

Maker with Rame Parish Council



Chairman: Cllr John Weale
Vice Chairman: Cllr Jon Kidd
Clerk/ RFO: Carolyn Y. May

Minutes of the Parish Council meeting held at 7pm on Monday 25th April 2022

at

Maker with Rame Institute

Present: Cllrs. Kidd (Chairman), Murray, Ferguson, Green, Newcombe and Ireland.

Apologies: Cllrs. Weale, Sutcliffe, Fox, Condon and Newcombe.

Also Present: Cllr. Ewert (Cornwall Council) and six members of the public.

Declarations of Interest:

Rame Conservation Trust Planning Applications PA22/02711 and PA22/03011 – Cllrs. Green and Ferguson.

001.22 Chairmans Report

Cllr. Kidd opened the meeting by thanking the community for their response to Ukraine initiatives. People have been doing fantastic things to assist, including donating items and driving supplies up to London. He welcomed the first Ukrainian refugees to the village.

Cllr Kidd added that the community could possibly do more to assist the Ukrainian people and that more ideas would be welcomed.

The holiday season has now started, with the villages being busy over Easter. The usual problems experienced reoccurred (such as dog fouling and traffic issues) - the practice of tradesmen leaving their vehicles which, in turn, leads to a build-up of traffic in the village.

Dogs on beaches is another difficult area. Many visitors like to take their dogs onto the local beaches. However, there is currently some confusion in relation to the regulations currently governing the practice. The Parish Council is currently discussing this matter with Mt Edgecumbe Estate representatives, to determine what can be done to control the management of dogs on the local beaches. No decisions have been made in relation to this matter, yet. However, considering the feedback being received in respect of anti-social dog behaviour on beaches, the matter will need to be addressed, and there is to be a meeting between Parish Councillors and Mt

Edgecumbe representatives on the 28th of April, to explore what the latter would like to in in their areas of responsibility.

Spearmint the seal has been removed from the area by the RSPCA and taken to their facility at West Hatch. Cllr Kidd thanked the efforts of all the parties involved in managing the situation. Cllr Kidd stated that he believed that it was correct to address the situation and that he hoped that there would be a satisfactory conclusion.

Repair to the Sea Wall at the Slip – the wall has been in a state of disrepair for a period of three to four years. Our predecessors had experienced a great deal of difficulty in having the matter addressed, and in persuading Cornwall Council to accept ownership of the same. The area was eventually cordoned off as an ‘emergency.’ Some scaffolding has now been erected, and more stone had arrived today (25th April 2025). However, there is a concern that the contractors intend to merely replace the coping stones onto a structure that is a fundamentally unsafe wall. It will, therefore, be necessary to keep the situation under observation to ensure that the wall is properly repaired.

Community Orchard – Cllr Kidd had visited the site and advised the meeting that a fantastic job had been done by Linda Dunstan and her team, in a brief period. Cllr Kidd expressed his thanks to everyone involved.

Upcoming Events - The Black Prince Parade will take place on the weekend of 30th April/ 1st May. The Queen’s Platinum Jubilee Celebration Programme will be discussed later in the meeting.

Annual Parish Meeting – this will take place on the 23rd of May. It is hoped that we will have some guest speakers. It is hoped that Parishioners will join us in a review of the past year and the formulation of our plans for the coming year.

002.22 County Councillors Report

Cllr Ewert addressed the meeting. She advised those present that she had elected, going forward, to provide a single, overarching report to Parish Councils in her constituency – rather than providing monthly individual reports to each body.

The major topic at Cornwall Council, at present, is the **Mayor for Cornwall**. This proposal provides for a directly elected leader/ Mayor. Initially, it was determined that CC would be required to achieve a two thirds majority of votes in favour of the proposal to change its governance to that of a Mayoral arrangement. Is it right that just 45 County Councillors should be able to decide if there is to be a change in Cornwall’s Governance system?

The detail of what is on offer has not yet been shared with County Councillors. It is anticipated that this information will not be made available until November 2022. Cllr. Ewert acknowledged that the adoption of the Mayoral arrangement will provide CC with some devolved powers. However, this cannot be considered ‘Devolution.’ Increased powers will provide partial control over planning, education, and the transport system for Cornwall. It has been determined by Westminster that this is the governance system that should be implemented in Cornwall.

The benefits of the proposed new system are, therefore, not abundantly clear at this juncture. Cornwall is already a Unitary Authority, and the implementation of the mayoral arrangement may well lead to conflict. It also an extremely expensive option (estimated £2 million, and a further £750,000 if an election is to be held to determine the matter). It may be considered egregious to expend such large sums of money to implement a mayoral arrangement, when Children’s Services and Adult Care budgets were drastically cut in the 2022/23 CC budget.

A Petition is currently being circulated in the county by 'Let Cornwall Decide,' a group whose membership includes councillors and individuals. The petition supports a referendum being held to permit the residents of the County to determine the matter. This document will require 22,000 signatures.

Transport and Buses – Cllr Ewert highlighted that Torpoint has 'lost' the service of three buses per hour and there is no longer a direct bus from Torpoint to Plymouth, or Derriford Hospital. Crafhole and Port Wrinkle bus services have also been affected by cuts, which were implemented without any consultation between the service provider and user groups. A further problem which has arisen from the changes is the loss of connectivity, with service users being required to take more circuitous routes to reach their destinations.

A current 'pilot' scheme, which enables users to travel county wide, for £5.00 per day was discussed. Cornwall Council had received £30 million to reduce the cost of bus travel, to encourage people to use buses rather than their own vehicles.

A group of CC councillors are to meet with the Transport Team on 10th May to discuss the situation.

Cllr Ferguson asked if CC was intent on a 'one size fits all' system. Cllr Ewert stated that it was. Cllr Ferguson then enquired if the 'Hopper' buses would be reintroduced, as these had provided a valuable service. Cllr Ewert stated that they would not be reinstated.

003.22 Public Open Forum

Fleur Young advised the meeting that the **Community Bus** had recently been vandalised, whilst parked in the Cawsand Car Park. Two tyres were deflated. The Committee has had various thoughts about security for the vehicle whilst unattended. The Parishioner asked if there was any chance that CCTV cameras could be installed in the car park?

The potential for GDPR issues to arise if this course of action was to be taken were alluded to.

It was then suggested that imitation cameras might be provided at the site.

Cllr Kidd advised the meeting that the car park belonged to Cornwall Council.

Cllr Murray suggested that it may be advantageous for permission to be sought to park the bus at the bottom of the site, rather than at the top- as is presently the case. He added that the vehicle would be close to occupied properties and, therefore, may be afforded a degree of security. Cllr Ewert undertook to deal with the matter.

Mr. John Evans, Churchwarden at **Rame Church**, addressed the meeting on behalf of the Parochial Church Council. He stated that the body had enjoyed a good, longstanding, relationship with the Parish Council over many years. Although he did not have any details of the support that the PC had provided in respect of the cutting of grass at Rame Churchyard, he was aware that this had been done in a partnership, over many years. Mr Evans stated that he had visited the churchyard with Cllr Kidd and Father Michael, and it had been recognised that it would be good if the parties could continue with this relationship. He added that he did not know how this could be framed. It was also suggested at that meeting that, once or twice each year, the clearing of the Churchyard could become a 'community event.'

Mr Evans advised that the work within the graveyard had been carried out by the persons contracted to cut the footpaths, and that the church had contributed part of the cost. However, no records relating to this agreement, can be found.

There are several graves at the site, which are covered in brambles, and other growth. The clearance of these graves is the responsibility of the families. However, many families do not visit the Churchyard to clear the graves.

Cllr Kidd advised the meeting that the main concern, at this juncture, is the cutting of pathways through the Churchyard, to enable access. He added that, although the PC's grass management team have cut the pathways through the Churchyard, he did not believe that anything was formally documented. Cllr Lingard advised the meeting that there was a separate contract in existence, which covered the cutting of pathways in the Churchyard. Cllr Kidd stated that a search of the PC records would be conducted to determine if a copy of the contract can be found. He added that there is sufficient work required at the site to justify some community events, using the VIPs.

Mr Evans stated that Rame Churchyard is one of only two in the Parish. The other is Maker Churchyard, which is now closed and maintained by Cornwall Council. Rame Churchyard has only a few remaining burial plots. Therefore, it will close within the next five to ten years, whereafter it will become the responsibility of CC to maintain.

Cllr Kidd felt that the discussion was opportune. The PC is currently planning to take the contract for grass cutting within the parish out to tender, and the Rame Churchyard is one of the sites that the PC is interested in considering.

AGENDA

004.22 Approval of Draft Minutes

It was **proposed** by Cllr. Ferguson, seconded by Cllr. Murray and **RESOLVED** that the draft Minutes for the meeting which took place on the 21st of March 2022, should be approved as a true and accurate reflection of the discussions. Unanimous. Carried. **Correspondence** – the Clerk advised the meeting that she had received an email response from Scott Mann MP, in respect of the letter, relating to second homes and holiday lets, which was circulated. This was the only response received. The content of the letter merely stated that the matter was noted and 'in hand.'

Committees and Ways of working and Committee updates.

005.22 Finance and Economy: Lead Cllr Weale.

Management Report

Schedule of Payments

Date	Payee	Cheque Ref	Gross	VAT	Net
25/04/2022	CALC	103222	£458.28	£66.88	£391.40
25/04/2022	Enervo	103223	£259.20	£43.20	£216.00
25/04/2022	Source for Business	103224	£43.07	£0.00	£43.07
25/04/2022	Bulb	DD	£25.00	£0.00	£25.00
25/04/2022	Foy Air	103225	£252.14	£42.02	£210.12

25/04/2022	G. Tucker (March)	103226	£920.00	£0.00	£920.00
25/04/2022	Viking	103227	£98.03	£16.34	£81.69
25/04/2022	C May clerking and E".	103228	£1,637.49	£0.00	£1,637.49
25/04/2022	HMRC DEC C May	103229	£515.72	£0.00	£515.72
25/04/2022	First Responders (Grant)	103230	£700.00	£0.00	£700.00
25/04/2022	Pigs Hill and Clarick Woods (Grant)	103231	£1,085.00	£0.00	£1,085.00
25/04/2022	Cawsand Congregational Church (Grant)	103232	£1,000.00	£0.00	£1,000.00
25/04/2022	Kingsand Institute (Grant)	103233	£2,700.00	£0.00	£2,700.00
	TOTAL		£9,693.93	£168.44	£9,525.49

An adjustment was agreed in relation to the payment to G. Tucker. The sum should read £840 (£920 was estimated). An invoice for payment at the end of the extant month has also been received, in the sum of £795. It was requested that this be approved at this meeting. The second cheque would be provided to Mr Tucker at the end of the April subject to his delivering the work agreed.

**Maker with Rame Parish Council
2021-2022
Receipts**

Date	Description	Total
01/04/2021	Boat storage Gibson	£200.00
01/04/2021	Boat storage Carr	£200.00
06/04/2021	Boat storage rent B Poet	£200.00
08/04/2021	Boat storage Halliday	£200.00
08/04/2021	Precept	£39,124.59
12/04/2021	Boat storage J Shepherd	£16.67
12/04/2021	Boat storage Harris	£200.00
14/04/2021	Boat storage Franklin	£200.00
14/04/2021	Boat storage Kidd	£200.00
24/05/2021	Vat refund to 31/12/2020	£1,930.99
11/05/2021	Boat storage J Shepherd	£16.67
12/05/2021	Boat storage Theunissen	£200.00
10/06/2021	Community garden refund	£250.00
14/06/2021	Toilet income	£33.50

11/06/2021	Boat storage J Shepherd	£16.67
07/06/2021	Interest	£2.36
20/07/2021	Boat storage Radley	£200.00
19/07/2021	Refund for Rates on Toilets 2020-21/22	£2,749.50
12/07/2021	Boat storage J Shepherd	£16.67
20/07/2021	Refund for Bulb electric	£1,049.06
20/07/2021	Boat storage Clarke- Hall	£200.00
05/07/2021	Boat storage Hurlbatt	£200.00
16/07/2021	Boat storage Dain	£200.00
17/08/2021	Boat storage Browning	£125.00
17/08/2021	Boat storage J Shepherd	£16.67
02/09/2021	Precept	£39,124.58
28/09/2021	Boat storage M Crosss	£100.00
13/09/2021	Boat storage J Shepherd	£16.67
01/10/2021	Mount Edgcumbe footpaths	£150.00
01/10/2021	Interest	£2.36
13/10/2021	Boat storage J Shepherd	£16.67
26/10/2021	LMP 2021/22	£1,031.00
09/11/2021	Community chest grant	£150.00
11/11/2021	Boat storage J Shepherd	£16.67
23/11/2021	VAT Refund	£1,444.73
11/01/2022	Boat storage J Shepherd	£16.67
24/01/2022	Millbrook PC	£439.20
11/02/2022	Boat Storage J. Shepherd	£16.67
02/03/2022	Boat Storage J. Shepherd	£16.67
21/03/2022	Donation Courtney	£500.00
22/03/2022	Donation Ian Murray	£500.00
11/03/2022	Boat Storage J. Shepherd	£16.67
18/03/2022	Mount Edgcumbe footpaths	£150.00
31/03/2022	Boat Storage - Gibson	£200.00
Total		£91,656.91

	Maker with Rame Parish council				
	2021-2022 Payments				
Date	Description	Cheque	Gross	Vat	
06/04/2021	Zoom	Card	£14.39	£2.40	£11.99

08/04/2021	Bt Clerking cost	DD	£84.48	£14.08	£70.40
09/04/2021	CC Toilet rates	Bacs	£239.52	£0.00	£239.52
09/04/2021	CC Toilet rates	Bacs	£499.00	£0.00	£499.00
09/04/2021	CC Toilet rates	Bacs	£636.23	£0.00	£636.23
09/04/2021	Calc training	Bacs	£36.00	£6.00	£30.00
09/04/2021	Edf street lighting	Bacs	£293.20	£12.49	£280.71
09/04/2021	Grass cutting Lingard	Bacs	£315.00	£0.00	£315.00
09/04/2021	Grass cutting Jenness	Bacs	£315.00	£0.00	£315.00
09/04/2021	Calc annual subs	Bacs	£447.10	£64.96	£382.14
09/04/2021	Complete business toilet supplies	Bacs	£456.54	£76.09	£380.45
09/04/2021	Toilet cleaning G Tucker	Bacs	£680.00	£0.00	£680.00
09/04/2021	Clerking S.Visick	Bacs	£1,104.93	£0.00	£1,104.93
09/04/2021	Ryan Hamill Website design	Bacs	£1,237.46	£0.00	£1,237.46
12/04/2021	Nest pension	Bacs	£111.24	£0.00	£111.24
12/04/2021	Bulb Toilet lighting	DD	£261.66	£3.28	£258.38
14/04/2021	Microsoft one drive	Card	£1.99	£0.33	£1.66
15/04/2021	S Visick refund toilet supplies	Bacs	£114.00	£0.00	£114.00
08/05/2021	Toilet cleaning G Tucker	Bacs	£620.00	£0.00	£620.00
08/05/2021	Grass cutting Jenness	Bacs	£315.00	£0.00	£315.00
08/05/2021	Grass cutting Lingard	Bacs	£315.00	£0.00	£315.00
08/05/2021	Clerking S.Visick	Bacs	£2,113.35	£0.00	£2,113.35
08/05/2021	SSE Street lighting maint	Bacs	£129.60	£21.60	£108.00
08/05/2021	Complete business toilet supplies	Bacs	£343.44	£57.24	£286.20
09/05/2021	Bt Clerking cost	DD	£95.47	£15.91	£79.56
06/05/2021	Zoom	Card	£14.39	£2.40	£11.99
12/05/2021	Nest pension		£37.08	£0.00	£37.08
14/05/2021	Bulb Toilet lighting	DD	£261.66	£2.84	£258.82
10/06/2021	Calc handbook	103108	£6.33	£0.00	£6.33
10/06/2021	Cattewater Swim marks	103108	£348.00	£58.00	£290.00
10/06/2021	Calc handbook	103108	£51.14	£0.00	£51.14
10/06/2021	Sww Toilets square	103108	£61.74	£0.00	£61.74
10/06/2021	Sww Toilets Cleave	103108	£183.98	£0.00	£183.98
10/06/2021	Toilet cleaning G Tucker	103108	£620.00	£0.00	£620.00
10/06/2021	Grass cutting Jenness	103108	£373.00	£0.00	£373.00
10/06/2021	Grass cutting Lingard	103108	£373.00	£0.00	£373.00
10/06/2021	T Cant clerking .	103108	£660.00	£0.00	£660.00
10/06/2021	Bulb Toilet lighting	DD	£261.66	£2.81	£258.85
10/06/2021	Complete business toilet supplies	103108	£47.54	£7.92	£39.62
10/06/2021	C Allen Stationery supplies an postage	103108	£41.28	£2.64	£38.64
10/06/2021	lct equipment	103108	£25.92	£4.33	£21.59

10/06/2021	T Cant Mobile phone	103108	£184.40	£30.74	£153.66
10/06/2021	T Cant Travel	103108	£93.60	£0.00	£93.60
06/06/2021	BT Clerks broadband May 2021	DD	£108.03	£18.00	£90.03
07/06/2021	Zoom	Card	£14.39	£2.40	£11.99
14/05/2021	One drive	Card	£1.99	£0.33	£1.66
14/06/2021	One drive	Card	£1.99	£0.33	£1.66
10/06/2021	Clive Murphy Audit	103108	£438.00	£0.00	£438.00
14/06/2021	Complete business toilet supplies	103108	£171.72	£28.62	£143.10
30/06/2021	C Allen Clerking	103108	£1,458.51	£3.96	£1,454.55
23/07/2021	HMRC June 2021	103095	£672.55	£0.00	£672.55
27/06/2021	Dean Browning toilet repair	103108	£20.00	£0.00	£20.00
20/06/2021	CALC finance training	103108	£144.00	£24.00	£120.00
01/07/2021	Lingard and Jenness grass cutting	103108	£666.00	£0.00	£666.00
01/07/2021	G Tucker Toilet cleaning and repair	103108	£640.00	£0.00	£640.00
01/07/2021	Cllr Kidd reimbursement Mobile phone June 2021	103108	£15.00	£2.50	£12.50
01/07/2021	Cllr Kidd reimbursement Pressure washer adapter	103108	£48.99	£8.17	£40.82
02/07/2021	Calc benchmarking training	103108	£48.00	£8.00	£40.00
23/07/2021	HMRC overdue	103094	£466.89	£0.00	£466.89
08/07/2021	Glasdon sign	103096	£12.62	£2.10	£10.52
20/07/2021	Edf street lighting	103097	£302.93	£14.43	£288.50
20/07/2021	Calc training	103098	£144.00	£24.00	£120.00
20/07/2021	Complete business toilet supplies	103100	£339.07	£56.51	£282.56
31/07/2021	C Allen Clerking July	103103	£1,079.48	£12.77	£1,066.71
31/07/2021	HMRC July	103102	£382.79	£0.00	£382.79
01/08/2021	Lingard grass cutting	103104	£433.00	£0.00	£433.00
01/08/2021	Jenness grass cutting	103105	£433.00	£0.00	£433.00
01/08/2021	G Tucker	103106	£620.00	£0.00	£620.00
23/07/2021	Clerking exp	103099	£8.00	£0.00	£8.00
27/07/2021	W Ferguson print ink	103101	£36.50	£6.08	£30.42
28/07/2021	Bulb Toilet lighting	DD	£25.00	£0.00	£25.00
29/07/2021	Congregational hall rent	103107	£30.00	£0.00	£30.00
13/08/2021	Gillsons bench repair	103109	£1,133.82	£188.97	£944.85
06/08/2021	Calc training	103110	£72.00	£12.00	£60.00
13/08/2021	C Allen Boxes filing	103111	£89.95	£14.99	£74.96
17/08/2021	Calc training	103112	£24.00	£4.00	£20.00
12/08/2021	Congregational hall rent	103113	£15.00	£0.00	£15.00
31/08/2021	Lingard grass cutting	103114	£333.00	£0.00	£333.00
31/08/2021	Jenness grass cutting	103115	£333.00	£0.00	£333.00

25/08/2021	Foy Air enterprises	103116	£104.33	£17.39	£86.94
12/08/2021	Congregational hall rent	103119	£15.00	£0.00	£15.00
10/08/2021	Bulb Toilet lighting	DD	£25.00	£0.00	£25.00
01/07/2021	Peake Sanitary bins	103117	£122.35	£20.39	£101.96
18/08/2021	Community hall rent	103118	£160.00	£0.00	£160.00
31/08/2021	C Allen Aug clerking	103120	£1,555.36	£17.44	£1,537.92
09/09/2021	Hmrc	103121	£654.23	£0.00	£654.23
09/09/2021	G Tucker	103122	£670.00	£0.00	£670.00
31/08/2021	Menheniot PO	103123	£90.00	£0.00	£90.00
02/09/2021	J Kidd reimbursement locks	103124	£20.00	£3.33	£16.67
10/09/2021	Bulb Toilet lighting	DD	£25.00	£1.59	£23.41
30/09/2021	C Allen clerking Sept 21	103128	£1,241.59	£1.66	£1,239.93
30/09/2021	Hmrc Sept 21	103129	£545.99	£0.00	£545.99
27/09/2021	Millbrook PC NDP website	103130	£20.00	£3.33	£16.67
23/09/2021	Congregational hall rent	103131	£15.00	£0.00	£15.00
23/09/2021	A2Z signs	103132	£634.80	£105.80	£529.00
22/09/2021	Calc training	103133	£24.00	£4.00	£20.00
15/09/2021	Pkf Littlejohn Audit	103134	£360.00	£60.00	£300.00
08/09/2021	Matthews grass cutting	103125	£420.00	£70.00	£350.00
03/09/2021	Foy Air enterprises	103126	£30.00	£5.00	£25.00
18/09/2021	Foy Air enterprises	103135	£124.22	£20.70	£103.52
08/09/2021	Western web email set up	103127	£270.00	£45.00	£225.00
28/09/2021	The play inspection co	103136	£180.00	£30.00	£150.00
30/09/2021	A Jenness grass cutting	103137	£333.00	£0.00	£333.00
30/09/2021	J Lingard grass cutting	103138	£333.00	£0.00	£333.00
30/09/2021	G Tucker toilet cleaning	103139	£600.00	£0.00	£600.00
08/10/2021	Zurich Insurance	103140	£1,010.83	£0.00	£1,010.83
08/10/2021	Edf street lighting	103141	£304.32	£14.48	£289.84
08/10/2021	South west water	103142	£194.90	£0.00	£194.90
08/10/2021	Congregational hall rent	103143	£15.00	£0.00	£15.00
11/10/2021	Foy Air enterprises toilet supplies	103144	£72.17	£12.03	£60.14
06/09/2021	J Kidd Toilet keys	103145	£58.80	£9.80	£49.00
18/10/2021	Dean Browning memorial bench seats	103146	£777.09	£0.00	£777.09
18/10/2021	Royal british legion wreath	103147	£34.00	£0.00	£34.00
31/10/2021	Lingard grass cutting Oct	103150	£333.00	£0.00	£333.00
31/10/2021	Jenness grass cutting Oct	103151	£333.00	£0.00	£333.00
31/10/2021	Tucker toilet Oct	103152	£620.00	£0.00	£620.00
31/10/2021	C Allen clerking Oct +Sept O/T	103148	£1,262.08	£4.33	£1,257.75
31/10/2021	HMRC Oct month	103149	£527.67	£0.00	£527.67

31/10/2021	Lingard grass cutting Oct	103154	£1,665.00	£0.00	£1,665.00
31/10/2021	Jeness grass cutting Oct	103153	£1,665.00	£0.00	£1,665.00
15/11/2021	Zurich Insurance	103155	£63.01	£0.00	£63.01
15/11/2021	SSE Street lighting maint estimate	103158	£259.20	£43.20	£216.00
05/11/2021	Information commissioner	103157	£40.00	0.00	£40.00
04/11/2021	HMRC SV unpaid tax and NI	103156	£816.57	£0.00	£816.57
10/10/2021	Bulb Toilet lighting	DD	£25.00	£0.00	£25.00
15/11/2021	Foy- Air toilet supplies	103159	£34.68	£5.78	£28.90
30/11/2021	C Allen Nov clerking + Oct O/T	103160	£1,648.69	£1.66	£1,647.03
30/11/2021	HMRC Nov	103161	£1,248.44	£0.00	£1,248.44
30/11/2021	C Allen Travel Oct	103162	£5.40	£0.00	£5.40
21/11/2021	Calc Good councillor guide	103163	£6.55	£0.00	£6.55
30/11/2021	G Tucker Nov 2021	103164	£560.00	£0.00	£560.00
30/11/2021	C May Nov 2021	103165	£1,028.74	£0.00	£1,028.74
30/11/2021	C Allen stationery supplies	103166	£14.40	£1.24	£13.16
30/11/2021	Rame refuse	103167	£60.00	£10.00	£50.00
30/11/2021	Community hall rent	103168	£337.44	£0.00	£337.44
30/11/2021	J Kidd printing and stationery	103169	£85.57	£0.00	£85.57
20/12/2021	CALC	103171	£36.00	£6.00	£30.00
21/12/2021	Deltor	103172	£1,198.00	£0.00	£1,198.00
22/12/2021	Ingrid Kendall	103173	£266.00	£0.00	£266.00
23/12/2021	Mr J. Weale (Refund)	103174	£33.99	£0.00	£33.99
24/12/2021	Bulb	DD	£25.00	£0.00	£25.00
25/12/2021	C Allen clerking NOV-DEC 2021 OT	103175	£666.59	£0.00	£666.59
26/12/2021	G Tucker Nov 21* estimate	103176	£620.00	£0.00	£620.00
27/12/2021	HMRC Dec 21 C Allen	103177	£173.12	£0.00	£173.12
28/12/2021	C May clerking NOV-DEC 2021	103178	£1,031.78	£0.00	£1,031.78
29/12/2021	HMRC DEC 21 C May	103179	£343.39	£0.00	£343.39
26/01/2022	Cllr. Newcombe	103180	£66.23	£0.00	£66.23
01/02/2022	Viking	103182	£109.72	£7.29	£102.43
24/01/2022	Cornwall Council	103183	£253.98	£0.00	£253.98
24/01/2022	Cawsand Congregational Church	103184	£15.00	£0.00	£15.00
24/01/2022	HMRC Jan 2022	103185	£343.39	£0.00	£343.39
24/01/2022	C. May Clerking DEC- JAN	103186	£1,219.13	£0.00	£1,219.13
24/01/2022	G. Tucker	103187	£620.00	£0.00	£620.00
24/01/2022	Shevioc PC	103188	£1,024.90	£0.00	£1,024.90
24/01/2022	SSE	103189	£129.60	£0.00	£129.60
24/01/2022	SWW	103190	£161.89	£0.00	£161.89
10/02/2022	Bulb Toilet lighting DD	DD	£25.00	£0.00	£25.00

28/02/2022	C. Browning	103192	£151.21	£0.00	£151.21
28/02/2022	Cornwall Council	103194	£1,706.77	£0.00	£1,706.77
28/02/2022	SWAST	103195	£4,560.00	£760.00	£3,800.00
28/02/2022	HMRC	103196	£343.39	£0.00	£343.39
28/02/2022	Bulb	103197	£169.47	£8.07	£161.40
28/02/2022	CALC	103198	£24.00	£4.00	£20.00
28/02/2022	C. MAY Clerking JAN - FEB	103199	£1,196.30	£0.00	£1,196.30
28/02/2022	G. Tucker	103200	£620.00	£0.00	£620.00
28/02/2022	Foy Air	103201	£289.90	£43.32	£246.58
28/02/2022	SWW	103202	£534.47	£0.00	£534.47
28/02/2022	Edf street lighting	103204	£460.83	£21.94	£438.89
28/02/2022	J. Fox	103205	£74.99	£0.00	£74.99
10/03/2022	Bulb	DD	£25.00	£0.00	£25.00
21/03/2022	Permaculture Grant	103206	£1,200.00	£0.00	£1,200.00
21/03/2022	Caroline Allen (pay award Backdated)	103207	£154.11	£0.00	£154.11
21/03/2022	Mr G. Tucker	103208	£775.00	£0.00	£775.00
21/03/2022	Little Mops	103211	£170.61	£28.44	£142.17
21/03/2022	Jeness & Lingard	103212	£1,290.00	£0.00	£1,290.00
21/03/2022	Cancelled	103213	£0.00	£0.00	£0.00
21/03/2022	Cllr Green (Reimbursement)	103214	£99.00	£0.00	£99.00
21/03/2022	Cllr Kidd	103215	£589.25	£0.00	£589.25
21/03/2022	ARBS Ltd (confidential waste)	103216	£216.00	£36.00	£180.00
21/03/2022	C. May (Clerking Feb- March) + expenses	103217	£1,259.43	£0.00	£1,259.43
21/03/2022	HMRC - C. May	103218	£345.02	£0.00	£345.02
21/03/2022	HMRC - C. Allen	103219	£38.40	£0.00	£38.40
21/03/2022	Bulb	103220	£0.00	£0.00	£0.00
22/03/2022	Rame Refuse	103221	£100.00	£16.66	£83.34
Total			£73,622.82	£2,258.09	£71,364.73

Annual Summary of Accounts

Total Income	£91,656.91	
---------------------	-------------------	--

Total Payments	£73,622.82	
Profit/ (Loss)	£18,034.09	
C/F from 2021/22	£166,506.87	
Funds available as at 01/04/2022		
Business Savings Account	£94,770.83	
Business Current Account	£92,671.95	
Minus uncleared cheques	-£2,896.42	
Reconciled Sum	£89,775.53	
Total Funds Available	£184,546.36	

The accounts for the Financial Year 2021/22 have now been settled. The Parish Council will carry forward to 2022/23, the combined sum of £184,546.36 (£89,564.36 in the Current Account and £94,770.83 in the Deposit Account). It is anticipated that some of the monies held in the Current Account will be moved to the Deposit Account for future projects. The Clerk emphasised the requirement for any excess sums held to be properly invested. That is, the monies should be transferred to the savings account.

It was **proposed** by Cllr. Ferguson, **seconded** by Cllr Ireland, and **RESOLVED** that the Management Report for March 2022 would be accepted. Unanimous. **Carried.**

006.22 Appointment of the Internal Auditor

The Clerk advised the meeting that an Internal Auditor would have to be appointed. It was **proposed** by Cllr Ferguson, **seconded** by Cllr Lingard, and **RESOLVED** that JP Auditing would be appointed to undertake the 2021/22 Internal Audit for the Parish Council. **UNANIMOUS. Carried.**

007.22 Planning, Traffic, and Infrastructure: Lead Cllr. Weale

Planning Applications

Reference: PA22/02711

Address: Rame Conservation Trust, Maker Barracks, Maker PL10 1LA

It was **proposed** by Cllr. Murray, **seconded** by Cllr. Ireland and **RESOLVED** that the Parish Council would support the application in principle. Unanimous. **Carried.**

Reference: PA22/02512

Address: 2 The Old Rectory, Ramehead Lane, Rame PL10 1LG

It was **proposed** by Cllr. Murray, **seconded** by Cllr. Ferguson and **RESOLVED** that the Parish Council would support the application in principle. Unanimous. **Carried.**

Reference: PA22/03075

Address: Norr Rock, The Cleave, Kingsand PL10 1 NF

Members discussed this matter, and considered the comments received by the Clerk on the day of the meeting, from a Parishioner. Concerns were raised in relation to access to the site and storage of materials. It was suggested by Cllr Ewert that a CEMP statement should be requested.

The application made no reference to the MWR Neighbourhood Development Plan, although there is a reference to the CC plan.

Cllr Green alluded to the design of the top floor of the building, stating that it was not in keeping with the original, Georgian, part of the same. The third floor has some exceptionally large, modern, windows, these are to be replaced with similar, hardwood, framed windows. She asked if there was any means of encouraging the developer to ensure that the third floor fitted in with the rest of the building. It was **agreed** that this point should be noted on the PC's response to CC.

Cllr Kidd **recommended** that the PC NDP should be resurrected and made visible to planners and developers.

It was **proposed** by Cllr. Murray, **seconded** by Cllr. Ferguson and **RESOLVED** that the Parish Council would support the application in principle. Unanimous. **Carried.**

Reference: PA22/03011

Address: 15 The Fort, Cawsand, Torpoint PL10 1PL

It was **proposed** by Cllr. Ireland, **seconded** by Cllr. Lingard and **RESOLVED** that the Parish Council would support the application in principle. Unanimous. **Carried.**

Planning Decisions – Noted.

008.22 Public Services: Lead Cllr Kidd.

General update of issues, actions, and projects:

i. Removal of the Boundary Fence at the Community Orchard Site

The Clerk requested to advise the meeting of the situation with regards to the partial removal of the boundary fence between a private residence and the Community Orchard site. As requested, the Clerk had written to the householder, requesting that the fence be reinstated with twenty – eight days of the letter. This had not been done and the Clerk had received no response from the house holder.

The Clerk asked the Members to consider how they would wish the matter progressed.

Cllr Kidd suggested that there were two matters to be considered. The first related to the obligation to maintain the boundary fence and, the second related to the ability of the householder's dog to access the orchard, unsupervised.

Cllr Ferguson stated that, irrespective of who is responsible for the maintenance of the fence, the householder removed the same without consultation with the PC. He has created an unfettered,

additional access into the PC's property, without our consent.

It was **agreed** that Cllr Ireland, who is known to the householder, would discuss this matter with the latter in the hope of reaching an amicable settlement to the situation.

ii. **Footpaths and grass cutting**

Cllr Kidd confirmed that the PC had now returned the responsibility for public footpath maintenance, to CC.

The cost of complying with the agreement was far in excess of the contractual sum offered. It was felt that the burden of meeting the additional cost was unfair to Parishioners, who had already paid CC charges for the service.

iii. **Defibrillators**

These have been delivered on Thursday 28th April. One defibrillator will be affixed to the side of the Community Hall Store, the PC will work with Courteney to determine what needs to be done to connect the defibrillator at the Coombe Park Site, the third unit will preplace the existing equipment at the Halfway House. The unit removed from the last site is to be retained for spare parts for the unit at the Gig Club.

A defibrillator training date has still to be agreed with SWAST

A formal handover of the Gig Club responsibility will have to be arranged. A person will have to be appointed to inspect the Gig Club unit regularly and report the condition of the defib on the dedicated website that monitors the condition of these units.

Cllr Murray advised the meeting that there is an intention, on the part of Western Power, to lay new underground cables at the Coombe Park location, during June, and that this may impact upon the installation of the defibrillator at that site.

Cllr Kidd stated that the PC could choose when to install the defibrillator and that, if necessary, the PC could wait until July to do so.

iv. **Jubilee Plaque**

The bench that is attached to the side of the Institute was restored in 2002 and a Jubilee plaque was place upon the same. It was felt that this would be a good area to place a plaque to commemorate the Queen's Platinum Jubilee. However, it was considered inappropriate to place a further plaque on the bench (there are two already there). It is believed that it would be more appropriate for the PC to obtain a granite plaque, like that for George V (when the tower was erected) and place the new plaque on the wall, above the existing plaque.

Cllr Kidd had already circulated the proposed wording to be engrave upon the plaque. A quote is being obtained from a local stonemason for the plaque. The final proposed design for this will be forwarded to Members for consideration.

Cllr Lingard expressed a concern at the proposed positioning of the plaque and suggested that it would be more appropriate to place it alongside the existing one. Cllr Kidd stated that there was a further location that could be considered. He added that the decision relating to the siting of the plaque would have to be undertaken with the Institute Committee.

v. Benches and Plaque Policies

Apology – Cllr. Kidd stated that he wished to offer his apologies to Mrs M. Barker. When the bench attached to the Institute building was being renovated, the two plaques attached to the same were removed (one of which was in memory of Mrs Barker’s husband). Both Cllr Kidd and his wife had both contracted Covid during the restoration period and could not complete the work as expediently as had been wished. Unfortunately, this had coincided with the anniversary of Mr Barker’s passing, and understandably Mrs Barker was upset. Although Cllr Kidd had attempted to explain the situation to Mrs Barker, some confusion resulted, causing upset to Mrs Barker. Cllr Kidd has apologised personally to Mrs Barker and asked the Clerk to record his apology in the PC Minutes. The plaques are now back on the bench.

Cllr Kidd advised the Meeting that the PC has twelve benches on its asset register, and that these are not being properly managed. We do not know where every bench is situated. A request was made via Facebook, asking Parishioners to advise the PC where any of the benches were located. Unfortunately, there was no response to the said request.

The Institute has claimed ownership of the recently restored bench, and the four benches outside The Rising Sun belong to Cornwall Council.

Cllr Kidd has circulated a provisional list of the PC owned benches that he is aware of. It was confirmed that the bench at Coombe Park belongs to the PC and Cllr Kidd requested the permission of the Members to undertake immediate refurbishment work in respect of the same, advising that the bench was currently in a dangerous state. Several benches were identified by Members including those at: Furlanesend School, Coastguard Cottages, Rame Triangle.

As a result of the current issues that have either arisen or been identified, Cllr Kidd has proposed, and drafted, a policy for the management of plaques and benches. The policy highlights that the PC takes responsibility for benches, maintaining the same and, if necessary, determining whether there is further life left in existing benches and replacing benches where necessary. The PC will also manage the matter of bench plaques, with those wishing to install such an item being required to seek the permission of the PC to do so, and to make a contribution to the maintenance of the structure.

A request has been received to permit a carving to be placed on a bench on The Cleave. The request was made by a long-time holiday maker, whose wife had passed away. The request had to be declined. Cllr Kidd will correspond with the representative of the widower, advising him/her of the PC’s decision. However, an offer will be extended to permit the donation of a bench and plaque, which fits the standards of the PC.

It was **proposed** by Cllr. Ferguson, **seconded** by Cllr. Murray and **RESOLVED** that Cllr Kidd should respond with the representative of the widower, advising him/her of the PC’s decision **Unanimous. Carried.**

Cllr Ferguson asked if the PC wishes the donation of benches/ plaques were permissible to commemorate a significant event, or if the option was purely for memorial purposes. Cllr Kidd responded, stating that he was happy to make the purpose more generic.

Cllr Ferguson stated that, given the PC has limited land, and that there are already benches on the same, what does the PC propose to do when requests to place benches are received.

Cllr Kidd responded by stating that we are at maximum capacity now. He alluded to the CC policy of a period of ten years, with a sum of £750 being paid for the bench to be maintained and retained at the site for that period. It is articulated in the policy that, if after ten years the bench is deemed 'no longer serviceable,' it will be removed. The policy also states that the original applicant has the right to apply to replace the bench at the cost of the bench and maintenance. If this offer is not acted upon, the space will then be offered on the open market. Unfortunately, there will always be a waiting list to site benches.

Cllr Lingard cautioned the Meeting in respect of bench maintenance. She highlighted the need to ensure that maintenance of the same was to be the responsibility of the PC only, to ensure that each bench is maintained to the same standard. Cllr Kidd agreed. He explained that the point was covered by the policy.

Cllr Lingard highlighted the potential problem off 'family' benches that might end up with more than one plaque. She felt that plaques should be limited to one per bench, which could be replaced if more names were to be added.

Cllr Lingard also raised the matter of flowers being placed on benches – which would not be permitted under the policy. Cllr Kidd responded by advising the meeting that flowers had on two occasions recently, been attached to benches but not removed after they had died. That situation is unfair on everyone else. It is preferable to state that no flowers/ adornments should be attached to benches. He added that, on a case-by-case basis, applicants would be able approach the PC to put forward an argument for (i.e.) two plaques etc., and the PC would consider those applications. This policy is not retrospective.

It was **proposed** that the policy for Maintenance of Benches and Plaques would be recirculated, following the inclusion of an amendment advising that additional plaques would be considered on a case-by-case basis, following submission of an application to the PC.

009.22 Bench in Cawsand Car Park – deferred

010.22 Recreation and Community: Lead Cllr Fox.

Platinum Jubilee – Cllr Lingard reported that the programme of events had been published.

Village Trail – covers seven locations, with different characters at each, representing the seven decades of the Queen's reign.

Jubilee Cake – this is to be made of cardboard, by children from Kingfisher Pre-school. It was felt that this was preferable to purchasing a real cake, which would not feed everybody.

Bunting – this is currently being made but more volunteers are required.

Official Photographer – photographing throughout the weekend.

Exhibition of Historic Events – Congregational Hall – teas and coffees available

Art Exhibition – Garrison Gallery

Thursday will be the start of the weekend, with the Rame Male Voice Choir giving a concert up at Rame Church. Thereafter a beacon will be lit, followed by community singing with the other village choirs. The official song is 'Song for the Commonwealth.'

Friday - coffee morning in the Community Hall, with Messy Church. Thereafter will be a community lunch for pensioners, organised by the church. In the evening there will be a Belgian Folk band in the hall.

Cllr Fergusson asked if arrangements could be made to involve/ transport older people who may be isolated, to the lunch. Cllr Kidd stated that if these people can be identified, they could be collected/ taken home in the Community Bus. This has not been arranged, yet.

Saturday - Coffee Morning at Institute, with singers.

Coombe Park Fair – 12 noon – 4 p.m. (dependent on the works alluded to by Cllr Murray – Cllr Ferguson to determine the plans of the contractor.) Arts and crafts, and games are planned, along with a hog roast, fancy dress, bouncy castle, ice cream, interactive stall.

Community Hall – Bar, with music in the evening. Fish and Chip van.

The Jubilee Committee intend to pay for the Community Hall to be cleaned after the event and Rame Refuse will be paid to clear The Cleave of any detritus.

Sunday – St Andrews Church Service (fancy dress encouraged). Thereafter, people will meet in the Square, where the parade will set off from. This will be a fancy-dress parade with a red/ white/ blue theme, with mermaids and pirates.

The Parade will lead onto the Cleave, where the 'Big Lunch' will be held.

One hundred and fifty children's food boxes will be supplied and place on the tables ready for the children. Allergies etc will be catered for. Attending adults will provide their own food. This will be followed by sports activities on the beach – finishing at 4pm.

Volunteers are being sought to assist with the stewarding of the event.

Members congratulated the Jubilee Committee for providing a wonderful and full programme of events.

Cllr Murray stated that the display and films, organised by the Village Family Tree and Archives Group, at the Congregational Hall will be running all weekend from 10am – 4 p.m.

011.22 Environment and Conservation. Lead Cllr Green.

The draft Environmental Policy for the PC has been circulated to Members three times, each re-draft incorporated comments received. The policy has now been brought to the extant meeting for approval.

The document summarised what the PC can do in terms of sustainable procurement, management of the natural environment, our own communication and leadership, purchase of office supplies, travel, and planning issues. It is very wide ranging but will hopefully offer a strong framework for working. Whilst there is only so much that we can do as a council, we do have a very important information role to play.

One of the first things that we did as a council, was produce the Green Guide, which has been alluded to in the policy presented.

Green Guide Survey Results

Having distributed the Green Guides to houses within our Parish, Millbrook and out-lying areas, a survey was conducted. The response to the survey (covering all areas in which the document was distributed) was good, with 255 people responding.

We undertook a quantitative survey, comprising eight questions.

The overall thoughts on the Green Guide were positive, with 89% of respondents thinking that the guide was useful, and 70% of that group deeming the guide 'extremely useful'.

People were asked what they liked about the Green Guide. There were a whole variety of responses to this question, these will assist us if there is a decision to produce another guide in the future.

One of the key questions was 'Have you changed anything that you do because of the Green Guide?' Two thirds of the respondents stated that they had made changes to their lives through something that they had learned through the Green Guide.

A further question was 'Having read the Green Guide, do you feel more confident to act on climate change issues?' Eighty one percent of respondents stated that they did feel more confident. This is an extremely strong response, which shows that the material in the guide has been helpful for people – even if they are making minor changes.

The final question asked if respondents would like further editions of the Green Guide in the future. Eighty percent of respondents stated that they would like to see further editions.

There were some negative responses to the survey questions, but this must be expected as everybody has a right to respond in their own way.

In addition to the online survey, we spoke with some of the businesses and services featured in the guide, asking if they had witnessed any changes because of having been featured in the guide. Some felt that it was too early to tell if there had been an impact. Others stated that the guide had generated new custom for their business.

The third aspect of the survey was gathering some qualitative feedback – written feedback received via 'Whatsap,' on social media and emails.

Cllr Green stated that she believed that the Green Guide had been a good project to raise awareness and motivate people. The costs were in the region of £1,100 (shared with Millbrook Council) and this has been a good investment.

Cllr Murray advised the meeting that the owners of several businesses in the Parish had commented on the fact that they had not been approached to be a part of the project. He added that, if a further edition of the guide was to be published, participation of businesses should be extended to make it more inclusive.

Mr Joh Evans asked if he could comment on the statistics proffered by Cllr Green. Mr Evans felt that the guide was very good but asked if the number of respondents represented a high proportion of our community.

Cllr Green responded by saying that the number of respondents were equivalent to 11% of the guides distributed but added that most of the responses came from MwR Parish.

It was **proposed** by Cllr. Ferguson, **seconded** by Cllr. Ireland and **RESOLVED** that the Parish Council would accept and adopt the Environmental Policy. Unanimous. **Carried.**

The Meeting Closed at 9.10 hrs.

Next Meeting 23rd May 2022 – following the Annual Parish Meeting

DRAFT