



# California Schools JPA<sup>SM</sup>

## RISK MANAGEMENT

**In-Person Meeting Location:**

California Schools JPA  
Conference Center, Suite 102  
1950 S. Sunwest Lane  
San Bernardino, CA 92408

**ZOOM LOG-IN LINK:**

Copy and Paste onto your  
browser:

<http://csjpa.org/csrm-ec>

**Public Record Inspection  
Location**

1950 S. Sunwest Lane, Suite 100  
San Bernardino, CA 92408

### CALIFORNIA SCHOOLS RISK MANAGEMENT EXECUTIVE COMMITTEE AGENDA

**WEDNESDAY, FEBRUARY 7, 2024 - 9:00 A.M.**

**COMMITTEE MEMBERS**

Sharon Flores, President  
Robert Chacon, Vice President  
Lisa Bailey, Secretary  
Shauna Warnock, Treasurer  
Joshua Behnke, Member  
Jeff Haynes, Member  
Joe Sanchez, Member  
DeShawn Dickinson, Member  
Vacant, Member

Meagan Jennison, Alternate  
Beiwei Tu, Alternate

**MEMBER DISTRICTS**

Morongo Unified School District  
Snowline Joint Unified School District  
Chaffey Community College District  
Hesperia Unified School District  
Helendale School District  
San Bernardino City Unified School District  
San Bernardino County Superintendent of Schools  
Victor Valley Union High School District

Lucerne Valley Unified School District  
Riverside Community College District

**VIDEO-CONFERENCING MTG LOCATIONS**

Chaffey Community College District, Student Services/Administrative Building, Office 214, 5885  
Haven Avenue, Rancho Cucamonga, CA 91737  
Helendale School District, Administrative Office, Business Services Department, 15350  
Riverview Road, Helendale, CA 92342  
Lucerne Valley Unified School District, Administrative Office, Personnel/Risk Management  
Services, 8560 Aliento Road, Lucerne Valley, CA 92356  
Snowline Joint Unified School District, Administrative Office, Risk Management Department,  
4075 Nielson Road, Phelan, CA 92371  
Riverside Community College District Administrative Office, 3801 Market St., Riverside, CA  
92501



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## RISK MANAGEMENT

### **1.0 CALL TO ORDER**

#### **1.1 APPROVE AGENDA FOR THE EXECUTIVE COMMITTEE MEETING OF FEBRUARY 7, 2024**

Please note that the Executive Committee cannot act on any items, not on the agenda with certain exceptions as outlined in the Brown Act or pursuant to addition or correction to the agenda. Matters brought before the Executive Committee, which are not on the agenda may also, at the Executive Committee's discretion, be referred to staff or placed on the next agenda for the Executive Committee's discretion.

### **2.0 PUBLIC COMMENTS**

Now, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Executive Committee, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless different time limits are proposed by the President and approved by the Executive Committee.

### **3.0 CONSENT CALENDAR**

#### **3.1 APPROVAL OF THE OCTOBER 4, 2023, EXECUTIVE COMMITTEE MEETING MINUTES**

#### **3.2 APPROVAL OF THE NOVEMBER 13, 2024, SPECIAL EXECUTIVE COMMITTEE MEETING MINUTES**

### **4.0 CHIEF EXECUTIVE OFFICER AND COMMITTEE REPORTS**

#### **4.1 CHIEF EXECUTIVE OFFICER'S REPORT**

#### **4.2 GOVERNANCE AND OPERATIONS COMMITTEE**

### **5.0 EDUCATION/TREND TOPIC**

#### **5.1 WORKERS' COMPENSATION COVERAGE FOR VOLUNTEERS**

#### **5.2 CSRM PROGRAM INSURANCE COVERAGE REVIEW**

### **6.0 ROUNDTABLE DISCUSSION**

### **7.0 DISCUSSION/ACTION**

#### **7.1 EXECUTIVE COMMITTEE INTERIM NOMINATION**

#### **7.2 APPROVAL OF THE 2024-2025 PROPOSED CSRM MEETING/EVENT SCHEDULE**

#### **7.3 APPROVAL OF THE 2024-2025 ADMINISTRATIVE AGENT AGREEMENT**

**RECESS MAY OCCUR EARLIER OR LATER IN THE AGENDA AS TIME SPECIFIC – 10 min**

### **8.0 INFORMATION/DISCUSSION**

#### **8.1 REQUEST FOR PROPOSALS UPDATE**

##### **8.1.1 WORKERS' COMPENSATION**

##### **8.1.2 PROPERTY/LIABILITY**

#### **8.2 STAFF REPORTS**

##### **8.2.1 SAFETY/LOSS CONTROL REPORT**

##### **8.2.2 INVESTMENT REPORT**



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## RISK MANAGEMENT

### **9.0 EXECUTIVE COMMITTEE COMMUNICATIONS**

- 9.1 PROPOSED FUTURE AGENDA ITEMS
  - 9.1.1 2024-2025 RATE RENEWALS
  - 9.1.2 2023-2024 BUDGET REVISIONS
  - 9.1.3 2024-2025 BUDGET PROPOSALS
- 9.2 COMMENTS BY THE EXECUTIVE COMMITTEE
- 9.3 COMMENTS BY PARTNERS/SERVICE PROVIDERS

### **10.0 COMMUNICATIONS**

- 10.1 CSRM 2022-2024 STRATEGIC PLAN
- 10.2 TLI 2023-2024 TRAINING SCHEDULE

### **11.0 FUTURE MEETINGS OF THE EXECUTIVE**

- 11.1 FUTURE JPA EXECUTIVE COMMITTEE MEETINGS AND EVENTS
- 11.2 FUTURE JPA AD HOC, COMMITTEE, OR FOCUS GROUPS
- 11.3 NON-JPA CONFERENCES AND EVENTS

### **12.0 ADJOURNMENT TO CLOSED SESSION**

"A Closed Session Meeting is now required. Matters to be discussed are those permitted by Government Code Sections 54956.8, 54956.9, 54956.95, 54957 and 54957.6 – Personnel, Litigation and/or Real Property." The following items will be discussed in closed session:

- 12.1 FILE NUMBER: 3035231DA – A.F. (ANGIE FERNANDEZ) V. SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
- 12.2 FILE NUMBER 1993230DA – TOWNS V. SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
- 12.3 FILE NUMBER: 1987904DA – TAYLOR V. SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS

### **13.0 ADJOURNMENT**

THE NEXT MEETING OF THE **CSRM EXECUTIVE COMMITTEE** IS SCHEDULED FOR WEDNESDAY, MARCH 13, 2024, AT 9:00 A.M.

**HYBRID PARTICIPATION OPTIONS:** VIA ZOOM VIDEO-CONFERENCING OR IN-PERSON LOCATION: CALIFORNIA SCHOOLS JPA CONFERENCE CENTER, 1950 SOUTH SUNWEST LANE, SUITE 102, SAN BERNARDINO, CA 92408

#### **THIS FACILITY IS WHEELCHAIR ACCESSIBLE**

The California Schools Risk Management (CSRM) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990. A request for disability related modification or accommodation, in order to participate in a public meeting of CSRM, shall be made to Javier Gonzales, Chief Executive Officer, California Schools JPA, 1950 South Sunwest Lane, Suite 100, San Bernardino, California 92408. Requests for such modifications or accommodations shall be made at least two full business days of this meeting.