

## Training Title: Collaborative Eco-Systems in the Workplace

Organization: Six and a Half Consulting

Defined Instructional Objectives:	Inspired workplaces share a lot in common: from effective time management practices, to efficient meeting agendas, to clear procedures and protocols. This is because at the core of what they do, engaged employees all share a common vision and want nothing more than to achieve their goals in the best way possible. Participants will learn to craft these imperative systems.
Measurable Learning Outcomes:	Participants will develop the ability to see oneself and one's roles and behaviours in the context of the systems of the organization involving interaction and feedback. Participants will learn how to perceive themselves as part of the whole, the influence of the whole upon behaviour and how to influence the whole. Through observing their own interdependence in the environment, they will learn the ability to act intelligently. Participants will learn how policies and procedures are in place to give framework and context towards fostering individuality and innovation.
Course Components:	<ol style="list-style-type: none"><li>1. Time Management</li><li>2. Policies and Procedures</li><li>3. Meetings - Protocols and Procedures</li><li>4. POP Meetings</li><li>5. Complaints</li><li>6. Teambuilding</li><li>7. Motivators</li></ol>
Assessments Methods:	Verbal understanding of concepts and written reflection (worksheets), completion of self assessments
Delivery Methods:	In person one to one and group training sessions, goal setting worksheets, exercises, active/empathic listening templates, progress tracking
Format:	This training is offered in person one to one, group, or by Skype/Facetime and can be adapted to partnerships and teams.
Duration/Schedule:	The training is based upon 8 hours of individual and group sessions over a period of 4 to 6 weeks.
Attendees:	1 to 10
Completion Requirements:	Participants are required to complete 8 hours of training plus and additional estimated 6 hours of project homework.
Course Fees:	This full day training for up to 20 attendees costs \$8500 plus GST. Included in these fees are 10 hours of individual training to be used at clients discretion with attendees.

Training Facilitator  
Credentials:

Casey Miller has more than 15 years experience in leadership roles and leadership training across the public, private and non-profit sectors. Over the span of his career, Casey has served as a facilitator and trainer in domestic and international enterprises, helping organizations reach their potential through research-based organizational psychology. As a the President of Six and a Half Consultant, Casey works as a business coach, trainer, and facilitator, designing and instructing leadership and management trainings to many Vancouver-based businesses and organizations, including Culinary Capers, Half Moon Yoga, Xeva Mortgage and Northwest Atlantic.. Casey is also a frequent speaker at the Westside Schools and various trade associations in the lower mainland, including PMIBC, HTPBC, and HRMABC. Casey is also an external consultant with the YMCA Youth Employment Program facilitating business coaching and skill development for young entrepreneurs. Casey holds a masters degree in Public Administration and another in Theological Studies from Harvard University.