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PTBA MEETING MINUTES
 January 21, 2021 6:30PM

Held at: Grant Transit Authority, (ZOOM Meeting)

Board Members Present

Chair, Mayor Bruce Reim, Ephrata
 Vice Chair, Councilman Don Myers, Moses Lake
 Mayor, Kevin Newland, Wilson Creek
 Mayor, ShirleyRae Maes, Coulee City
 Commissioner, Cindy Carter, Grant County
 Councilwoman, Michelle Agliano, Soap Lake
 Mayor, Diane Kohout, Electric City
 Councilman, Dylan Kling, Quincy
 Rhonda Bowers, ATU Representative

Board Members Absent

Councilman, Byron Starkey, Warden

Staff Present

Greg Wright, General Manager
Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk
Brandy Heston, Administrative Services Manager
Kendra Moos, Human Resources Manager

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair Mayor Reim, at 6:00pm. Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, GTA Board Clerk, 6 Board Members were present and 4 were absent.

Executive Session

The Board of Directors went into executive session at 6:00pm for Performance Review of a Public Employee.

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair, Mayor Reim, at 6:30pm.

Another roll call was taken by Saira Martinez. 9 Board Members were present and 1 was absent.

Consent Agenda

Mayor Newland made a motion to approve the Consent Agenda. Councilwoman Agliano seconded the motion, motion unanimously carried.

Treasurers Report, review and approval of vouchers

Finance Officer, Amy Allred, went over the expenses for the month.

Public Comments

None

Better Electric Bus Project – Update

General Manager, Greg Wright, mentioned that last month he came to the board and recommended that we provide green power motors with a notice to intend to award contract. GTA sent the notice to intent contract. The audit is being done now. Once Buy America is met, we can sign the agreement with Green Power, most likely in February.

Unfinished Business

a. Fare Collection Discussion

Last March, Greg Wright recommended to suspend fares due to COVID. Greg recommends continuing suspension through June. If we do bring back fares after June, staff will need a 2-month lead time to print passes and get the word out to the passengers.

New Business

a. Resolution NO. 21-01, Agreement

Mayor Maes made a motion to approve Resolution NO. 21-01. Mayor Newland seconded the motion, motion unanimously carried.

b. Maintenance Manager Job Description

Mayor Maes made a motion to approve the Maintenance Manager's Job Description. Mayor Newland seconded the motion, motion unanimously carried.

General Manager's Report

• **Coronavirus Response and Relief Supplemental Appropriations Act Funding (CRRSAA)**

This is the second round of federal emergency relief funding from the FTA and comes with a directive for transit providers to prioritize payroll and operational needs. The first round of federal emergency relief funding was provided through the **CARES Act (Coronavirus Aid, Relief and Economic Security Act)** of which GTA received \$3,299,090. At this time, we are not sure how much GTA will receive.

• **Board Workshop**

As we were unable to hold a board educational workshop last year due to COVID-19, I would like to set a date for a Board Workshop in April or May. It will most likely be conducted via Zoom Meeting.

Tentative Agenda:

- Overview - History of GTA
- GTA Local, State, and Federal Funding Resources – Sales Tax Revenue/WSDOT/FTA
- Service Characteristics
- Fleet Characteristics
- Battery Electric Bus Project
- 5-10 Year Outlook

• **Maintenance Department**

A special thanks goes out to Ted Nelson, GTA's Lead Mechanic, for keeping the fleet repaired and on the road during the last two months. Ted organized the flow of work in the shop with staff as well as working with outside vendors.

The Operations report was available for the Board of Directors to review.

People for People

The People for People report was presented to the Board of Directors.

Other:

The next regular GTA Board of Directors Meeting will be held via Zoom on Thursday, February 18, 2021 at 6:30pm.

Meeting was adjourned at 7:07pm.

Attested:



Saira Martinez
Administrative & ACCESS Coordinator
Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.



Board Member