

Maker with Rame Parish Council



Minutes of the Parish Council meeting held at 7pm on Thursday 29th July 2021 at Kingsand Congregational Hall.

Those present: Cllrs Fox, Green, Kidd, Lingard, Murray, Sutcliffe and Weale (Chairperson).

In attendance: C Allen (Acting Parish Clerk), Mr Ryan (representing Rame Outdoors) and 10 members of the public.

237.21 Apologies Cllr Ryan, Ferguson, Ireland and Newcombe, County Cllr Ewert and Mr Burton (representing Mount Edgcumbe Park).

238.21 Declarations of interest.

Cllr Lingard declared an interest in minute reference 250.21 and recused herself from that decision.

Cllr Fox declared an interest in minute reference 249.21 and recused herself from that decision.

Cllr Kidd is a member of the Gig club and the Cawsand sailing club. He has no pecuniary interest in item 250.21 g.

239.21 Chairman's Report.

Cllr Weale commended the members of the Parish Council for their hard work preparing the Standing orders and the Terms of reference (TOR). Thanks to Cllrs Fox and Newcombe for all their hard work organising the highly successful community day on 24th July.

Now the Committees have identified their responsibilities, the goal of the Parish Council (PC) is to build relationships and engage with the community with a view to preparing their budgets for the precept for 2022-23.

Cllr Weale had a very positive meeting with Mr Burton of Mount Edgcumbe and expressed a desire to work collaboratively with the PC in the future.

240.21 Cornwall Council issues.

County Cllr Ewert visited the Parish with Mr Glassup, (SE Cornwall Highways Officer) and met with Cllr Sutcliffe and Ferguson to undertake a walking survey of the parish and identify Highways related areas of concern.

Cllr Weale , County Cllr Ewert and Ms Thompson (SE Cornwall liaison officer) attended a Torpoint development plan meeting. Issues discussed included a new ferry service from

Torpoint to the peninsula and cycle paths among other. MWR PC to attend future meetings.

Housing issues in the Parish. Cornwall Council wish to identify areas in each Parish where new housing could be accommodated.

Action: Planning Committee to take the lead on identifying suitable local sites for housing development and engage with the Community.

241.21 Public Forum.

No comments from the floor.

242.21 Written comments raised at the Community day 5 received.

1. Request that the PC meeting are held at the Community Hall.
2. St Andrews Church has a Harvest Festival celebration. **Action:** Cllrs Fox and Newcombe to facilitate.
3. The PC to declare a Climate emergency and the PC should consider more grant funded local projects.
4. More volunteers for Improvement Projects (VIPs)
5. The PC should consider a Marina in the bay.

Additional verbal concerns related to Parking issues and the antisocial behaviour of visitors to the parish.

243.21 Rame Outdoors.

Mr Ryan explained the Orchard behind Coombe Park had been gifted to the PC from Mount Edgecumbe. In 2019 Rame Outdoors (a local organisation working with the local youth population) had agreed to plant trees and maintain them until the Orchard was established (4-5 years), utilising the young people engaging with this organisation.

In 2019 the main area of the Orchard (currently grass) was agreed to be managed by the PC.

There was a tentative plan to plant more decorative trees in the orchard and fruit trees near Coombe Park play area if the community were in agreement.

Concerns have been raised by local residents relating to the positioning of the trees and the issue of how grass is managed in the orchard. The orchard is somewhat overgrown and has been encroaching into the gardens of some of the residents in Coombe Park.

The PC recognises that remedial work needs to be undertaken as a matter of urgency.

Action: Cllr Fox to get quotes for the maintenance work with a particular focus on the work to be undertaken i.e. cut and removal of grass and brambles.

Action: Grass maintenance plan to be developed for 2022.

244.21 Minutes 8th July , were reviewed and approved by the full Council and signed by the Chair.

245. 21 Matters arising from the previous meetings.

245.21 a 224.21 a 187.21 The Bank Mandate has been partially updated by Barclays Bank. The bank account is operational. The final Mandate forms have been obtained and completed. Online access should be imminent.

Action: Cllr Ferguson to take them to Liskeard W/C 2nd August.

245.21 b 228.21 g Contractors Public Liability Insurance documents. Mr Tucker and Browning have not provided the documents. **Action:** Clerk to follow up.

245.21 c 229.21 Grass verge from Maker heights to Kingsand B3247 and Furlanesend School to Millbrook. Resolved.

245.21 d 222.21 Request from Mr Jenkins that the PC meeting venue should be the Community Hall, especially as there is currently no disabled access at the Congregational Hall.

Action: Clerk to request a meeting with the Community Hall Committee to discuss the situation. Cllr Lingard has a longstanding booking for Chat Bingo and suggested she may forgo one slot a month to allow the PC to hold their meetings there if that could be negotiated. The Standing orders could be amended accordingly.

246.21 Policy issues.

246.21 a Email/ IT support procurement.

It is imperative that the PC have secure dedicated emails/ backup system in place to record the PC business to protect the members with regards to Freedom of Information requests. A quote for £ 230 + Vat has been received from Western Web. **Action:** Cllrs Kidd and Ireland to pursue. The budget was approved for this purchase by the full PC.

246.21 b Code of conduct training has been completed by all members present.

246.21 c The Complaints policy was reviewed and approved by the full PC.

247.21 Finance Committee lead Councillor Weale.

247.21 a Cllr Ferguson was appointed as Vice Chair.

247.21 b Finance Committee TORs were reviewed and approved by the full PC.

247.21 c The Financial Regulations were reviewed and approved by the full PC.

247.21 d The Financial Risk Management policy was reviewed, amended and approved by the full PC.

247.21 e The Asset Register requires updating in accordance with JPAG (Joint panel on accountability and governance) guidance. **Action:** Cllrs Kidd and Weale to undertake an audit of assets identified as belonging to the Parish.

247.21 f Payments reviewed and approved by the full PC.

**Maker with Rame Parish Council
Payments for Approval July 29th 2021**

			Gross	Vat	Ex Vat
08/07/2021	Glasdon	103096	£12.62	£2.10	£10.52
10/07/2021	Bulb		£25.00		£25.00
19/07/2021	HMRC June 21	103095	£672.55		£672.55
19/07/2021	HMRC outstanding bill Oct 2020-June 2021	103094	£466.89		£466.89
20/07/2021	Edf street lighting	103097	£302.93	£14.43	£288.50
20/07/2021	Calc training	103098	£144.00	£24.00	£120.00
23/07/2021	Clerking exp	103099	£8.00		£8.00
27/07/2021	W Ferguson print ink	103101	£36.50	£6.08	£30.42
27/07/2021	C Allen Dog bags and Dispensers + hazard tape	103103	£45.86	£7.81	£38.05
29/07/2021	Complete business supplies	103100	£339.07	£56.51	£282.56
31/07/2021	HMRC July 21	103102	£382.79		£382.79
31/07/2021	C Allen July Salary + exp	103103	£956.67		£956.67
31/07/2021	C Allen admin exp	103103	£66.96		£66.96
31/07/2021	C Allen Reimbursement Giff gaff	103103	£8.00	£1.33	£6.67
31/07/2021	C Allen Reimbursement One drive	103103	£1.99	£0.33	£1.66
01/08/2021	Lingard grass cutting		£433.00		£433.00
01/08/2021	Jenness grass cutting		£433.00		£433.00
01/08/2021	G Tucker		£640.00		£640.00
01/08/2021	A2Z Signs metal post signs		£354.00	£59.00	£295.00
01/08/2021	A2Z Signs Toilets		£249.60	£41.60	£208.00
29/07/2021	Congregational hall rent		£30.00		£30.00
	Total		£4,975.83	£112.59	£4,863.24

Awaiting invoices quotes received.

Note: Order to Western web approved.

247.21 g Bank Reconciliation report as 31st July 2021 reviewed and approved by the full PC and verified by Cllr Fox.

	Maker with Rame Parish Council				
	Bank Reconciliation as 31/7/2021				
Date	Description		Payments	Receipts	Bank Balance
	Carry forward				£166,506.87
01/04/2021	Boat storage Gibson	Bacs		£200.00	£166,706.87
01/04/2021	Boat storage Carr	Bacs		£200.00	£166,906.87
06/04/2021	Boat storage rent B Poet	Bacs		£200.00	£167,106.87
06/04/2021	Zoom	DD	£14.39		£167,092.48
08/04/2021	Boat storage Halliday	Bacs		£200.00	£167,292.48
08/04/2021	Precept and Cts grant	Bacs		£39,124.59	£206,417.07
08/04/2021	Bt Clerking cost	DD	£84.48		£206,332.59
09/04/2021	CC Toilet rates	Bacs	£239.52		£206,093.07
09/04/2021	CC Toilet rates	Bacs	£499.00		£205,594.07
09/04/2021	CC Toilet rates	Bacs	£636.23		£204,957.84
09/04/2021	Calc training	Bacs	£36.00		£204,921.84
09/04/2021	Edf street lighting	Bacs	£293.20		£204,628.64
09/04/2021	Grass cutting Lingard	Bacs	£315.00		£204,313.64
09/04/2021	Grass cutting Jenness	Bacs	£315.00		£203,998.64
09/04/2021	Calc annual subs	Bacs	£447.10		£203,551.54
09/04/2021	Complete business toilet supplies	Bacs	£456.54		£203,095.00
09/04/2021	Toilet cleaning G Tucker	Bacs	£680.00		£202,415.00
09/04/2021	Clerking S.Visick	Bacs	£1,104.93		£201,310.07
09/04/2021	Ryan Hamill Website design	Bacs	£1,237.46		£200,072.61
12/04/2021	Boat storage J Shepherd	Bacs		£16.67	£200,089.28
12/04/2021	Boat storage Harris	Bacs		£200.00	£200,289.28
12/04/2021	Nest pension		£111.24		£200,178.04
12/04/2021	Bulb Toilet lighting	DD	£261.66		£199,916.38
14/04/2021	Boat storage Franklin	Bacs		£200.00	£200,116.38
14/04/2021	Boat storage Kidd	Bacs		£200.00	£200,316.38
14/04/2021	Microsoft one drive	Card	£1.99		£200,314.39
15/04/2021	S Visick refund toilet supplies	Bacs	£114.00		£200,200.39
05/05/2021	Zoom	DD	£14.39		£200,186.00
08/05/2021	Toilet cleaning G Tucker	Bacs	£620.00		£199,566.00
08/05/2021	Grass cutting Jenness	Bacs	£315.00		£199,251.00
08/05/2021	Grass cutting Lingard	Bacs	£315.00		£198,936.00
08/05/2021	Clerking S.Visick	Bacs	£2,113.35		£196,822.65
08/05/2021	SSE Street lighting maint	Bacs	£129.60		£196,693.05
08/05/2021	Complete business toilet supplies	Bacs	£343.44		£196,349.61
10/05/2021	Bulb Toilet lighting	DD	£261.66		£196,087.95

09/05/2021	Bt Clerking cost	Bacs	£95.47		£195,992.48
11/05/2021	Boat storage J Shepherd	Bacs		£16.67	£196,009.15
12/05/2021	Nest pension	DD	£37.08		£195,972.07
12/05/2021	Boat storage Thunissen	Bacs		£200.00	£196,172.07
14/05/2021	Microsoft one drive	Card	£1.99		£196,170.08
24/05/2021	Hmrc vat refund	Bacs		£1,930.99	£198,101.07
07/06/2021	Zoom	DD	£14.39		£198,086.68
09/06/2021	Bt Community hall broadband	DD	£108.03		£197,978.65
10/06/2021	Calc handbook	C council	£6.33		£197,972.32
10/06/2021	Cattewater Bouys	C council	£348.00		£197,624.32
10/06/2021	Calc handbook	C council	£51.14		£197,573.18
10/06/2021	Sww Toilets square	C council	£61.74		£197,511.44
10/06/2021	Sww Toilets Cleave	C council	£183.98		£197,327.46
10/06/2021	Toilet cleaning G Tucker	C council	£620.00		£196,707.46
10/06/2021	Grass cutting Jenness	C council	£373.00		£196,334.46
10/06/2021	Grass cutting Lingard	C council	£373.00		£195,961.46
10/06/2021	Bulb Toilet lighting	DD	£261.66		£195,699.80
10/06/2021	Complete business toilet supplies	C council	£47.54		£195,652.26
10/06/2021	Clive Murphy Audit	C council	£438.00		£195,214.26
10/06/2021	C Allen Clerking costs	C council	£67.20		£195,147.06
10/06/2021	T Cant Clerking	C council	£938.00		£194,209.06
14/06/2021	Microsoft one drive	Card	£1.99		£194,207.07
16/06/2021	Community Garden refund			£250.00	£194,457.07
16/06/2021	Toilet donation			£33.50	£194,490.57
11/06/2021	Boat storage J Shepherd			£16.67	£194,507.24
14/06/2021	Complete business toilet supplies	C council	£171.72		£194,335.52
30/06/2021	C Allen Clerking	C council	£1,458.51		£192,877.01
20/07/2021	HMRC		£466.89		£192,410.12
20/07/2021	HMRC		£672.55		£191,737.57
27/06/2021	Dean Browning toilet repair	C council	£20.00		£191,717.57
20/06/2021	CALC finance training	C council	£144.00		£191,573.57
01/07/2021	Lingard grass cutting	C council	£333.00		£191,240.57
01/07/2021	Jenness grass cutting	C council	£333.00		£190,907.57
01/07/2021	G Tucker	C council	£640.00		£190,267.57
01/07/2021	Cllr Kidd reimbursement for items purchased	C council	£63.99		£190,203.58
07/06/2021	Interest			£2.36	£190,205.94
02/07/2021	Calc benchmarking training	C council	£48.00		£190,157.94
08/07/2021	Glasdon sign	103096	£12.62		£190,145.32
11/07/2021	Boat storage J Shepherd			£16.67	£190,161.99
14/07/2021	Bulb Toilet lighting	DD	£25.00		£190,136.99
19/07/2021	Refund for Rates on Toilets 2020-21/22	Bacs		£2,750.20	£192,887.19
20/07/2021	Boat storage Radley	Ch		£200.00	£193,087.19
20/07/2021	Refund for Bulb electric	Bacs		£1,049.06	£194,136.25
20/07/2021	Boat storage Clarke- Hall	Bacs		£200.00	£194,336.25
20/07/2021	Edf street lighting	103097	£302.93		£194,033.32
20/07/2021	Calc training	103098	£144.00		£193,889.32
20/07/2021	Complete business toilet supplies	103100	£339.07		£193,550.25
23/07/2021	Clerking exp	103099	£8.00		£193,542.25

27/07/2021	W Ferguson print ink	103101	£36.50		£193,505.75
31/07/2021	C Allen Clerking July and exp reimburse	103103	£1,079.48		£192,426.27
31/07/2021	HMRC July	103102	£382.79		£192,043.48
01/08/2021	Lingard grass cutting	103104	£433.00		£191,610.48
01/08/2021	Jenness grass cutting	103105	£433.00		£191,177.48
01/08/2021	G Tucker	103106	£640.00		£190,537.48
10/08/2021	A2Z Signs metal post signs		£354.00		£190,183.48
10/08/2021	A2Z Signs Toilets		£249.60		£189,933.88
30/07/2021	Congregational hall rent	103107	£30.00		£189,903.88
Total			£23,810.37	£47,207.38	
	Bank statement Current Account	02/07/2021	£103,251.42		
	Bank statement Deposit Account	02/07/2021	£94,766.11		
	Uncleared items		-£8,113.65		
	Total funds		£189,903.88		
	Adjusted current account		£95,137.77		
	No invoice issued 30/7/21				

247.21 h Financial Management report as at 30th July 2021 reviewed and approved by the full PC.

Maker with Rame Parish Council
RECEIPTS AND PAYMENTS 2021/22 as
31/7/2021

	Actual	Draft Full	Full year
	2021 / 22	year	Forecast
	YTD	Budget	Forecast
	2021 / 22	2021 / 22	2021 / 22
Brought Forward	£166,506.87	£166,506.87	£166,506.87

RECEIPTS			
Precept	£38,680.00	£77,360.00	£77,360.00
CTS Grant	£444.59	£889.18	£889.18
Boat park	£2,066.68	£2,600.00	£2,600.00
Toilet Donations	£33.50	£250.00	£250.00
VAT refund	£1,930.99	£3,000.00	£3,000.00
Rate refund	£2,750.20	£2,750.00	£2,750.00
Electric refund	£1,049.06	£1,049.00	£1,049.00
Mount Edgecumbe	£0.00	£300.00	£300.00
Bank Interest	£2.36	£10.00	£10.00
Lmp	£0.00	£1,031.00	£1,031.00
Donation	£250.00	£0.00	£0.00
Grant	£0.00	£0.00	£0.00
Total Income	£47,207.38	£89,239.18	£89,239.18

PAYMENTS			
VAT	£714.55	£1,500.00	£1,500.00
Playground maintenance and repairs	£0.00	£500.00	£500.00
Maintenance other	£0.00	£1,000.00	£1,000.00
Salaries	£7,139.29	£17,926.00	£17,926.00
Nest	£148.32	£150.00	£150.00
Hmrc employers NI	£700.39	£1,500.00	£1,983.91
Clerk exp	£717.50	£1,207.50	£1,500.00
Training/ Subscriptions	£749.61	£1,000.00	£1,500.00
Grass Control	£3,338.00	£8,000.00	£8,000.00
Memorial garden	£4.99		£1,000.00
Zoom	£35.97	£23.98	£35.97
Community hall broadband	£0.00	£0.00	
Hall Rent	£30.00	£1,000.00	£1,000.00
Dog Warden	£33.06	£1,100.00	£1,100.00
Ndp website	£0.00	£20.00	£20.00
Misc	£10.52	£500.00	£500.00
Audit fee	£438.00	£800.00	£800.00
Grants Section 137	£0.00	£6,556.16	£6,556.16
Ico	£0.00	£40.00	£40.00
Ict licenses/ hosting fee etc Website	£1,265.69	£1,500.00	£2,000.00
Toilet cleaning	£3,200.00	£7,500.00	£7,500.00
Toilet supplies	£1,131.93	£1,400.00	£1,400.00
Toilet lighting	£801.05	£776.05	£1,200.00
Toilet water	£245.72	£1,200.00	£1,200.00
Toilet rates	£1,374.75	£1,374.75	£1,374.75
Toilet maintenance	£60.82	£250.00	£250.00
Street lighting	£677.21	£1,600.00	£1,600.00
Signage	£503.00	£500.00	£600.00
Swimming buoys	£290.00	£1,100.00	£1,100.00
Boat park maintenance	£200.00		£200.00
Insurance	£0.00	£2,200.00	£2,200.00
Election	£0.00	£2,500.00	£2,500.00
otal Payments	£23,810.37	£64,724.44	£68,236.79
Profit/ (Loss)	£23,397.01	£24,514.74	£21,002.39
Funds available 31/7/2021	£189,903.88	£191,021.61	£187,509.26

247.21 i Delegation of powers to the RFO to place orders for standard item payments up to a single value item of £ 500 was approved by the full PC.

248.21 Staffing Committee Lead Cllr Weale.

248.21 a The Staffing Committee TORs were reviewed and approved by the full PC.

248.21 b The post for Permanent clerk, advert, job spec and application form were all reviewed and approved by the full PC. **Action:** Cllr Ferguson to advertise and publish accordingly. Clerk/ Cllr Kidd to add to MwRPC website.

249.21 Planning, traffic and infrastructure Committee Lead Cllr Sutcliffe.

249.21 a Planning TORs were amended, reviewed and approved by the full PC.

249.21 b Planning applications received and reviewed:

PA21/06357 1 New Road Cawsand Cornwall PL10 1PA Outline Planning permission for dwelling.

PA21/03633 Springfield Green Lane Kingsand Torpoint Cornwall PL10 1NR replacement windows.

Cllr Fox recused herself and left the hall at 7.45pm

The Parish Council approved the application for 1 new Road with conditions, that covenant be added so that the property has to be a primary residence in perpetuity.

The Parish Council objected to this application on the grounds many local residents have had to have wooden replacement windows, instead of UPVC, as housing in the heart of a conservation area needs to be sympathetic to its surroundings according to planning guidance. The PC felt that wood grain UPVC windows would not promote that ethos.

Action: Clerk/ Cllr Sutcliffe to upload comments onto the Cornwall Council Planning portal.

Cllr Fox joined the meeting again. 7.55pm.

249.21 c Cormac visit to the Parish to undertake a review of Highways issues.
Cllr Sutcliffe, Ferguson, County Cllr Ewert met Mr Glassup on Monday 26th July.

Issues discussed

- 20 is plenty campaign, to reduce speed to 20mph in villages.
- Traffic and safety issues at the school.
- Speed limit changes on B3247 from FLE school to Millbrook and possible yellow lines on the bend near the school.
- Plan for a Carpark opposite FLE school. Mr Glassup strongly opposed this proposal on safety grounds.

- Parking issues.
- Possible Carpark behind Coombe Park.
- Mr Glassup to produce a report based on the issues raised.

Action: Cllr Sutcliffe and the Planning committee members to engage with the community and follow these issues up.

249.21 d Identify sites for new builds. The PC noted when considering sites for new housing the provisions in the NDP should be followed as it identified potential sites at the time.

Action: Cllr Sutcliffe and planning committee to contact Cllr Ewert to take this forward and community involvement.

250.21 Public services Committee Lead Cllr Kidd.

250.21 a TORs approved by the full PC.

250.21 b Dog fouling.

- The committee to review the contract are waiting for the Clerk Sheviack PC to send the clerk a copy of the actual contract. **Action:** Public services committee to review when it arrives, the Sheviack clerk is on long term leave.
- The PC has obtained new signage, ordered additional dog waste holders and bags. **Action:** Clarification on Cornwall County policy on dogs on beaches to be investigated by Cllr Kidd.

250.21 c Bus shelter. The Shelter opposite the old surgery is owned by the PC, part grant funded by Cornwall Council. This shelter is a state of disrepair and in need of urgent remedial work. **Action:** Cllr Kidd to assess if the shelter is a health and safety concern for the PC and obtain quotes for the necessary work.

250.21 d Air Ambulance site. Cllr Murray has been unsuccessful in following this up. **Action:** Cllr Weale to contact the relevant authorities to start a meaningful dialogue.

250.21 e The Parish Emergency Plan is nearly completed.

250.21 f London Bridge. Waiting on Falmouth Town Council for advice. **Action:** Clerk to follow up.

250.21 g Boat park. Mr Lingard and Jenness have completed tidying up the area. A kayak rack is in place for people to use. **Action:** Cllr Weale to promote use in the article in the Courier.

The Gig Club currently store their training rig at Forder and the Sailing Club trailer is at the Multihull centre. The PC discussed whether these could be housed in the Boat park Free of

charge. **Action:** Cllr Kidd to write to the clubs to offer this facility.

250.21 h New Signage has been designed.

- Boat park sign.
- Safe swimming signs
- Railings on the Cleave asking people not to tie things to the railings.
- Toilet signs.

Action: Clerk to order the signage now the payments have been approved by the full PC.

- Cawsand beach signage with no dog access dates and times that do not adhere to CC dates and times.

Action: Cllr Weale to address with C Burton (Mount Edgcumbe) to gain permission to remove it or paint over the Dog related wording.

250.21 i Refuse collection.

The clerk is still waiting for CC to provide a list of commercial properties in the Parish so the PC can contact them and remind them of their duties regarding refuse disposal.

Ways of addressing the problem were discussed:

- Contact the cleaners of the properties.
- Contact the owners.
- Contact Rame Refuse for advice.
- Cllr Weale to comment in the Courier.
- Produce a leaflet for local residents and holiday makers.
- Reporting refuse left out from holiday homes (businesses) directly to CC so they can enforce fines.

Action: Cllr Kidd to pursue.

250.21 j Farmers footpaths.

Cllr Lingard raised the issues of two footpaths on farmers land that have not been kept open for the public and rerouted.

Action: Cllr Lingard to clarify all the details use the Report it portal to Cornwall Council. PC to write to the farmer in due course.

250.21 k Footpaths. (Cllr Lingard recused herself from this discussion).

The grass cutting contract is lacking in detail.

Due to the weather, there are many footpaths that require their second trim early this year and many need a deep trim. **Action:** Cllr Kidd and Murray to meet with Mr Lingard and Mr Jenness to ascertain the scope of their contract and put together a plan of additional work if necessary and costings.

250.21 I Defibrillators. Cllrs Kidd and Murray have been in contact with South West Ambulance trust who could replace the existing units and provide additional ones if required. A 4 year contract costs £ 1800 for the first unit and £ 1000 for each additional unit and includes servicing, maintenance, replacement pads etc.. **Action:** Cllr Kidd to follow up and provide the PC with proposal in Sept.

250.21 m War memorial. Two parishioners have volunteered to keep this area tidy. The benches are not safe and the PC has a quote for £ 1527 + vat to refurbish the seats, replacing the rotten wooden slats. The PC approved this quote.

Action: Cllr Weale to contact C Burton to ascertain if Mount Edgumbe own this area, benches and cannons. Cllr Kidd to organise the work to start on the benches.

250.21 n Village Improvement volunteers. Parishioners have offered help in the village. It is proposed to utilise these volunteers where appropriate and the PC to reimburse/ provide for the tools and materials as required.

250.21 o Benches. It was agreed that if parishioners wished to have a bench dedicated to a loved one, they could approach the PC and they would consider it. It might to replace a whole bench, add an additional bench or just dedicate an existing one. Details to be uploaded onto the Website in due course.

250.21 p Environment Agency(EA) / Dockyard Cooling water consultation. Devonport Royal Dockyard(DRD) have an issue with radioactive cooling water kept in storage tanks. Historically this water has been treated superficially before being discharged into the River Tamar which we understand did not remove all the radioactive matter. The Dockyard have recently made an application to discharge this water directly into the River Tamar untreated. The EA have held a public consultation on this matter. The PC had discussed this briefly on 8th July and expressed concerns that about the impact of this on the soon to be established National Marine Park in Plymouth. It was felt that Devonport Royal Dockyard should be treating this discharge problem in house and not discharging anything potentially harmful in the local waters. The Chair uploaded a comment on behalf of the PC. To date it has just been acknowledged.

250.21 q A representative from the First Responders, to be invited to the Sept meeting to inform the PC of their work and issues. **Action:** Cllr Kidd to organise.

251.21 Recreation and Community Committee. Lead Cllr Fox.

251.21 a TORs are still work in progress.

251.21 b Playground Inspection. Still waiting on the Inspection company to visit. **Action:** Clerk to follow up.

251.21 c Community Day 24th July 2021.

Cllr Fox reported that this was a huge success and over £ 1500 was raised for the Church charities in the community. Thanks to the Church for allowing the Parish Council to join their event ,Halfway Harmony group, Cllr Ewert for judging the window displays, Patchwork studios, the Garrison bar, the Renovation men, and the whole community who engaged in the event. Thanks to Cllr Fox and Cllr Newcombe for all their hard work for organising and publicising the event.

The Children's Sports day will be rescheduled for September.

251.21 d Community Orchard.

Need to gather details of quote gathered and work plan to cut grass. Working group to be set up for the development of project, including management plan and community involvement.

Cllr Fox to prepare a proposal for the PC for the next meeting.

251.21 e Martins Cove Footpath. The Pc would like to thank the volunteers that cleared this path earlier in July.

251.21 f Outdoor Gym equipment for adults. Cllr Lingard is still working on this project.

252.21 Environment and Conservation Committee. Lead Cllr Green.

251.21 a The Committee are organising a forum on 9th August at the Community Hall to open a dialogue with local environmental and conservation groups and individuals in the Community. The event is open to all.

251.21 b Rame Conservation Trust have invited members of the PC and County Councillor Ewert to attend Maker Heights on the 18th Sept at 10.30am , to show them the site and inform them of the work they do.

251.21 c TORs were reviewed and approved by the full PC.

252.21 Cllr Jordan survey re Cornwall Council Millbrook PC session 13th August (time to be confirmed). The cost of £5 per councillor to attend was approved.

Action: Cllr Ferguson to organise the names and numbers and liaise with Karenza Heald, the Clerk for Millbrook Parish Council.

253.21 AOB

253.21 a It was felt that now the Mount Edgcumbe estate was under new management, that the PC should open a dialogue with Megan, who is believed to be running the business now. **Action:** Cllr Weale to write to her with a view to organising a meeting in due course.

253.21 b The Official address for the PC is now Maker with Rame Community Hall. the Clerk will collect the mail weekly.

253.21 c Work to replace the swim buoys has commenced.

253.21 d The Fishermans rest maybe in need of some refurbishment. **Action:** Cllr Kidd to contact Mr Spencer to assess the situation.

253.21 e Swim buoys relocation. A request has been made to move the buoys further out into the bay. The PC did not this this was appropriate. **Action:** Cllrs Weale and Kidd to follow up.

Meeting closed to the public at 9.15pm

Meeting open 9.25pm

254.21 The Public Bodies (Admission to Meetings) Act 1960 was invoked. Proposed Cllr Weale, seconded Cllr Kidd.

Concerns have been raised that prior to 10th May 2021, due process was not always adhered to by the previous administration and some financial anomalies have come to light. The PC discussed these issues.

255.21 Meeting finished at 9.40pm.

256.21 Date of next meeting 9th September 7pm.