

Maker with Rame Parish Council



Dear members of the Parish Council

You are hereby summoned to attend Meeting of the Parish Council to be held at 7pm on Thursday 8th July 2021 in Maker with Rame Community Hall.

Please be aware that meetings may be audio recorded.

Caroline Allen

Acting Clerk Maker with Rame Parish Council.

AGENDA

- 1.** To receive **apologies** and accept the reasons for non-attendance.
- 2.** To receive any **declarations of interest** relating to items on the agenda.
- 3.** To receive the **Chairman's Report**.
- 4. Public Open Forum** (15mins).
- 5. To approve the Draft Minutes** of the meetings held on 10th June 2021 and 28th June 2021.
- 6. Matters arising.**

187/21 Bank Mandate update.

188/21 Payments approved on 10th June 2021 update. Cornwall Council have agreed to pay the bills on behalf of the PC until the bank account is working.

The contract with Bulb has been problematic resulting in overpayments of over £500. Clerk is resolving the issue and Bulb will credit the bank account shortly.

The HMRC payment due was not settled, awaiting further information from HMRC as the Payroll software seems to have been corrupted and no usable backup is available.

215/21 Planning Application PA20/03747 Development of an agricultural dwelling, garage and parking near Rame Head.

7. Generic Policy issues

- a. Standing Order Update (193/21)
- b. Secure website and domain initiative (192/21)
- c. Annual Audit /Agar update has been submitted to PKF Littlejohn (216/21)
- d. Policy reviews:
 - i. Code of Conduct
 - ii. Complaints
 - iii. Financial Regulations
 - iv. Financial Risks.

8. Freedom of Information requests.

9. Committees and Ways of working and Committee updates.

- a. *Finance and economy: Lead Cllr Weale.*
 - i. Payments to be approved
 - ii. Bank reconciliations to be reviewed and approved
 - iii. Management report to be reviewed and approved
 - iv. 2021/22 Precept
 - v. Torpoint Town Development Initiative
 - vi. Asset Register
 - vii. Establish MwR Grant.

- b. *Staffing: Lead Cllr Weale.*
 - i. Advertising for Permanent Clerk.
 - ii. Caroline Allen has signed a 6 month contract with MwRPC (190/21).

- c. *Planning, traffic and infrastructure: Lead Cllr Sutcliffe.*
 - i. Planning Applications received.
 - ii. Rame Transport Users Group
 - iii. Gateway Cluster
 - iv. Furlanesend Carpark
 - v. Parking Issues - Email 9/6/21 from Jas Bains
 - vi. Identify sites for new builds.

- d. *Public Services: Lead Cllr Kidd.*
 - i. Swimming Safety – Port of Plymouth Marine Liaison Committee
 - ii. Dog fouling and new signage
 - iii. Toilets
 - iv. Bus shelter
 - v. Air ambulance landing sites (208/21)
 - vi. Emergency plan Update (194/21)
 - vii. London Bridge
 - viii. Seawall repairs
 - ix. Village signage
 - x. Refuse collection.

- e. *Recreation and community: Lead Cllr Fox.*
 - i. Playground Inspection (188/21)
 - ii. Community Day 24 Jul (200/21)
 - iii. Coombe Park orchard (208/21)
 - iv. Outdoor Gym.

- f. *Environment and conservation. Lead Cllr Green.*
 - i. Initial proposals.

10. Cllr Jordan survey re Cornwall Council.

11. AOB.

12. Date and venue of next meeting. The Congregational hall has been booked: Thursday 29th July , 12th August and 26th August , then each second Thursday of the month.