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PTBA MEETING MINUTES June 17, 2021

Held at: Grant Transit Authority, (ZOOM Meeting)

Board Members Present

Vice Chair, Councilman Don Myers, Moses Lake
Mayor, Kevin Newland, Wilson Creek
Mayor, ShirleyRae Maes, Coulee City
Councilwoman, Michelle Agliano, Soap Lake
Mayor, Diane Kohout, Electric City
Commissioner, Cindy Carter, Grant County
Councilman, Byron Starkey, Warden
Rhonda Bowers, ATU Representative

Staff Present

Greg Wright, General Manager
Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk
Brandy Heston, Administrative Services Manager
Kendra Moos, Human Resources Manager

Board Members Absent

Chair, Mayor Bruce Reim, Ephrata
Councilman, Dylan Kling, Quincy

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Vice Chair Councilman Myers, at 6:15pm. Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, GTA Board Clerk, 6 Board Members were present and 4 were absent.

Executive Session

The Board of Directors went into executive session at 6:15pm to discuss contract negotiations.

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Vice Chair, Councilman Myers, at 6:30pm.

Another roll call was taken by Saira Martinez. 7 Board Members were present and 3 were absent.

Consent Agenda

Mayor Maes made a motion to approve the Consent Agenda. Councilwoman Agliano seconded the motion, motion unanimously carried.

Treasurers Report, review and approval of vouchers

Finance Officer, Amy Allred, went over the expenses for the month.

Public Comments

None

ATU Representative Rhonda Bowers entered the meeting at 6:37pm.

Battery Electric Bus Project – Update

The Battery Electric Bus Project is moving forward with Momentum Dynamics preparing to release an RFP for the design, engineering, and construction for the inductive charging infrastructure. There will be two Momentum Dynamics teams working on the project, one team focused on the ground charging infrastructure, and the second team working on the vehicle integration charging infrastructure.

Momentum Dynamics will schedule a kick-off meeting with GTA in the next two weeks providing us with detailed project schedule and timelines for the charging portion of the project. Momentum Dynamics will also begin discussions with the Grant County PUD regarding power demand management and timing impacts to the grid.

Regarding the bus builds, Green Power Motors is currently working on production documents and work order preparation.

Unfinished Business

NONE

New Business

a. Grant County Health Department/GTA Partnership

Administrative Services Manager, Brandy Heston, explained that we reached out to the Grant County Health District to find out ways to encourage the community to get vaccinated to help open the economy. The GCHD asked if we could add something to our reader board at the Multimodal Transit Center, which we did. They also mentioned that they have funding available to add a wrap on a bus. We would like some feedback from the board regarding this project. Vice Chair, Councilman Don Myers asked if they are also going to pay to remove the wrap once we need it removed. Brandy is going to find out and get back to the board next month.

b. Resolution NO. 21-09, COVID-19 Supplemental Leave Policy Amendment

Mayor Maes made a motion to approve Resolution NO. 21-09, COVID-19 Supplemental Leave Amendment. Councilman Starkey seconded the motion, motion unanimously carried.

c. Resolution NO. 21-10, Atlas Copco Compressors LLC Agreement

General Manager, Greg Wright, explained that we would like to start a service agreement with Atlas Copco Compressors LLC due to our main air compressor that is currently 10 years old and has never been serviced before. It is in good shape; however, we would like to keep it maintained. After a short discussion, it was decided to table this topic until more information is provided about the compressor.

General Manager's Report

• Coronavirus Response and Relief Supplemental Appropriations Act Funding (CRRSAA) Update

We are still waiting to receive our agreement from WSDOT.

• American Recovery Plan Act

GTA will receive funding from the American Recovery Plan ACT and waiting to hear from WSDOT how it will be distributed and what the amount will be.

• Rural Mobility Formula Grant Awards

WSDOT is working on the biennial award amounts and intends to have them finalized in the next few weeks. Rural Mobility formula grants support public transportation in rural and small urban transit agency service areas. Funding for these grants are based on sales tax expenditures. I shared with the board in December that if we receive Rural Mobility funding this biennium, I would like to direct a portion of it towards ops/maintenance facility improvements. This would also be a good time to begin thinking about completing the second ½ of the maintenance building and we could search for an architect to begin that process.

- We would like to announce that JoBeth Carlson will be taking over as Operations Manager the end of June. JoBeth began at GTA several years ago as a Coach Operator and later promoted to Dispatch Support. Following, she was chosen for the role as Safety and Training Coordinator and has now accepted the position of Operations Manager. Her knowledge of GTA, our services and our team will be a substantial contribution to the Operations Department.

People for People

The People for People report was presented to the Board of Directors.

Other:

The next regular GTA Board of Directors Meeting will be held via Zoom on Thursday, July 15, 2021, at 6:30pm.

Commissioner Carter made a motion to adjourn the meeting. Mayor Maes seconded the motion, meeting was adjourned at 7:09pm.

Attested:



Saira Martinez
Administrative & ACCESS Coordinator
Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.



Board Member