



# California Schools JPA<sup>SM</sup>

## RISK MANAGEMENT

**In-Person Meeting Location:**

California Schools JPA  
Conference Center, Suite 102  
1950 S. Sunwest Lane  
San Bernardino, CA 92408

**ZOOM LOG-IN LINK:**

Copy and Paste onto your browser:

<http://www.csjpa.org/csrm-bod>

**Public Record Inspection Location**

1950 S. Sunwest Lane, Suite 100  
San Bernardino, CA 92408

### CALIFORNIA SCHOOLS RISK MANAGEMENT BOARD OF DIRECTORS AGENDA

**WEDNESDAY, APRIL 19, 2023 – 9:00 A.M.**

**BOARD MEMBERS**

Melanie Olson-Zavala  
Eric Hart  
Douglas Beaton  
Linda Rosado  
Pamela Bender  
Keith Bacon  
Meredith Plummer (Alt)  
Deo Persaud  
Shauna Warnock  
Peter Livingston (Alt)  
Sharon Flores  
Steven Rollins  
Kate Huffman  
Minda Stackelhouse  
Kerry Castillo  
Jeff Haynes  
Joseph Sanchez  
Robert Chacon  
DeShawn Dickson  
Dr. Eric Vreeman

**MEMBER DISTRICTS**

Adelanto School District  
Alta Loma School District  
Barstow Unified School District  
Bear Valley Unified School District  
CAHELP  
Colton-Redlands-Yucaipa ROP  
Copper Mountain Community College District  
Cucamonga School District  
Hesperia Unified School District  
Lucerne Valley Unified School District  
Morongo Unified School District  
Mountain View School District  
Mt. Baldy Joint School District  
Oro Grande School District  
Rim of the World Unified School District  
San Bernardino City Unified School District  
San Bernardino County Superintendent of Schools  
Snowline Joint Unified School District  
Victor Union High School District  
Yucaipa-Calimesa Joint Unified School District



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### **BOARD MEMBERS**

Donna Carlson (Alt)

Milan Stijepovic

Lisa Porter

Maggie Bunten

Patricia Lawson (Alt)

Lori Isom,

Lisa Bailey

Whitney Fields

Alma Orozco

Damita Walton (Alt)

Joshua Behnke

Jim Rolls (Alt)

Beiwei Tu

Monica Esqueda (Alt)

Ivan Tani

Noel Carpenter (Alt)

Camie Davies

Ajay Mohindra

### **LOCATION OF VIRTUAL PARTICIPATION**

Alta Loma School District Administrative Office,  
9390 Baseline Road, Alta Loma, CA 91701

Baker Valley Unified School District Administrative  
Office, 72100 School House Lane, Baker, CA 92309

Baldy View ROP Administrative Office, 1501 S. BonView  
Avenue, Ontario, CA 91761

BestNet, SBCSS Administrative Office  
760 E. Brier Dr. San Bernardino, CA 92408

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Central School District Administrative Office,  
8316 Red Oak Street, Rancho Cucamonga, CA 91730

Chaffey Community College District  
SSA Building, 5885 Haven Ave. Rancho Cucamonga, CA 91737

Chino Valley Unified School District Administrative  
Office, 5130 Riverside Dr., Chino, CA 91710

Colton-Redlands-Yucaipa ROP Administrative Office,  
1214 Indiana Court, Redlands, CA 92374

Etiwanda School District, Administrative Office,  
6061 East Ave. Etiwanda, CA 91739

Helendale School District, Administrative Office,  
15350 Riverview Road, Helendale, CA 92342

Needles Unified School District Administrative Office,  
1900 Erin Dr. Needles, CA 92363

Riverside Community College District Administrative  
Office, 3801 Market Street, Riverside CA 92501

Riverside Community College District Administrative  
Office, 3801 Market Street, Riverside CA 92501

San Gabriel Valley ROP Administrative Office,  
1134 S. Barranca, Ave., Glendora, CA 91740

San Gabriel Valley ROP Administrative Office,  
1134 S. Barranca, Ave., Glendora, CA 91740

Southern Kern Unified School District Administrative  
Office, 2601 Rosamond Blvd., Rosamond, CA 93560

Victor Elementary School District Administrative Office,  
12219 2<sup>nd</sup> St., Victorville, CA 92395

## **1.0 CALL TO ORDER**

### **1.1 APPROVE AGENDA FOR THE BOARD OF DIRECTORS MEETING OF APRIL 19, 2023**

Please note that the Board of Directors cannot act on any items not on the agenda with certain exceptions as outlined in the Brown Act or pursuant to an addition or correction to the agenda. Matters brought before the Board of Directors, which are not on the agenda, may also, at the Board of Directors discretion, be referred to staff or placed on the next agenda for the Board of Directors discretion.

## **2.0 PUBLIC COMMENTS**

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless different time limits are proposed by the President and approved by the Board of Directors.



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## RISK MANAGEMENT

### **3.0 CONSENT CALENDAR**

- 3.1 APPROVAL OF MINUTES FROM THE BOARD OF DIRECTORS MEETING OF DECEMBER 8, 2022
- 3.2 APPROVAL OF THE PROPOSED 2023-2024 CSRM MEETING-EVENTS CALENDAR
- 3.3 APPROVAL OF THE 2023-2024 ADMINISTRATIVE AGENT AGREEMENT
- 3.4 APPROVAL OF PROPOSED OFFICE SPECIALIST III POSITION
- 3.5 APPROVAL OF PROPERTY AND LIABILITY CLAIMS AUDIT AGREEMENT

### **4.0 CHIEF EXECUTIVE OFFICER AND COMMITTEE REPORTS**

- 4.1 CHIEF EXECUTIVE OFFICER REPORT
- 4.2 COMMUNITY COLLEGE FOCUS GROUP REPORT
- 4.3 CLAIMS COMMITTEE REPORT
- 4.4 GOVERNANCE AND OPERATIONS COMMITTEE

### **5.0 PRESENTATIONS/EDUCATION**

- 5.1 SELF JPA - CEO DAVE GEORGE
- 5.2 LEGISLATIVE UPDATE

### **6.0 DISCUSSION/ACTION**

- 6.1 APPROVAL OF ACTUARIAL REPORT
- 6.2 APPROVAL OF 2023-2024 PROGRAM RATE RENEWALS
  - 6.2.1. WORKERS' COMPENSATION PROGRAM
  - 6.2.2. LIABILITY PROGRAM
  - 6.2.3. PROPERTY PROGRAM

**RECESS MAY OCCUR EARLIER OR LATER IN THE AGENDA AS TIME SPECIFIC – 10 min.**

- 6.3 APPROVAL OF 2022-2023 BUDGET REVISION
- 6.4 APPROVAL OF 2023-2024 PROPOSED BUDGET
- 6.5 LIABILITY MOC UPDATE FOR DRONE COVERAGE

### **7.0 INFORMATION/DISCUSSION**

- 7.1 STAFF REPORTS
  - 7.1.1 FINANCIAL OFFICER'S INVESTMENT REPORT
  - 7.1.2 THE LEARNING INSTITUTE RECAP
  - 7.1.3 CLAIMS REPORT
  - 7.1.4 SAFETY AND LOSS CONTROL REPORT
- 7.2 COMMENTS BY THE BOARD OF DIRECTORS
- 7.3 COMMENTS BY THE PARTNERS/SERVICE PROVIDERS

### **8.0 PROPOSED/FUTURE AGENDA ITEMS**

- 8.1 AB218 CLAIMS UPDATE



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## RISK MANAGEMENT

### **9.0 COMMUNICATIONS**

- 9.1 TLI 2022-2023 TRAINING SCHEDULE
- 9.2 MEMBER RESOURCES GUIDE
- 9.3 2023 CSJPA ANNUAL CONFERENCE
- 9.4 2022-2024 CSRM STRATEGIC PLAN

### **10.0 FUTURE MEETINGS OF THE BOARD OF DIRECTORS**

- 10.1 FUTURE JPA EXECUTIVE COMMITTEE AND BOARD OF DIRECTORS MEETINGS AND EVENTS
- 10.2 FUTURE JPA AD HOC, SUB-COMMITTEE, OR FOCUS GROUPS
- 10.3 NON-JPA CONFERENCES AND EVENTS

### **11.0 ADJOURNMENT**

THE FINAL MEETING OF THE **CSRM EXECUTIVE COMMITTEE** IS SCHEDULED FOR WEDNESDAY, MAY 24, 2023, AT 9:00 A.M.

**HYBRID PARTICIPATION OPTIONS:** VIA ZOOM VIDEO-CONFERENCING OR IN-PERSON LOCATION: CALIFORNIA SCHOOLS JPA CONFERENCE CENTER, 1950 SOUTH SUNWEST LANE, SUITE 102, SAN BERNARDINO, CA 92408

THE FINAL MEETING OF THE **CSRM BOARD OF DIRECTORS** IS SCHEDULED FOR WEDNESDAY, JUNE 14, 2023, AT 1:00 P.M. VIA ZOOM VIRTUAL ATTENDANCE

### **THIS FACILITY IS WHEELCHAIR ACCESSIBLE**

The California Schools Risk Management (CSRM) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990. A request for disability related modification or accommodation, in order to participate in a public meeting of CSRM, shall be made to Javier Gonzales, Chief Executive Officer, California Schools JPA, 1950 South Sunwest Lane, Suite 100, San Bernardino, California 92408.

Requests for such modifications or accommodations shall be made at least two full business days of this meeting.