

Interview Tips

WHAT TO BRING

You will only need to bring essential items to the interview. These items can include your resume, licenses, or portfolio.

WHEN TO ARRIVE

You should arrive to your interview site 15 minutes early. This will give you time to relax and review what you want to say.

WHAT TO SAY

- Stress your qualifications and emphasize your experience related to the job. (It's okay to softly toot your own horn!)
- Speak positively of past employers. Avoid discussing personal, domestic or financial problems.
- If you have knowledge about the company's products and services, refer to what you know when answering questions. Make a point to only discuss the positive points.
- Ask probing questions to learn more about the company's plans for growth or nature of the job.
- Thank the interviewer for their time, even if they indicate you're not a good fit for the job.

WHAT TO WEAR

- Remember to dress businesslike and professional.
- Avoid wearing any clothing or accessories that can be distracting by being too bright or too noisy.
- Make sure you are comfortable and confident in the outfit you choose to interview with. It's important to enter the interview with confidence.

THINGS TO DO

- Use natural gestures and movements
- Be pleasant and friendly, but professional.
- Pause before answering questions. Try to answer with more than just a "yes" or "no" response.
- Remember to smile, even if you are nervous. It's important to show you are happy to be there through your facial expressions
- Research salary ranges to prepare for questions about pay.
- Be prepared for a job offer. If you are asked to start tomorrow, how would you respond?

