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PTBA MEETING MINUTES
April 15, 2021 – Following Board Workshop

Held at: Best Western Hotel – Solar Room, Moses Lake WA 98837

Board Members Present

Chair, Mayor Bruce Reim, Ephrata
 Vice Chair, Councilman Don Myers, Moses Lake
 Mayor, Kevin Newland, Wilson Creek
 Mayor, ShirleyRae Maes, Coulee City
 Councilwoman, Michelle Agliano, Soap Lake
 Mayor, Diane Kohout, Electric City
 Councilman, Dylan Kling, Quincy
 Councilman, Byron Starkey, Warden
 Rhonda Bowers, ATU Representative

Board Members Absent

Commissioner, Cindy Carter, Grant County

Staff Present

Greg Wright, General Manager
Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk
Brandy Heston, Administrative Services Manager
Kendra Moos, Human Resources Manager
Stephanie Guettinger, Operations Manager
Thomas Leighty, Facility & Maintenance Manager

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair Mayor Reim, at 2:05pm following the board workshop. Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, GTA Board Clerk, 9 Board Members were present and 1 was absent.

Consent Agenda

Mayor Newland made a motion to approve the Consent Agenda. Councilman Starkey seconded the motion, motion unanimously carried.

Treasurers Report, review and approval of vouchers

Finance Officer, John Friend, went over the expenses for the month.

Public Comments

None

Better Electric Bus Project – Update

General Manger, Greg Wright, mentioned out of state travel for him and Maintenance Manager Thomas Leighty for pre-award purposes. A cost amount for the trip will be brought to the next meeting.

Unfinished Business

NONE

New Business

a. Financial Resources Manager

Councilwoman Agliano made a motion to approve the Financial Resources Manager Position. Vice Chair, Councilman Myers seconded the motion, motion unanimously carried. Councilwoman

Algiano made a motion to approve the changes to the job description. Mayor Newland seconded the motion, motion unanimously carried.

b. Fares

Greg Wright mentioned that June 30, 2021 is the deadline for not charging fares. Greg recommends going the rest of the year fare free and re-visit this topic in September-October. Board members agreed.

c. Resolution NO. 21-07 – Grant County Fair

Councilwoman Agliano made a motion to approve Resolution NO. 21-07. Mayor Newland seconded the motion, motion unanimously carried.

General Manager's Report

• **Coronavirus Response and Relief Supplemental Appropriations Act Funding (CRRSAA)**

The FTA allocated \$14 billion in this second round of COVID-19 federal emergency relief funding following the CARES Act. GTA received \$4,581,700 at 100% federal share with no local match. This funding can be used for allowable capital, operating, and administrative expenses related to COVID-19.

• **Fare Suspension Discussion**

In March of 2020 I recommended to the board that due to the pandemic, GTA suspend fares due through the end of 2020 and we could revisit the issue in 2021. The board authorized the fare suspension and in January of this year authorized once again the suspension of fares through June 2021. If the board decides to reimplement fare collection, staff, at a minimum, will need a 2-month lead time in order to print passes and get the word out to passengers.

• **SAO Exit Conference**

The Exit Conference with the SAO will be held April 20th at 10:00am via Zoom to review the reports on our Financial Statements and Federal Single Audit.

Operations Manager, Stephanie Guettinger, went over the operations report.

People for People

The People for People report was presented to the Board of Directors.

Other:

The next regular GTA Board of Directors Meeting will be held via Zoom on Thursday, May 20, 2021 at 6:30pm.


Mayor Newland made a motion to adjourn the meeting. Vice Chair, Councilman Myers seconded the motion, meeting was adjourned at 2:44pm.

Attested:



Saira Martinez
Administrative & ACCESS Coordinator
Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.


Board Member