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PTBA MEETING MINUTES
February 18, 2021 6:30PM

Held at: Grant Transit Authority, (ZOOM Meeting)

Board Members Present

Chair, Mayor Bruce Reim, Ephrata
 Vice Chair, Councilman Don Myers, Moses Lake
 Mayor, Kevin Newland, Wilson Creek
 Mayor, ShirleyRae Maes, Coulee City
 Commissioner, Cindy Carter, Grant County
 Councilwoman, Michelle Agliano, Soap Lake
 Mayor, Diane Kohout, Electric City
 Rhonda Bowers, ATU Representative

Board Members Absent

Councilman, Dylan Kling, Quincy
 Councilman, Byron Starkey, Warden

Staff Present

Greg Wright, General Manager
Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk
Brandy Heston, Administrative Services Manager
Kendra Moos, Human Resources Manager
Stephanie Guettinger, Operations Manager

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair Mayor Reim, at 6:00pm. Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, GTA Board Clerk, 8 Board Members were present and 2 were absent.

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair, Mayor Reim, at 6:30pm.

Consent Agenda

Mayor Maes made a motion to approve the Consent Agenda. Mayor Kohout seconded the motion, motion unanimously carried.

Councilman Kling joined the meeting at 6:33pm

Treasurers Report, review and approval of vouchers

Finance Officer, Amy Allred, went over the expenses for the month.

Public Comments

None

Better Electric Bus Project – Update

General Manger, Greg Wright, mentioned that we are still in the Pre-Award Buy America stage with the audit still being conducted. Once this audit is finalized and meets Buy America, we can move forward and award the contract to GreenPower Motor Company. Again, over 70% of the content of the vehicle must be manufactured in the US, and the final assembly must be done in the US. The proposed charging infrastructure is considered a manufactured product, also subject to the Buy America requirements.

Unfinished Business

NONE

New Business

a. Resolution NO. 21-02, Surplus Vehicles

Mayor Newland made a motion to approve Resolution NO. 21-02, Surplus Vehicles. Commissioner Carter seconded the motion, motion unanimously carried.

b. Transit Asset Management Plan (TAMP)

The TAMP, required by the Federal Transit Administration, is a model that aims to preserve the value of publicly owned assets. The plan uses the condition of assets to guide the optimal prioritization of funding to keep GTA's system in a State of Good Repair. SGR is defined as the condition in which a capital asset is able to operate at a full level of performance. The plan includes rolling stock and facilities. WSDOT approved the plan last week.

c. ATU MOU

Commissioner Carter made a motion to approve ATU MOU. Mayor Kohout seconded the motion, motion unanimously carried.

d. PO #003-2021, Cummins

Mayor Maes made a motion to approve PO #003-2021, Cummins. Mayor Kohout seconded the motion, motion unanimously carried.

e. PO #004-2021, Gillig

Councilman Kling made a motion to approve PO #004-2021, Gillig. Councilwoman Agliano seconded the motion, motion unanimously carried.

General Manager's Report

- **Coronavirus Response and Relief Supplemental Appropriations Act Funding (CRRSAA)**

This is the second round of federal emergency relief funding from the FTA and comes with a directive for transit providers to prioritize payroll and operational needs. We are waiting to hear from WSDOT regarding GTA's allocation.

- **GTA Bus Incident**

As you are aware, on February 3rd, a GTA bus was stolen while idling on the platform at MTC that turned into a police pursuit ending in Electric City. We are fortunate that no one was injured and waiting to see what the damages are to the bus. Thanks to the law enforcement agencies for their work in apprehending this individual who has been charged with **Theft of a Motor Vehicle** and **Attempting to Elude a Police Vehicle**.

- **Board Workshop**

I would like to hold the Board Workshop 3 hours prior to April's board meeting. The tentative agenda:

- ✓ Overview-History of GTA
- ✓ GTA Local, State, and Federal Funding Sources
- ✓ Service Characteristics
- ✓ Fleet Characteristics
- ✓ Battery Electric Bus Project
- ✓ Looking Forward

- **Maintenance & Facilities Manager Recruitment Update**

We received 5 applicants for the Maintenance & Facilities Manager position. I am requesting that the Board Chair appoint 2-3 board members to serve on a committee reviewing applications and assisting with interviews. The Board Chair appointed Commissioner Carter, Mayor Newland and Councilman Kling.

The Operations report was available for the Board of Directors to review.

People for People

The People for People report was presented to the Board of Directors.

Other:

The next regular GTA Board of Directors Meeting will be held via Zoom on Thursday, March 18, 2021 at 6:30pm.

Meeting was adjourned at 7:13pm.

Attested:



Saira Martinez
Administrative & ACCESS Coordinator
Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.



Board Member