal structure
- UBO registrations
- Integrity screenings
- Tax (citizen service number or tax identification number) or other personal numbers

You will normally provide your personal data to us both before we start providing our services and during the services, if these are continuous. Rebastion Fiscalisten B.V. may also obtain personal data from other public or paid sources.

3 Purposes

Rebastion Fiscalisten B.V. will use the personal data you provide for the tax or legal services or assistance agreed with you as our client, and for complying with statutory obligations such as those laid down in the Money Laundering and Terrorist Financing (Prevention) Act (Wwft, Wet ter voorkoming van witwassen en financiering van terrorisme).

4 Applying for a job at Rebastion Fiscalisten B.V.

If you have applied for a job with us but not been hired, all application data are retained for a maximum of four weeks after the end of the application procedure. Only if you have given us consent for this purpose, Rebastion Fiscalisten B.V. may retain these data for up to one year.

5 Visiting Rebastion Fiscalisten B.V.

When you visit our office, we may record your name and the name of the person you are visiting to ensure security. We retain visitor registration records for a maximum of one week.

6 Visiting our website

We use cookies when providing electronic services. A cookie is a small, simple file sent with pages of our website and stored by your browser on your computer's hard drive. We use functional cookies only. The data collected with the help of these cookies are used to improve the website and better meet the user's needs and wishes. These cookies and consequently the content are deleted after each visit. If you wish to disable cookies by default, you can disable automatic acceptance in your browser settings. This may affect the functionality of our website.

7 Disclosure to third parties

Rebastion Fiscalisten B.V. may transfer your personal data to third parties involved in providing services. For example, Rebastion Fiscalisten B.V. uses third-party software for administration and performing services, client relationship management, and ICT support. Use is limited to these purposes.

When we disclose your data to third parties, we stipulate that these data may be used for a specifically designated purpose only. We also require that these data be appropriately secured and removed immediately at our request. Besides this, we transfer your data to third parties only if we are legally obliged to do so.

8 Security and retention

Rebastion Fiscalisten B.V. adopts appropriate security measures to prevent misuse of and unauthorized access to your personal data. Only employees tasked with providing services or assistance to you may access your personal data. Access will be restricted for other employees. Security and security measures will be regularly checked and adjusted, where needed. And, if necessary, we will encrypt the data and log access. We will not retain your data longer than necessary. However, we must retain some data for a longer period to comply with our statutory retention obligation or because of a legitimate interest.

9 Rights

Requests about the right to access, correct or remove your personal data can be submitted to the email address provided under '12. Contact us'. We aim to process requests within three weeks. Rebastion Fiscalisten B.V. will also offer you a clear opt-out procedure for all registrations based on consent.

10 Dutch Data Protection Authority

We are obviously happy to assist you with any complaints about the processing of personal data. However, if we cannot reach a solution together, you may also submit a complaint under privacy legislation to the privacy supervisor, the Dutch Data Protection Authority (for more information, see www.authoritypersoonsgegevens.nl).

11 Amendments and effective date

Rebastion Fiscalisten B.V. may occasionally amend this Privacy Statement. Amendments will be announced on our website. The effective date of this version is 25 May 2018.

12 Contact us

If you have questions about the privacy of your personal data with us, you can reach us at info@rebastion.com.